CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

MARK A. BRECEDA
MAYOR

ALBERT F. AMBRIZ
MAYOR PRO TEM

LARRY G. BURROLA
COUNCILMEMBER

MANUEL R. GARCIA
COUNCILMEMBER

H. MANUEL ORTIZ
COUNCILMEMBER

AGENDA FOR THE REGULAR MEETING OF THE

CITY COUNCIL

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

HOUSING AUTHORITY

JANUARY 10, 2018

6:00 P.M. - CLOSED SESSION
6:30 P.M. - OPEN SESSION

IRWINDALE CITY HALL / COUNCIL CHAMBER

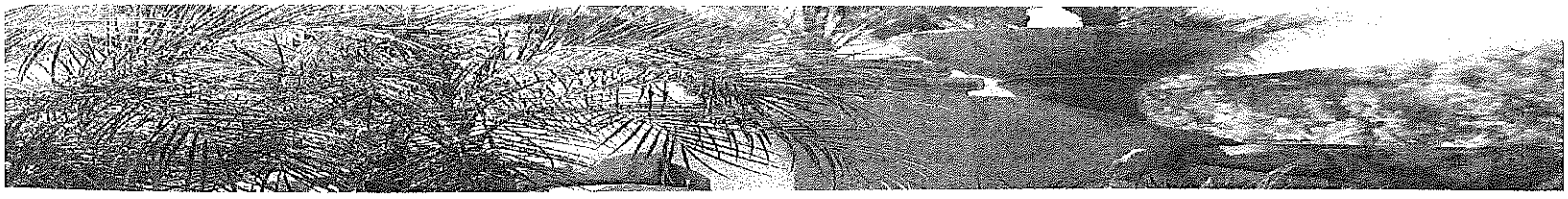
CLOSED SESSION – CITY HALL CONFERENCE ROOM
REGULAR MEETING – CITY HALL COUNCIL CHAMBER

Spontaneous Communications: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction. The City Council will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City Council meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Chief Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).



Code of Ethics

As City of Irwindale Council Members, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE CITY COUNCIL

CLOSED SESSION – 6:00 P.M.

1. Conference with Real Property Negotiators
   Pursuant to California Government Code Section 54956.8

   A) Property: United Rock products Pit No. 3
      1137 Meridian Street
      Negotiating Parties: City of Irwindale and United Rock Products
      Under Negotiation: Price & terms of potential acquisition
      Conflict of Interest: None

   B) Property: 13620 Live Oak Lane
      Nuway Travel Center
      Negotiating Parties: City of Irwindale and
      Under Negotiation: Price and Terms
      Conflict of Interest: None

   C) Property: Las Casitas Senior Apartments
      5164 Ayon Avenue
      Negotiating Parties: Housing Authority and Northridge Group, Inc.
      Under Negotiation: Price and Terms
      Conflict of Interest: None

2. Conference with Legal Counsel--Anticipated Litigation
   Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9.
   Number of cases: One case

3. Conference with Legal Counsel – Existing Litigation
   Pursuant to California Government Code Section 54956.9

   Name of Case: City of Irwindale v. Huy Fong Foods, Inc.
   Case Number: BC 621610
   Conflict of Interest: Ortiz

ADJOURN

OPEN SESSION – 6:30 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. INVOCATION

D. ROLL CALL: Councilmembers: Larry G. Burrola, Manuel R. Garcia, H. Manuel Ortiz; Mayor Pro Tem Albert F. Ambriz; Mayor Mark A. Breceda

E. REPORT FROM CLOSED SESSION

F. CHANGES TO THE AGENDA

G. COUNCIL MEMBER TRAVEL REPORTS

H. ANNOUNCEMENTS

I. INTRODUCTION OF NEW EMPLOYEES/PROMOTIONS

1. Introduction of Library Technician Chrishelle Perez
2. Introduction of Planning Technician John Larreta

J. PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS

1. Administration of Oaths of Office to City Commissioners
2. Chamber of Commerce Quarterly Update

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Council discussion or action on such communications unless 1) the Council by majority vote finds that a catastrophe or emergency exists; or 2) the Council by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the City Council requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held December 13, 2017

B. Warrants/Demands/Payroll

Recommendation: Approve

C. Approval of SB1 Road Maintenance and Rehabilitation Account Local Streets and Roads Funding Allocation for Fiscal Year 2017-2018

Recommendation: (1) Approve the SB1 Local Streets and Roads Program proposed project list and authorize staff to submit said list to the California Transportation Commission; and (2) **adopt Resolution No. 2018-05-2999** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AUTHORIZING SUBMISSION OF THE SB1 LOCAL STREETS AND ROADS PROJECT LIST AND ALLOCATION OF SB1 FUNDS TO THE 2017-2018 RESURFACING PROGRAM".

D. Approval of Extension of Contract for Annual Audit Services (Joint Item on Successor Agency and Housing Authority)

Recommendation: Approve the extension of the existing contract with Lance, Soll & Lunghard, LLP, Certified Public Accountants, to provide annual audit services for two additional years.

E. Employer-Employee Relations Resolution No. 2018-03-2997

Recommendation: **Adopt Resolution No. 2018-03-2997** relating to employer-employee relations within the City and rescind Resolution No. 98-05-1566, relating to employer-employee relations.

F. Approve Asset Forfeiture Budget Transfer for Purchase of One Police Administrative Vehicle and Waive Formal Bidding Procedure

Recommendation: **Adopt Resolution No. 2018-01-2995** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A BUDGET TRANSFER OF ASSET FORFEITURE FUNDS OF $56,608 WITHIN THE ASSET FORFEITURE ACCOUNT FOR THE PURCHASE AND OUTFITTING OF ONE POLICE ADMINISTRATIVE VEHICLE" reading by title only and waiving further reading thereof; waive formal bidding procedures per Irwindale Municipal Code Section 3.44.080(f); and approve the issuance of a purchase order for the procurement of one (1) vehicle; 2018 Chevrolet Police Administrative Tahoe.

G. Amendment to City Attorney Fee Agreement (Joint Item on Successor Agency & Housing Authority)

Recommendation: Approve the Second Amendment to the Irwindale Fee Agreement for City Attorney Services.

H. Approval of Issuance of Request for Proposals (RFP) for the Audio / Visual System Equipment and Installation for City Council Chambers (RFP 2018-0101)

Recommendation: **Adoption of Resolution No. 2018-04-2998** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR THE AUDIO / VISUAL SYSTEM EQUIPMENT AND INSTALLATION FOR CITY COUNCIL CHAMBERS" reading by title only and waiving further reading thereof. Subject to approval as to form by the City Attorney.

2. NEW BUSINESS

A. Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2017 (Joint Item on Successor Agency & Housing Authority)

Recommendation: Receive and accept the Comprehensive Annual Financial Report and Supplemental Audit Letters for the Fiscal Year Ended June 30, 2017

3. PUBLIC HEARINGS

A. Approval of Proposed Use of Community Development Block Grant (CDBG) Allocation of Fiscal Year (FY) 2018-2019 and incorporating FY 2016-2017 and FY 2017-2018 allocations

Recommendation: Conduct the public hearing to receive public comments on the Project No. 601784-16 PCC Sidewalk and Access Ramps at Various Locations, and approve the CDBG allocations from FY 2018-2019 to be combined with the FY 2016-2017 and FY 2017-18 allocations. This will allow for a larger sidewalk and access ramp project to be completed in FY 2018-19. Following conclusion of the public hearing, the City Council should **adopt the attached Resolution No. 2018-02-2996**, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE PROPOSED USE OF THE CITY'S FISCAL YEAR 2018-2019 LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION," reading by title only and waving further reading thereof.

4. CITY MANAGER'S REPORT

5. ADJOURN

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

A. Report from Closed Session

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Successor Agency are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

1. CONSENT CALENDAR

A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held December 13, 2017

B. Warrants

Recommendation: Approve

C. Approval of Extension of Contract for Annual Audit Services (Joint Item on City Council and Housing Authority)

Recommendation: Approve the extension of the existing contract with Lance, Soll & Lunghard, LLP, Certified Public Accountants, to provide annual audit services for two additional years.

D. Amendment to City Attorney Fee Agreement (Joint Item on City Council & Housing Authority)

Recommendation: Approve the Second Amendment to the Irwindale Fee Agreement for City Attorney Services.

2. NEW BUSINESS

A. Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2017 (Joint Item on City Council & Housing Authority)

Recommendation: Receive and accept the Comprehensive Annual Financial Report and Supplemental Audit Letters for the Fiscal Year Ended June 30, 2017

3. PUBLIC HEARINGS

4. ADJOURN

HOUSING AUTHORITY

A. Report from Closed Session

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Housing Authority are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

1. CONSENT CALENDAR

A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held December 13, 2017

B. Approval of Extension of Contract for Annual Audit Services (Joint Item on City Council and Successor Agency)

Recommendation: Approve the extension of the existing contract with Lance, Soll & Lunghard, LLP, Certified Public Accountants, to provide annual audit services for two additional years.

C. Amendment to City Attorney Fee Agreement (Joint Item on City Council & Successor Agency)

Recommendation: Approve the Second Amendment to the Irwindale Fee Agreement for City Attorney Services.

2. NEW BUSINESS

A. Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2017 (Joint Item on City Council & Successor Agency)

Recommendation: Receive and accept the Comprehensive Annual Financial Report and Supplemental Audit Letters for the Fiscal Year Ended June 30, 2017

3. PUBLIC HEARINGS

4. ADJOURN

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the regular meeting of the City Council, Irwindale Successor Agency to the Irwindale Community Redevelopment Agency, and Housing Authority, to be held on January 10, 2018 be posted at the City Hall, Library, and Post Office on December 21, 2017.

Laura M. Nieto, MMC

Laura M. Nieto, MMC
Chief Deputy City Clerk

COUNCIL AGENDA
ITEM 1A1

IRWINDALE CITY COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

JAN 1 0 2018

DECEMBER 13, 2017
WEDNESDAY
5:30 P.M.

The Irwindale **CITY COUNCIL** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Larry G. Burrola, Manuel R. Garcia, H. Manuel Ortiz; Mayor Pro Tem Albert F. Ambriz; Mayor Mark A. Breceda

Also present: John Davidson, City Manager; Fred Galante, City Attorney; Theresa Olivares, Assistant City Manager; Ty Henshaw, Chief of Police; William Tam, Development Services Director/ City Engineer; Eva Carreon, Director of Finance; Mary Hull, Human Resources Manager, and Armando Hegdahl, Deputy City Clerk

RECESS TO CLOSED SESSION

At 5:30 p.m., the City Council recessed to Closed Session to discuss the following:

Conference with Legal Counsel – Initiation of Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of cases: One

ACTION: Update provided; a motion was made by Mayor Pro Tem Ambriz, seconded by Mayor Breceda, and approved unanimously, wherein the City Council/Successor Agency voted to initiate legal action, if necessary, against the owner of the property at 4800 Rivergrade Road to correct the recorded easement of the billboard and cellular towers owned by the Successor Agency.

Public Employee Performance Evaluation
Pursuant to California Government Code Section 54957

Title: City Attorney

ACTION: Discussed, direction provided; no further reportable action taken

Conference with Legal Counsel – Existing Litigation
Pursuant to California Government Code Section 54956.9

Case Name: City of Baldwin Park vs. City of Irwindale
Case Number: BS171622

ACTION: Update given, direction provided; no further reportable action taken

Case Name: Waste Management vs. City of Irwindale
Case Number: BS171509

ACTION: Update given; no further reportable action taken

Case Name: City of Irwindale vs. Huy Fong Foods, Inc.
Case Number: BC 621610

ACTION: Update given; no further reportable action taken (Councilmember Ortiz declared a potential conflict of interest, left the Closed Session room, and did not participate in the discussion).

RECONVENE IN OPEN SESSION

At 6:38 p.m., the City Council reconvened in Open Session.

CHANGES TO THE AGENDA

None.

COUNCILMEMBER TRAVEL REPORTS

None.

ANNOUNCEMENTS

COUNCILMEMBER ORTIZ

Councilmember Ortiz reported on his attendance at the December 2nd Gold Line groundbreaking ceremony of the Azusa to Montclair project. He also thanked all involved, particularly Chief Henshaw and the Police Department, for their assistance in the successful parade procession held by Our Lady of Guadalupe Church on December 10.

INTRODUCTION OF NEW EMPLOYEES / PROMOTIONS

INTRODUCTION OF OFFICE SPECIALIST ISABEL MARIN

INTRODUCTION OF OFFICE SPECIALIST ISABEL MARIN

The introduction was made.

INTRODUCTION OF SENIOR CENTER ASSISTANT JADE LOPEZ

INTRODUCTION OF SENIOR CENTER ASSISTANT JADE LOPEZ

The introduction was made.

INTRODUCTION OF PLANNING TECHNICIAN EDWIN ARREOLA

INTRODUCTION OF PLANNING TECHNICIAN EDWIN ARREOLA

The introduction was made.

OATH OF OFFICE - POLICE OFFICER HEATH GRAVATT

OATH OF OFFICE – POLICE OFFICER HEATH GRAVATT

The swearing-in of Officer Gravatt was conducted.

PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS

CHAMBER OF COMMERCE BUSINESS OF THE MONTH FOR NOVEMBER – AMAZON GRAPHICS	CHAMBER OF COMMERCE BUSINESS OF THE MONTH FOR NOVEMBER – AMAZON GRAPHICS The presentation was made.

SPONTANEOUS COMMUNICATIONS

CARMEN ROMAN	Carmen Roman questioned the need to lock the side entrance to the Senior Center, noting that many disabled seniors find it difficult to enter through the main entrance.
MAYOR BRECEDA	Mayor Breceda advised that staff will address this issue and come to a reasonable resolution in the very near future.
COUNCILMEMBER BURROLA	Councilmember Burrola indicated that he was also approached regarding this issue, and asked whether the facility is in compliance with ADA, to which City Manager Davidson advised that, though this issue is not on tonight's agenda for consideration, staff is exploring all available options to remedy the concern and will provide answers very soon. Councilmember Burrola requested a decision by tomorrow, to which City Manager Davidson stated that staff will advise the entire Council with an outcome by tomorrow.
LILLIAN PAYAN	Lillian Payan, representing Our Lady of Guadalupe Church, thanked the Council for its support of the church's procession, and especially thanked Chief Henshaw and the Police Department for their assistance.

CONSENT CALENDAR

MOTION	A motion was made by Mayor Pro Tem Ambriz, seconded by Councilmember Burrola, to approve the Consent Calendar; reading resolutions and ordinances by title only and waiving further reading thereof. The motion was unanimously approved.
ITEM NO. 1A MINUTES	MINUTES The following minutes were approved: 1) Regular meeting held November 8, 2017
ITEM NO. 1B WARRANTS / DEMANDS PAYROLL	WARRANTS / DEMANDS / PAYROLL The warrants / demands / payroll were approved.

ITEM NO. 1C APPROVAL OF ISSUANCE OF REQUEST FOR PROPOSAL (RFP) FOR THE SENIOR CENTER NUTRITION PROGRAM	APPROVAL OF ISSUANCE OF REQUEST FOR PROPOSAL (RFP) FOR THE SENIOR CENTER NUTRITION PROGRAM
RESOLUTION NO. 2017-91-2989 ADOPTED	**Resolution No. 2017-91-2989**, entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR THE SENIOR CENTER NUTRITION PROGRAM," was adopted.
CITY ATTORNEY GALANTE	City Attorney Galante clarified that the intent of this item is to implement a 5-year contract with two one-year extensions, which will be reflected in the Request for Proposals.
ITEM NO. 1D DECLARATION OF SURPLUS PROPERTY	DECLARATION OF SURPLUS PROPERTY
RESOLUTION NO. 2017-90-2988 ADOPTED	**Resolution No. 2017-90-2988**, entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE DECLARING A VEHICLE AS SURPLUS AND AUTHORIZING DISPOSITION OF THE SURPLUS VEHICLE," was adopted.
ITEM NO. 1E REQUEST FOR COMMUNITY CENTER RENTAL FEE WAIVER – SANDRA M. PUSEY ON BEHALF OF IRWINDALE LIONS CLUB	REQUEST FOR COMMUNITY CENTER RENTAL FEE WAIVER – SANDRA M. PUSEY ON BEHALF OF IRWINDALE LIONS CLUB All requirements of the Fee Adjustment Policy for City Rental Facilities have been met for consideration of a fee waiver or adjustment, and the waiver of hourly Community Center rental fees for the Irwindale Lions Club meetings for 2018 was approved.
ITEM NO. 1F APPROVAL OF PLANS AND SPECIFICATIONS FOR SIGNING AND STRIPING IMPROVEMENTS ON ARROW HIGHWAY; FROM FOURTH STREET TO MAIN AVENUE; P-950	APPROVAL OF PLANS AND SPECIFICATIONS FOR SIGNING AND STRIPING IMPROVEMENTS ON ARROW HIGHWAY, FROM FOURTH STREET TO MAIN AVENUE; P-950 1) The project was approved and was found to be categorically exempt from the provisions of the California Environmental Quality Act; 2) the plans and specifications for the signing and striping improvements on Arrow Highway, from Fourth Street to Maine Avenue were approved, and 3) staff was authorized to solicit bids for construction of the project.

ITEM NO. 1G
2ND READING OF ORDINANCE NO. 716

2ND READING OF ORDINANCE NO. 716

ORDINANCE NO. 716 ADOPTED ON SECOND READING

Ordinance No. 716, entitled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AMENDING CHAPTERS 17.08, 17.32, AND 17.36 OF THE CITY OF IRWINDALE MUNICIPAL CODE REGARDING THE ADDITION AND AMENDMENT OF DEFINITIONS, PERMITTED AND CONDITIONALLY PERMITTED USES IN THE C-P (COMMERCIAL PROFESSIONAL) ZONE AND C-1 (COMMERCIAL) ZONE OF TITLE 17 OF THE IRWINDALE MUNICIPAL CODE WHICH WILL AFFECT PROPERTIES CITYWIDE," was passed, approved, and adopted, reading by title only and waiving further reading thereof.

END OF CONSENT CALENDAR

NEW BUSINESS

ITEM NO. 2A
MAYOR'S APPOINTMENT OF ALTERNATES AND DELEGATES

MAYOR'S APPOINTMENTS OF ALTERNATES AND DELEGATES

RESOLUTION NO. 2017-96-2994 ADOPTED

Resolution No. 2017-96-2994, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPOINTING DELEGATES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY," was passed, approved, and adopted, reading by title only and waiving further reading thereof, on the motion of Mayor Breceda, seconded by Mayor Pro Tem Ambriz, and unanimously approved.

ITEM NO. 2B
APPOINTMENT OF PARKS & RECREATION COMMISSIONER

APPOINTMENT OF PARKS & RECREATION COMMISSIONER

RESOLUTION NO. 2017-95-2993 ADOPTED

Resolution No. 2017-95-2993, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPOINTING A MEMBER TO THE PARKS & RECREATION COMMISSION OF THE CITY OF IRWINDALE," was passed, approved, and adopted unanimously, thereby appointing Danny Diaz to the Parks & Recreation Commission.

ITEM NO. 2C
APPOINTMENT OF PLANNING COMMISSIONERS

APPOINTMENT OF PLANNING COMMISSIONERS

RESOLUTION NO. 2017-94-2992 ADOPTED

Resolution No. 2017-94-2992, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF TH CITY OF IRWINDALE APPOINTING MEMBERS TO THE PLANNING COMMISSION OF THE CITY OF IRWINDALE" was approved, thereby appointing Arthur R. Tapia to the Planning Commission (Councilmember Burrola opposed); Enoch Y. Burrola was also appointed to the Planning Commission by unanimous vote.

ITEM NO. 2D
APPOINTMENT OF SENIOR CITIZEN COMMISSIONERS

APPOINTMENT OF SENIOR CITIZEN COMMISSIONERS

RESOLUTION NO. 2017-93-2991 ADOPTED

Resolution No. 2017-93-2991, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPOINTING MEMBERS TO THE SENIOR CITIZEN COMMISSION OF THE CITY OF IRWINDALE," was approved, thereby appointing Maggie Guzman and Arline Miranda to the Senior Citizen Commission.

ITEM NO. 2E
REMEDIATION AGREEMENT FOR NORTH KINCAID PIT

REMEDIATION AGREEMENT FOR NORTH KINCAID PIT

CITY ATTORNEY GALANTE

City Attorney Galante discussed the staff report.

MOTION

A motion was made by Mayor Pro Tem Ambriz to approve the Agreement for Remediation Work at North Kincaid Pit to allow the purchaser of the North Kincaid Pit to remediate and grade the site for development.

COUNCILMEMBER ORTIZ

Responding to a question by Councilmember Ortiz, Director Tam advised that, after the approval of this agreement, a drainage easement agreement would still have to be considered at a future meeting. After that, the CEQA process would commence to study the site to ensure compliance with code. The duration of the project is slated to take three to four years after work begins. He further advised that the CEQA study would not delay the project.

ROLL CALL

The above-mentioned motion was seconded by Councilmember Ortiz and unanimously approved on roll call vote.

CITY MANAGER'S REPORT

CITY MANAGER DAVIDSON

City Manager Davidson noted that the next regularly scheduled Council meeting will be held on January 10, 2018.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:18 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

COUNCIL AGENDA
ITEM 1B

Accounts Payable

Checks by Date - Summary by Check Number

User: ccarlos
Printed: 12/20/2017 4:15 PM

JAN 10 2018

City of IRWINDALE

Check No	Vendor No	Vendor Name	Check Date	Check Amount
64271	ARCE02	Kirk Arce	12/07/2017	30.00
64272	CHIRINO	Gina Chirino	12/07/2017	195.00
64273	DREAMS01	Dreamshapers	12/07/2017	290.00
64274	GALEAN01	Alejandra Galeana	12/07/2017	90.00
64275	GIL01	Saira Gil	12/07/2017	75.00
64276	HOYEN	Noelle Hoye	12/07/2017	480.00
64277	IMRICHG	Graciela Imrich	12/07/2017	12.00
64278	IRWIND21	Irwindale Hand Wash & Auto Detail	12/07/2017	332.88
64279	KEMP01	Michael Kemp	12/07/2017	101.25
64280	LAKE01	Lake Natoma Inn	12/07/2017	285.00
64281	LOPEZ16	Kim Lopez	12/07/2017	5.00
64282	LOPEZM02	Marguerite Lopez	12/07/2017	5.00
64283	LOY01	Maria Loy	12/07/2017	6.00
64284	MACIAS07	Victoria Macias	12/07/2017	6.00
64285	MIRAND25	Blanche V. Miranda	12/07/2017	600.00
64286	NATION23	National Union Fire Insurance	12/07/2017	557.04
64287	OFFICE03	Office Depot	12/07/2017	356.04
64288	PETTYC05	City of Irwindale Petty Cash	12/07/2017	559.58
64289	RIOHON01	Rio Hondo College	12/07/2017	368.00
64290	SCFUELS	SC Fuels	12/07/2017	4,431.70
64291	VALLEY01	Valley County Water District	12/07/2017	6,589.32
64292	VALLEY09	Valley View Mutual Water Co.	12/07/2017	142.56
64293	VERDUG01	Arlene Verdugo	12/07/2017	6.00
64294	WAGONER	Pamela Wagoner	12/07/2017	270.00
64295	ZAVALA01	Cassandra D. Zavala	12/07/2017	60.00
64296	ZAVALA02	Crystal Zavala	12/07/2017	60.00
64297	AMERIT	Ameritas Life Insurance Corp	12/14/2017	11,739.28
64298	AT&T06	AT & T	12/14/2017	42.49
64299	AALRR01	Atkinson, Andelson, Loya, Ruud & Romo	12/14/2017	159.00
64300	Ayala01	Leonor Ayala	12/14/2017	268.75
64301	AZUSALW	Azusa Light & Water	12/14/2017	980.43
64302	BRITEW	Brite Works	12/14/2017	8,632.00
64303	CAMPOS03	Manuel Campos	12/14/2017	300.00
64304	GALLARDC	Claudia Carlos	12/14/2017	300.00
64305	CONTRE05	Eva Carreon	12/14/2017	333.91
64306	CHIRINO	Gina Chirino	12/14/2017	135.00
64307	CITRUS05	Citrus Valley Health Partners	12/14/2017	40.00
64308	BALDWI02	City of Baldwin Park	12/14/2017	375.00
64309	COSTCO02	Costco Wholesale	12/14/2017	415.26
64310	DeptJust	Dept of Justice	12/14/2017	262.00
64311	FRAIJO02	John Fraijo	12/14/2017	200.00
64312	FRONT01	Frontier Communications	12/14/2017	247.31
64313	SOUTHE17	Golden State Water Company	12/14/2017	1,354.15
64314	HOLMAN01	Holman Family Counseling, Inc.	12/14/2017	1,003.95
64315	IRWIND21	Irwindale Hand Wash & Auto Detail	12/14/2017	406.74
64316	LOPEZA	Armando Lopez	12/14/2017	74.00
64317	OFFICE03	Office Depot	12/14/2017	100.28

Check No	Vendor No	Vendor Name	Check Date	Check Amount
64318	OPTUM01	OptumRx, Inc.	12/14/2017	40,347.30
64319	RANCHO01	Rancho Duarte Florist	12/14/2017	196.01
64320	ROSENO	Rosenow Spevacek Group Inc	12/14/2017	1,575.00
64321	SMART&	Smart & Final	12/14/2017	219.82
64322	SCE02	Southern California Edison	12/14/2017	16,161.38
64323	VALLEY01	Valley County Water District	12/14/2017	797.03
64324	ALESHIRE	Aleshire & Wynder, LLP	12/18/2017	33,197.02
64325	CASTAN07	Manuel Castanon	12/18/2017	751.00
64326	RIGHT01	Right of Way, Inc.	12/18/2017	480.30
			Report Total (56 checks):	137,007.78

Accounts Payable

Checks by Date - Summary by Check Number

User: ccarlos
Printed: 12/20/2017 4:16 PM

Check No	Vendor No	Vendor Name	Check Date	Check Amount
64329	ICEA	Irwindale City Employee Assoc.	12/21/2017	460.00
64330	IMEA	Irwindale Mgmt Employee Assoc.	12/21/2017	320.00
64331	IRWIND02	Irwindale Police Officers Assoc.	12/21/2017	3,029.20
			Report Total (3 checks):	3,809.20

Accounts Payable

Checks by Date - Summary by Check Number

User: ccarlos
Printed: 12/20/2017 4:16 PM

Check No	Vendor No	Vendor Name	Check Date	Check Amount
64383	74201	742 Marketing LLC	12/27/2017	60.00
64384	ACE04	ACE, CD	12/27/2017	73,524.90
64385	ARROWA	Arrow Automotive Service	12/27/2017	2,551.47
64386	BAKER01	Baker & Taylor Books	12/27/2017	2,037.73
64387	BALLOO	Balloons 'N' More	12/27/2017	20.00
64388	BARNEY	Barney's Locksmith Service	12/27/2017	37.97
64389	BILLST	Bill's Truck Repair, Inc.	12/27/2017	241.56
64390	BLACKA	Black & White Emergency Vehicles	12/27/2017	604.16
64391	CALIBE01	Caliber Commercial Pool Servic	12/27/2017	950.00
64392	CASC01	CASC Engineering & Consulting	12/27/2017	3,987.50
64393	CODUTO	Donald P. Coduto	12/27/2017	2,250.00
64394	CONSOL03	Consolidated Electrical Dist.	12/27/2017	130.90
64395	CONVER	Converse Consultants, Inc.	12/27/2017	1,817.00
64396	COSTCO02	Costco Wholesale	12/27/2017	69.93
64397	COUNTY04	County Of Los Angeles	12/27/2017	87,409.30
64398	EG01	E. G. Brennan & Co. Corp.	12/27/2017	86.51
64399	ELITEE	Elite Elevator, Inc.	12/27/2017	350.00
64400	FARAG01	Mohkles Farag	12/27/2017	2,150.00
64401	FAST01	Fastenal Company	12/27/2017	9.86
64402	FEDEX	FedEx	12/27/2017	11.32
64403	FM01	FM Thomas Air Conditioning	12/27/2017	786.46
64404	GOLDEN08	Golden West Industrial Supply	12/27/2017	184.34
64405	GRAING	Grainger	12/27/2017	78.32
64406	HIGHPE	HPC Computers, Inc.	12/27/2017	95.00
64407	IRWIND04	Irwindale Chamber Of Commerce	12/27/2017	9,166.66
64408	JUSTIRE	Just Tires	12/27/2017	1,316.97
64409	KEYSTO	Keystone Uniform Depot	12/27/2017	248.51
64410	LosAngel	LA County Tax Collector	12/27/2017	9,663.06
64411	LAWREN05	Daniel Lawrence	12/27/2017	3,180.00
64412	LEXISN	LexisNexis Risk Solutions	12/27/2017	153.00
64413	MCMILLAN	Kent McMillan	12/27/2017	4,950.00
64414	MIJACA	Mijac Alarm, Inc.	12/27/2017	5.00
64415	MISSIO	Mission Linen Supply	12/27/2017	278.60
64416	MOUNTA02	Mountain Motorsports	12/27/2017	563.08
64417	OFFICE03	Office Depot	12/27/2017	2,874.03
64418	OPTUM01	OptumRx, Inc.	12/27/2017	41,972.16
64419	PCI01	PCI	12/27/2017	6,300.00
64420	REDIRE01	Redi-Relief First Aid & Safety, Inc	12/27/2017	77.96
64421	RIGHT01	Right of Way, Inc.	12/27/2017	1,813.00
64422	ROSENO	Rosenow Spevacek Group Inc	12/27/2017	5,343.75
64423	SCYAMA	S.C. Yamamoto, Inc.	12/27/2017	4,490.00
64424	SHELTE01	ShelterClean, Inc.	12/27/2017	1,400.00
64425	SPARKL	Sparkletts Drinking Water	12/27/2017	124.73
64426	STERIC01	Stericycle, Inc.	12/27/2017	73.65
64427	STEVEN05	Steven A. Ormenyi & Assoc.	12/27/2017	1,000.00
64428	SWRCBA	SWRCB	12/27/2017	7,744.00
64429	TETRA01	Tetra Tech BAS Inc.	12/27/2017	99,340.42

Check No	Vendor No	Vendor Name	Check Date	Check Amount
64430	NORTHR	The Northridge Group, Inc.	12/27/2017	5,778.74
64431	TMT01	TMT Productions LLC	12/27/2017	34.00
64432	TRITEC01	Tritech Software Systems	12/27/2017	41,840.33
64433	V&V01	V & V Manufacturing, Inc.	12/27/2017	685.78
			Report Total (51 checks):	429,861.66

Electronic Payments

December 2017

December 1 - 15, 2017

Reference Number	Vendor Name	Date	Amount
ACH	EDD	12/13/2017	15,790.09
ACH	Federal Tax	12/13/2017	52,655.74
ACH	ICMA	12/7/2017	250.12
ACH	PARS-PT	12/7/2017	819.26
ACH	PARS-FT	12/7/2017	15,322.91
ACH	Nationwide-457 Plan & Trust	12/7/2017	10,372.00
ACH	Nationwide-Roth Cotribution-457 Plan & Trust	12/7/2017	937.00
ACH	CalPERS	12/13/2017	57,996.18
ACH	CalPERS	12/14/2017	494.58
ACH	PARS-Public Agency Retirement Services	12/6/2017	5,120.00
427	First American Trust, FSB	12/11/2017	940,193.00
		Report Total:	1,099,950.88

COUNCIL AGENDA
ITEM 1C

☒City Council
☐Successor Agency
☐Housing Authority
☐Reclamation Authority
☐Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

JAN 10 2018

Date: January 10, 2018

To: Honorable Mayor and Members of the City Council

From: John Davidson, City Manager

Issue: Approval of SB1 Road Maintenance and Rehabilitation Account Local Streets and Roads Funding Allocation for Fiscal Year 2017-2018

City Manager's Recommendation:

That the City Council (1) approve the SB1 Local Streets and Roads Program proposed project list and authorize staff to submit said list to the California Transportation Commission; and (2) adopt Resolution No. 2018-05-2999 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AUTHORIZING SUBMISSION OF THE SB1 LOCAL STREETS AND ROADS PROJECT LIST AND ALLOCATION OF SB1 FUNDS TO THE 2017-2018 RESURFACING PROGRAM".

Background and Analysis:

On April 28, 2017, the Governor signed Senate Bill 1 (SB1) establishing a Road Maintenance and Rehabilitation Account (RMRA) to address basic road maintenance and rehabilitation of state highways and local streets and roads. The new program will be funded by increases to certain fuel excise and sales taxes and vehicle registration fees.

Pursuant to Section 2032 of the Streets and Highways Code, a percentage of the funding from the new Road Maintenance and Rehabilitation Account will be allocated to eligible cities and counties for basic road maintenance, rehabilitation, and critical safety projects on local streets and roads. Prior to receiving the allotted funds, each eligible city or county must submit to the California Transportation Commission (CTC) a list of projects proposed to be funded by these funds pursuant to an adopted resolution, on a yearly basis. SB1 also establishes annual reporting and audit requirements for RMRA expenditures. A copy of the City's Proposed Project List and the CTC 2017 Local Streets and Roads Funding Annual Reporting Guidelines is attached with this report.

According to a report by the California Local Government Finance Almanac, the estimated amount of RMRA funds allocated for our city is $8,034 for FY 2017-18 and $24,102 for FY 2018-19 (first full year). The eligible uses of SB1 RMRA funds is subject to the California Transportation Commission guidelines and the Streets and Highways Code Section 2030. Some of the eligible projects include road maintenance and rehabilitation, safety projects, bicycle and pedestrian improvements, and traffic control devices.

The 2017/2018 Resurfacing Program consists of cold milling and re-paving the existing asphalt pavement on Irwindale Avenue, between Arrow Highway to Cypress Street. In accordance with Section 2030 of the Streets and Highways Code, the 2017/2018 Resurfacing project is eligible to receive RMRA funding.

Upon approval by the City Council, the Proposed Project List and a copy of the adopted Resolution No. 2018-05-2999 will be submitted to the California Transportation Commission as required, in order to be eligible to receive SB1 RMRA funding.

Fiscal Impact:

City of Irwindale will be eligible to receive $8,034 for the 2017/2018 Resurfacing Program with the adoption of the attached resolution.

Review:

Fiscal Impact: _____ (Initial of CFO)

Legal Impact: _____ (Initial of Legal Counsel)

Prepared By: Daniel Co, Assistant Engineer

Contact Person: William K. Tam, Development Services Director/City Engineer

Phone: (626) 430-2212

John Davidson, City Manager

Attachment(s): SB1 Proposed Project List
2017 Local Streets and Roads Funding; Annual Reporting Guidelines
Resolution 2018-05-2999

RESOLUTION NO. 2018-05-2999

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AUTHORIZING THE SUBMISSION OF SB1 ROAD MAINTENANCE AND REHABILITATION ACCOUNT LOCAL STREETS AND ROADS PROJECT LIST TO THE CALIFORNIA TRANSPORTATION COMMISSION AND ALLOCATION OF FUNDS TO THE 2017-2018 RESURFACING PROGRAM

WHEREAS, SB 1 established a Road Maintenance and Rehabilitation Account to address basic road maintenance and rehabilitation needs of state highways and local streets and roads;

WHEREAS, SB 1 requires that eligible cities submit to the California Transportation Commission a list of projects proposed to be funded by these funds pursuant to an adopted resolution;

WHEREAS, SB 1 establishes annual reporting and audit requirements for funding expenditures;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of Irwindale hereby approves the Proposed Project List which identifies the 2017/2018 Resurfacing Program; and

SECTION 2. The 2017/2018 Resurfacing Program consists of cold-milling, removal and replacement of asphalt pavement on Irwindale Avenue, between Arrow Highway and Cypress Street; and

SECTION 3. The City Council of the City of Irwindale hereby authorizes the Development Services Director/City Engineer, or his/her designee, to submit the Proposed Project List and this adopted resolution to the California Transportation Commission; and

SECTION 4. That the Chief Deputy City Clerk shall attest to the adoption of this resolution, which shall, in turn, have immediate effect.

PASSED, APPROVED and **ADOPTED** this 10th day of January 2018.

_____

Mark A. Breceda, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2018-05-2999 as duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 10th day of January 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

☒City Council
☒Successor Agency
☒Housing Authority
☐Reclamation Authority
☐Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

City Council & Successor Agency
Item : 1D
Housing Authority
Item 1B
January 10, 2018

Date: January 10, 2018

To: Honorable Mayor and Members of the City Council
Honorable Chairman and Members of the Successor Agency Board
Honorable Chairman and Members of the Housing Authority Board

From: John Davidson, City Manager/Executive Director

Issue: Approval of Extension of Contract for Annual Audit Services

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City Manager's Recommendation:

Approve the extension of the existing contract with Lance, Soll & Lunghard, LLP, Certified Public Accountants, to provide annual audit services for two additional years.

Background and Analysis:

The City has an existing contract with Lance Soll & Lunghard, LLP Certified Public Accountants (LSL) to conduct an audit of the citywide financial operations, and to assist in the preparation of the City's Comprehensive Annual Financial Report (CAFR) and other required reports. The existing contract included the term of three fiscal years ending June 30, 2015 through June 30, 2017, with an option for a two year extension.

Prior finance department management went through a formal RFP process to secure these audit services. At that time, the City selected LSL because of their responsiveness to the City, their experience with the City's software and their knowledge and experience to assist the City through implementation of new and complex Governmental Accounting Standards Board (GASB) reporting requirements.

City Staff is recommending the approval of the two year contract extension with LSL. The current audit firm's in-depth knowledge of the City's financial processes and operations provides valuable continuity, particularly with respect to the recent significant changes with the dissolution of the redevelopment agency and pension liability valuation and reporting.

The two additional years will provide for audit services for fiscal years ending June 30, 2018 and June 30, 2019. The services provided in the annual audit will remain essentially the same as in prior years. These services are listed in the Scope of Services, and include:

- Financial audits of the City's and component unit financial operations;

- Preparation of the financial statements and notes to conform with generally accepted financial statements;
- Assistance in preparation of the City of Irwindale CAFR in order to obtain GFOA Award of Excellence;
- Perform a review of the City's Proposition 4 (Gann Limitation) as required by Proposition 111 and issue required report for Appropriations Limit;
- Single audit procedures and report if necessary (required only if the City expends Federal funding over $750,000);
- Review, analyze and make recommendations on the internal control structure of the City's financial operations.

Fiscal Impact:

LSL is proposing no increase to their fees for audit services for the additional two years. As listed in the Schedule of Compensation (Exhibit B of the Contract), the proposed cost for the two year extension option will remain at the same level as the FY 2016-17. The audit services for all funds of the City of Irwindale will remain at $34,073. The audit services for the Successor Agency will be $5,636, and for the Housing Authority will be $4,774. There is a quote of $2,026 for a Single Audit which is only required if the City exceeds the Federal funding threshold.

Audit services are budgeted each year during the budget cycle. If this extension is approved, the budget for the audit services will be included in next year's budget as part of the regular budget process. The cost of audit services for the City is allocated to the General Fund (80%), Special Mining Fund (20%), and cost for the Successor Agency and Housing Authority are allocated 100% to each applicable fund.

Review:

Fiscal Impact: _____ (Initial of CFO)

Legal Impact: _____ (Initial of Legal Counsel)

Prepared By/Contact: Eva Carreon, Director of Finance/City Treasurer
Phone: (626) 430-2221

_____
John Davidson, City Manager/Executive Director

Attachment(s):

1) Amendment No 1 To Professional Services Agreement for Auditor Services
2) Professional Services Agreement for Auditor Services dated March 11, 2015
3) Appendix A – Lance, Soll & Lunghard, LLP Quote for Audit Services

AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT

FOR AUDITOR SERVICES

This AMENDMENT NO. 1 TO PROFESISONAL SERVICES AGREEMENT FOR AUDITOR SERVICES ("Amendment") is made and entered into this 10th day of January, 2018, by and between the CITY OF IRWINDALE, a California municipal corporation ("City") and LANCE, SOLL & LUNGHARD, LLP, CPAs ("Contractor").

RECITALS

WHEAREAS, on March 11th 2015, the City and Contractor entered into that certain Professional Services Agreement ("Agreement") for Contractor to provide auditing services for the City of Irwindale and its component agencies;

WHEREAS, the City is desirous of extending the Agreement to provide auditing services for the accounts of the City and its related agencies, including the City as Successor to the Agency following the dissolution of redevelopment in California per ABX1 26 and AB 1484, Irwindale Housing Authority and Irwindale Reclamation Authority; and

WHEREAS, parties wish to amend the existing Agreement pursuant to the terms of this Amendment to extend the services to cover auditing for the 2018 and 2019 Fiscal Years of the City and the aforementioned related agencies and provide for the fees for such services.

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises of the parties hereto and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Contractor agree as follows:

1. Contract Sum. The provisions of Section 2.1 of the Agreement shall be amended to supplement the total contract sum payable to Contractor by the amount of $46,509 for Fiscal Year 2017-18 and $46,509 for Fiscal Year 2018-19 so that the Contract Sum of "ONE HUNDRED THIRTY-FIVE THOUSAND, FIVE HUNDRED AND TWO Dollars ($135,502)" referenced in Section 2.1 shall be amended to read "TWO HUNDRED TWENTY-EIGHT THOUSAND, FIVE HUNDRED TWENTY Dollars ($228,520)". Except as so modified, the remaining provisions of Section 2.1 shall remain unmodified and in full force and effect.

2. Exhibit "A". All remaining provisions of Exhibit "A" to the Agreement shall remain unmodified and in full force and effect.

3. Exhibit "B". Exhibit "B" in the Agreement shall be supplemented by "Appendix A" attached to this Amendment, representing the additional fees proposed by Contractor for auditing services for Fiscal Years 2018 and 2019. Except as so modified, the remaining provisions of Exhibit "B" shall remain unmodified and in full force and effect.

4. Due Execution. The person(s) executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) th entering into this Agreement does not violate any provision of any other agreement to which said party is bound.

5. Full Force and Effect. The parties further agree that, except as specifically provided in this Amendment, the terms of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties herto have executed this Amendment as of the date set forth above.

"CITY"

CITY OF IRWINDALE, a California municipal corporation

_____

Mark A. Breceda, Mayor

ATTEST

_____

Laura M. Nieto
Chief Deputy City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

_____
Fred Galante
City Attorney

"CONTRACTOR"

LANCE, SOLL & LUNGHARD, LLP, CPAs

By: _____
Name:

CITY OF IRWINDALE

PROFESSIONAL SERVICES AGREEMENT FOR

AUDITOR SERVICES

THIS CONTRACT SERVICES AGREEMENT (herein "Agreement") is made and entered into this 11th day of March, 2015, by and between the CITY OF IRWINDALE, SUCCESSOR AGENCY, and HOUSING AUTHORITY, a public body corporate and politic (herein "City") and Lance, Soll & Lunghard, LLP, CPA's, (herein "Consultant").

NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all of the terms and conditions of this Agreement, the Consultant shall perform the work or services set forth in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by reference. Consultant warrants that all work and services set professional and satisfactory manner.

1.2 Compliance With Law. All work and services rendered hereunder shall be provide in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency of competent jurisdiction.

1.3 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by the Agreement.

1.4 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to five percent (5%) of the Contract Sum or $25,000, whichever is less; or in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

2. COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "B" and incorporated herein by this reference, but not exceeding the maximum contract amount of $43,839 for the FY 2014-15 audit, $45,154 for the FY 2015-16 audit, and $46,509 for the FY 2016-17 audit; for a total contract sum over the three fiscal years of One Hundred Thirty-Five Thousand, Five Hundred and Two and 00/100 Dollars ($135,502.00), including all reimbursable expenses ("Contract Sum").

2.2 Method of Payment. Provided that Consultant is not in default under the terms of this Agreement, Consultant shall submit to the City a detailed invoice, in the form approved by City's Finance Director, describing the tasks performed and amount charged for each such task. Consultant shall be paid monthly for costs incurred in accordance with invoices submitted to the City, as further set forth at Exhibit "B".

3. COORDINATION OF WORK

3.1 Representative of Consultant. Richard Kikuchi is hereby designated as being the Partner and representative of the consultant firm authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith.

3.2 Contract Officer. The City Manager of the City is hereby designated as being the representative the City authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith ("Contract Officer"). The City Manager shall have the right to designate another Contract Officer by providing written notice to Consultant.

3.3 Prohibition Against Subcontracting or Assignment. Consultant shall not contract with any entity to perform in whole or in part the work or services required hereunder without the express written approval of the City. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City. Any such prohibited assignment or transfer shall be void.

3.4 Independent Consultant. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth. Consultant shall perform all services required herein as an independent Consultant consistent with that role. Consultant shall not at any time or in any manner represent that it or nay of its agent or employees are agents or employees of City.

4. INSURANCE

4.1 Required Insurance Policies. Without limiting Consultant's indemnification of the City and prior to commencement of work, Consultant shall obtain, provide and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

a. Comprehensive General Liability Insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability.

b. Workers' Compensation Insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000). Consultant shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees and volunteers. Should the Consultant be a sole proprietor, the Consultant will have to complete and submit a declaration of sole proprietor form to the City in lieu of proof of Workers' Compensation as it is not required for sole proprietors.

c. Professional Liability (errors and omissions insurance). Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

d. Automotive Insurance. Consultant shall maintain automobile insurance at lease as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

4.2 Insurance Deductibles and Self-insured Retentions. Any deductibles or self-insured retention's must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retention's as respects the City, its officers, officials, employees, agents and volunteers, or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claims administration and defense expense.

4.3 Other Insurance Provisions. For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects to the City, its officers, officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess to the Consultant's insurance and shall not contribute with it. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

a. The City, its officers, officials, employees, agents and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Consultant; and with respect to liability arising out of work or operations performed by or on behalf of the Consultant including

materials, parts or equipment furnished in connections with such work or operations. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Civil Code § 27882(b). General liability coverage can be provided in the form of an endorsement to the Consultant's insurance, or as a separate owner's policy.

b. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

c. Each insurance policy required by this clause shall be endorsed to state that the City shall receive not less than thirty (30) days' prior written notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of any policies of insurance required hereunder.

d. Requirements of specific coverage features or limits contained in this Agreement are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

e. Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

f. All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against the City, its elected or appointed officials, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against the City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

4.4 Insurance Rating. All insurances polices shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance in the State of California, with an assigned policyholder's Rate of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the Agency's Risk Manager.

4.5 Original Certificates and Amendatory Endorsements. Consultant shall furnish the City with original certificates and amendatory endorsements effecting coverage required by the City. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work

commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

4.6 Subconsultants Insurance Coverage. Consultant shall include all subconsultants as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subconsultants shall be subject to all of the requirements stated herein.

4.7 Additional Insurance. Consultant shall obtain any additional kinds and amounts of insurance which, in its own judgment, may be necessary for the proper protection of any of its officers', employees', or authorized subcontractors' own actions during the performance of this Agreement.

5. INDEMNIFICATION AND HOLD HARMLESS

Consultant shall indemnify, protect, defend and hold free and harmless the City, its officers, officials, employees, agents and volunteers from and against any and all damages to property or injuries to or death of any person or persons, and shall defend, indemnify, save and hold harmless City, its officers, officials, employees, agents and volunteers from any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of limitation, all civil claims, workers' compensation claims, and all other claims resulting from or arising out of the acts, errors or omissions of Consultant, its employees and/or authorized subcontractors, whether intentional or negligent, in the performance of this Agreement. When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees, and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Subconsultants/contractors (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

6. TERM

6.1 Term. Unless earlier terminated in accordance with Section 6.2 below, this Agreement shall continue in full force and effect until the maximum contract amount is expended, but not to exceed three (3) years, with the City's option to extend for two (2) additional one-year periods.

6.2 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of the notice of termination, the Consultant shall immediately cease all work or services hereunder except as may be specifically approved by the City, Consultant shall be entitled to compensation for all services rendered prior to the effectiveness of the notice of termination and for such additional services specifically authorized by the Consultant and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7. MISCELLANEOUS

7.1 Covenant Against Discrimination. Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color creed, religion, sex, marital status, national origin, or ancestry.

7.2 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount, which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

7.3 Conflict of Interest. No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

7.4 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, CITY OF IRWINDALE, 5050 N. Irwindale Avenue, Irwindale, California 91706, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement.

7.5 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

7.6 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

7.7 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

7.8 Waiver. No delay or omission in the exercise of any right or remedy by non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.9 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which any be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

7.10 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CITY OF IRWINDALE:

~~Acting~~ City Manager/Acting Executive Director

CONSULTANT:

LANCE, SOLL & LUNGHARD, LLP

By: _____

Name: Richard Kikuchi
Title: Partner
Address: 203 N Brea Blvd, Suite 203
Brea, CA 92821-4056

[END OF SIGNATURES]

EXHIBIT "A"

SCOPE OF SERVICES

The annual services that would be provided for the City of Irwindale would be as follows:

1. Contractor will perform an audit of all funds of the City of Irwindale that shall include the following oversight and component units:

   City of Irwindale
   Successor Agency to the Irwindale Community Redevelopment Agency
   Irwindale Housing Authority
   Irwindale Reclamation Authority

   The audit will be conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller of the United States. The City's Comprehensive Annual Financial Report (CAFR) will be prepared and word processed by the Contractor. The CAFR will be in full compliance with GASB 34. The audit firm will render their auditors' report on the basic financial statements which will include both Government-Wide Financial Statements and Fund Financial Statements. The Contractor will also apply limited audit procedures to Management's Discussion and Analysis (MD&A) and required supplementary information.

2. Contractor shall conduct a financial and compliance audit of the Irwindale Community Redevelopment Agency. The compliance audit should include the provisions of laws and regulations identified in the Guidelines for Compliance Audits of California Redevelopment Agencies, issued by the State Controller. The Contractor shall prepare GASB 34 compliant component unit financial statements.

3. Contractor will perform a single audit on the expenditures of federal grants in accordance with OMB Circular A-133 and render the appropriate audit reports on Internal Control over Financial Reporting based upon the audit of the City's financial statements in accordance with *Government Auditing Standards* and the appropriate reports on compliance with Requirements Applicable to each Major Program, Internal Control over Compliance and on the Schedule of Expenditures of Federal Awards in Accordance with OMB Circular A-133. The single audit report will include appropriate schedule of expenditures of federal awards, footnotes, findings and questioned costs, including reportable conditions and material weaknesses and follow up on prior audit findings where required. Note: In recent years, the City has not had a Single Audit requirement due to funding being under required limits.

4. Contractor shall perform a review of the City's Proposition 4 (Gann Limitation) as required by Proposition 111. This review shall be conducted according to guidelines established by the League of California Cities. Contractor shall prepare and issue the Independent

Accountant's Report of Agreed-Upon Procedures Applied to Appropriations Limit Worksheets.

5. Contractor shall prepare a management letter containing comments and recommendations for improving the accounting procedures and the systems for internal controls (control deficiencies not considered material weaknesses)

6. Contractor will prepare a letter to the City Council containing required communications about the audit process.

7. Delivery of the Housing Authority – Component Unit Financial Statements and the Independent Auditors' Report is due by no later than November 30th of each fiscal year. This of course is assuming City has met all required deadlines as outlined in the Prepared by Client Listing and responded timely to all inquiries and requests.

8. Delivery of City CAFR and all other required reports in order to timely file for Government Finance Officers' Association Excellence in Financial Reporting Award each year.

9. Keep the City informed on state and national developments affecting accounting, audit and financial reporting issues.

10. On an as needed basis, provide basic advice and guidance on financial reporting.

EXHIBIT "B"

SCHEDULE OF COMPENSATION

All fees shall be based on an hourly rate specified below with a not-to-exceed maximum as indicated:

(a) The maximum fee for these services shall be as follows:

For the fiscal year 2014-15, 2015-16 and 2016-2017 (in accordance with Section 2.2, but no earlier than after Contractor's presentation of interim and final reports and Contractor's delivery of an invoice to City.):

	FY 2014-15	FY 2015-16	FY 2016-17
City of Irwindale	$32,117	$33,081	$34,073
Successor Agency	5,312	5,471	5,636
Housing Authority	4,500	4,635	4,774
Single Audit *	1,910	1,967	2,026
Total	$ 43,839	$ 45,154	$ 46,509

*Only if needed, based on thresholds

The City has the option to extend the contract for two one-year periods, for a total period not to exceed five audit years. There will be no increase in cost for the two extensions; each year will remain at the same rate as listed above for FY 2016-17.

Should extra work be required, such as a special Single Audit of Sub-Grantee records, or should any unusual circumstances arise (such as abnormal errors, misappropriations, etc.) that would make desirable more extensive detailed checking than normal audit procedures would require, it is agreed that such extended service shall be billed at the above rates. Contractor will provide a written proposal for additional services. These services and fees would be agreed to in advance of such work by the City and the Contractor.

Appendix A

City of Irwindale
Lance, Soll & Lunghard, LLP - Quote for Audit Services

				Option Years	
Financial Audits	**FY 2015**	**FY 2016**	**FY 2017**	**FY 2018**	**FY 2019**
City Audit and CAFR Preparation	$ 32,117	$ 33,081	$ 34,073	$ 34,073	$ 34,073
Successor Agency	5,312	5,471	5,636	5,636	5,636
Single Audit *	1,910	1,967	2,026	2,026	2,026
Housing Successor	4,500	4,635	4,774	4,774	4,774
	$ 43,839	$ 45,154	$ 46,509	$ 46,509	$ 46,509

*Per major program

COUNCIL AGENDA
ITEM E

☒City Council
☐Successor Agency
☐Housing Authority
☐Reclamation Authority
☐Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

JAN 10 2018

Date: January 10, 2018

To: Honorable Mayor and Members of the City Council

From: John Davidson, City Manager

Issue: Employer-Employee Relations Resolution No. 2018-03-2997

City Manager's Recommendation:

Adopt Resolution No. 2018-03-2997 relating to employer-employee relations within the City and rescind Resolution No. 98-05-1566, relating to employer-employee relations.

Background and Analysis:

The City of Irwindale ("City") seeks to promote full communication and improved employer-employee relations between the City and its employees by establishing uniform and orderly methods of communication. Government Code Section 3507 empowers a city to adopt reasonable rules and regulations for the administration of employer-employee relations. These rules and regulations are set forth in an Employer-Employee Relations Resolution ("EERR").

The City adopted and implemented its current EERR on March 12, 1998, with Resolution No. 98-05-1566. At this time, the City proposes to update the current EERR to reflect changes in case law and Federal and State law.

The intent of the EERR is to expand on existing law and provide clarification for the administration of employer-employee relations through the establishment of rules. The EERR does not address wages, hours, benefits or other terms and conditions of employment. Procedures regarding the following types of items addressed in the EERR include:

- recognition of employee organizations
- bargaining unit determinations
- the rights of management and the employee organization
- meeting and conferring regarding matters within the scope of bargaining
- impasse resolution

City representatives have met and conferred in good faith with the employee representatives of the City's three Recognized Employee Organizations ("REOs") regarding the preparation of the updated EERR. In response to comments received from the REOs, revisions to the initial draft were made. The REOs have no objections to the proposed updated EERR.

Fiscal Impact:

None.

Review:

Fiscal Impact: (Initial of CFO)

Legal Impact: (Initial of Legal Counsel)

Prepared By/Contact: Mary Hull, Human Resources/ Risk Manager

Phone: (626) 430-2204

John Davidson, City Manager

Attachment: Resolution 2018-03-2997

RESOLUTION NO. 2018-03-2997

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, RELATING TO EMPLOYER-EMPLOYEE RELATIONS WITHIN THE CITY ADOPTING AN UPDATED POLICY PERTAINING TO RELATIONS AND COMMUNICATIONS BETWEEN THE CITY OF IRWINDALE AND ITS EMPLOYEES, AND RESCINDING RESOLUTION NO. 98-05-1566, RELATING TO EMPLOYER-EMPLOYEE RELATIONS

WHEREAS, the City of Irwindale ("City") seeks to promote full communication and improved employer-employee relations between the City and its employees by establishing uniform and orderly methods of communication, and

WHEREAS, on March 12, 1998, the City Council of the City of Irwindale ("City Council") previously adopted Resolution No. 98-05-1566, relating to employer-employee relations and communications; and

WHEREAS, the Government Code section 3507 empowers a city to adopt reasonable rules and regulations for the administration of employer-employee relations after consultation in good faith with representatives of its employee organizations regarding such proposed rules and regulations; and

WHEREAS, City Representatives have met and conferred in good faith with the employee representatives of the City's Recognized Employee Organizations, as hereinafter defined, regarding the preparation of an updated comprehensive employer-employee relations resolution which provides improved guidance and procedures for communications and relations between the parties; and

WHEREAS, the City Council believes that it is in the best interests of the City and its employees to now adopt an updated and complete employer-employee relations resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

ARTICLE I. GENERAL PROVISIONS

Section 1. Title of the Resolution

This resolution shall be known as the Employer-Employee Relations Resolution of the City of Irwindale.

Section 2. Statement of Purpose; Rescission of Prior Resolution

This Resolution is adopted as authorized under Chapter 10, Division 4, Title 1 of the California Government Code (Section 3500 *et seq.*), entitled the Meyers-Milias-

Brown Act ("MMBA"), to provide reasonable and orderly procedures for the administration of employer-employee relations between the City and its employees, including procedures for the recognition of employee organizations, determination of appropriate units of representation and/or modifying such units, and a reasonable, uniform and orderly method for the resolution of questions regarding wages, hours, and other terms and conditions of employment of City employees.

Resolution No. 98-05-1566 is hereby rescinded and superseded and this Resolution shall take precedence over the provisions of any prior minute orders, statements of policy, or personnel rules of the City Council dealing with the same subjects and matters as are covered herein.

Section 3. Definitions

Except as otherwise specifically provided below, the terms used in this resolution shall be defined in the same way as such terms are defined in the MMBA. In addition, the following definitions are adopted for terms used in this resolution.

3.1 "Appropriate Unit" or "Employee Unit of Representation" means a unit of employee classes or positons, established pursuant to Article II hereof.

3.2 "City" shall mean the City of Irwindale, a charter city and municipal corporation, and where appropriate herein, "City" refers to the City Council, the governing body of said City, or any duly authorized representative of the City of Irwindale.

3.3 "Confer in good faith" or "meet and confer in good faith means performance by the duly authorized City representative and a representative of a Recognized Employee Organization or Exclusively Recognized Employee Organization who shall have the mutual obligation personally to meet within the time periods established by Section 6 of this Resolution upon request, to exchange freely information, opinions, and proposals, and to endeavor to reach an agreement on matters within the scope of representation, including wages, hours and other terms and conditions of employment, in a good faith effort to: 1) reach agreement on those matters within the authority of such representatives; 2) freely exchange information, opinions and proposals; and 3) reach agreement in the form of a memorandum of understanding on what will be recommended to the City Council on those matters within the decision making authority of the City Council. This does not require either party to agree to a proposal or to make a concession.

3.4 "Confidential Employee" means any employee who formulates, develops, or determines management policy or administers the City's employer-employee relations, or whose duties normally require access to confidential information that is used to contribute significantly to the formulation, development, or determination of the same (e.g., secretary to a department head, analyst who prepares confidential employer-employee relations documents).

3.5 "Consult in good faith" or "meet and consult in good faith" means to communicate in writing or, if requested by the employee organization within the time limits set by the Municipal Employee Relations Representative ("MERR"), orally, for the purpose of presenting and obtaining views, and advising of intended actions in a good faith effort to reach a consensus; and as distinguished from meeting and conferring in good faith regarding matters within the required scope of the meet and confer process. Consult in good faith does not involve an exchange of proposals and counterproposals in an endeavor to reach agreement in the form of a Memorandum of Understanding, nor is it subject to Article IV hereof.

3.6 "Days" means calendar days unless otherwise stated.

3.7 "Employee" means any person employed by the City in a position approved in the City's allocated positions and compensation plan, as approved by the City Council, except in a position designated in that plan as temporary or part-time.

3.8 "Employee Organization" or "Recognized Employee Organization" ("REO") means any employee organization which is certified as the representative of its members in a unit formally acknowledged by the City as an employee organization that represents the City's employees.

3.9 "Employee Representative" means the authorized representative of a Recognized Employee Organization or an Exclusively Recognized Employee Organization.

3.10 "Employee unit of representation" or "appropriate unit" means a unit of employee classes or positions, established pursuant to Article II hereof.

3.11 "Employer-employee relations" means the relationship between the City and its employees and their employee organization(s), or when used in a general sense, the relationship between City management and individual employees or employee organization(s).

3.12 "Exclusive Recognized Employee Organization" ("EREO") means a sole employee organization certified as the representative of all employees in a unit or units, whether or not those employees are its members, and having the exclusive right and duty to meet and confer in good faith on behalf of said employees concerning statutorily required subjects pertaining to unit employees and thereby assuming the corresponding obligation of fairly representing said employees. An EREO may not be challenged by another employee organization within twelve (12) months of initial recognition.

3.13 "Filing Period" means the period between November 1st and December 31st of every year following the adoption of this Resolution during which Employee Organizations may submit petitions to be recognized,

decertified, or modified, or within which an employee organization or the City may propose to modify an existing unit of representation.

3.14 "Impasse" means that the representatives of the City and a Recognized Employee Organization or Exclusively Recognized Employee Organization have reached a "deadlock" or point in the meet and confer process in good faith where their differences on matters to be included in a Memorandum of Understanding, or on general mandatory bargaining matters within the scope of representation and concerning subjects on which they are required to meet and confer, remain so substantial and prolonged that further meeting and conferring would be futile.

3.15 "Management Employee" means any employee in a position having significant responsibilities for formulating, administering or managing the implementation of City policies and programs through independent judgment, including, but not limited to, the exercise of discretionary authority to develop and modify institutional goals and priorities, including, but not limited to, the City Manager, and all Department Heads.

3.16 "Mediation or Conciliation" means the efforts of an impartial third person or persons functioning as an intermediary to assist the parties in reaching a voluntary resolution to impasse, through interpretation, suggestion and advice. Mediation and conciliation are interchangeable terms.

3.17 "Meet and Confer" or "Confer in Good Faith" means performance by the duly authorized City representative and a representative of a Recognized Employee Organization or Exclusively Recognized Employee Organization who shall have the mutual obligation personally to meet within the time periods established by Section 6 of this Resolution upon request, to exchange freely opinions, and proposals, and to endeavor to reach an agreement on matters within the scope of representation, including wages, hours and other terms and conditions of employment, in a good faith effort to: 1) reach agreement on those matters within the authority of such representatives; 2) freely exchange information, opinions and proposals; and 3) reach agreement in the form of a memorandum of understanding on what will be recommended to the City Council on those matters within the decision making authority of the City Council. This does not require either party to agree to a proposal or to make a concession.

3.18 "Memorandum of Understanding" means a written document jointly prepared by the City's Municipal Employee Relations Representative, or designee(s), and a Recognized Employee Organization or Exclusively Recognized Employee Organization enumerating any agreement reached as the result of meeting and conferring on matters within the scope of representation, and the same signed by the parties involved, and ratified by the majority of the relevant bargaining unit, and approved by the City Council.

3.19 "Mid-Manager" means management positions defined under the Irwindale Management Employees Association, which is the exclusive Recognized

Employee Organization for the Management Unit consisting of all regular full-time management employees, who are not at-will or covered by individual contract and who are designated by the classifications set forth the Memorandum of Understanding between that unit and the City. Mid-Managers may be confidential depending upon their job classification or duties.

3.20 "Municipal Employee Relations Representative" ("MERR") means the City's principal representative in all matters of employer-employee relations with authority to meet and confer on matters within the scope of representation. The City Council hereby designates the City Manager as the MERR who is hereby authorized to delegate his/her duties and responsibilities.

3.21 "Professional Employee" means any employee engaged in work requiring specialized knowledge and skills attained through completion of a recognized course of instruction.

3.22 "Proof of Employee Support" means (1) an authorization card recently signed and personally dated by an employee, (2) a verified authorization petition or petitions recently signed and personally dated by an employee, or (3) employee dues deduction authorization, using the payroll register for the period immediately prior to the date a petition is filed hereunder, except that dues deduction authorizations for more than one employee organization for the account of any one employee shall not be considered as Proof of Employee Support for any employee organization. The only authorization which shall be considered as Proof of Employee Support hereunder shall be the authorization most recently signed by an employee within ninety (90) days prior to the filing of a petition.

3.23 "Recognized Employee Organization" ("REO) or "Employee Organization(s)" means any employee organization which is certified as the representative of its members in a unit formally acknowledged by the City as an employee organization that represents the City's employees.

3.24 "Scope of Representation" means all matters relating to employment conditions and employer-employee relations, including, but not limited to, wages, hours, and other terms and conditions of employment, except, however, that the scope of representation shall not include consideration of the merits, necessity, or organization of any service or activity provided by law or executive order, as set forth in Section 5.

3.25 "Supervisory Employee" means any employee who has authority, in the interest of the City, to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees, or the responsibility to assign work and direct them, or to adjust their grievances, or effectively to recommend such action if, in connection with the foregoing, the exercise of such authority is not of a merely routine or clerical nature, but requires the use of independent judgment.

Section 4. Employee Rights

4.1 Subject to the requirements of the law and Section 5 below, employees shall have the following rights:

(a) To form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on matters within the scope of representation, in accordance with this Resolution.

(b) To refuse to join or participate in the activities of employee organizations and to represent themselves individually in their employment relations with the City.

(c) To be free from the interference, intimidation, restraint, coercion, or discrimination by the City, any employee organization, or any other employee because of the exercise of these rights.

4.2 Professional Employees shall not be denied the right to be represented separately from nonprofessional employees by an employee organization consisting of such Professional Employees.

4.3 No, Supervisory, Management, or Confidential Employee may represent any employee organization, which represents other employees of the City on matters within the scope of representation, unless as permitted by the City of Irwindale Personnel Rules, and no Supervisory, Management, or Confidential Employees may engage in any activity with or on behalf of any employee organization which would result in an actual or apparent conflict of interest, as determined by the MERR.

4.4 Peace officers, as that term is defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code, may be required, and have the right to be represented by an employee organization which (i) is composed solely of such peace officers; (ii) concerns itself solely and exclusively with the wages, hours, working conditions, welfare programs, and advancement of the academic and vocational training in furtherance of the police profession; and (iii) is not subordinate to any other organization.

Section 5. City Responsibilities and Rights

5.1 To ensure that the City is able to carry out its functions and responsibilities imposed by law, the City has and will retain the exclusive right to manage and direct the performance of City operations and the work force performing such operations. Among the rights which are reserved to the City are the following:

(a) To determine the merits, necessity, organization, expansion, or diminishment of any operation, service, or activity conducted by the City;

(b) To determine and change the facilities, methods, means, and personnel by which City operations are to be conducted;

(c) To determine and change the number of locations, relocations, and types of City operations and the processes and materials to be employed in carrying out said operations including, but not limited to, the right to subcontract any work or operation;

(d) To determine the size, assignments, and composition of the employee work force, to determine employee job classifications and contents thereof, and to assign work to employees in accordance with requirements as determined by the City;

(e) To relieve employees from duty because of lack of work, lack of financial resources, or other non-disciplinary reasons;

(f) To hire, transfer, promote, and discipline employees in accordance with the City's Personnel Rules;

(g) To determine policies, procedures and standards for the selection, training and promotion of employees;

(h) To establish employee performance standards including, but not limited to, quality and quantity standards;

(i) To maintain the efficiency of governmental operations;

(j) To take any and all necessary actions to carry out the City's operations in emergencies;

(k) To exercise complete control and discretion over the City's organization and the technology of performing its work and services; and

(l) To establish reasonable work and safety rules and regulations to maintain the efficiency and economy desirable in the performance of City operations.

5.2 The City, in exercising these rights and operations, will not discriminate against any employee because of membership or non-membership in any employee organization.

Section 6. Meeting and Conferring

6.1 The City, through its representative(s), shall meet and confer in good faith with Employee Representative(s) of any Recognized Employee Organization ("REO") or Exclusively Recognized Employee Organization ("EREO") whichever applies regarding matters within the scope of representation for its members or

for all employees, whichever applies, in the unit for which such organization is recognized.

6.2 When a REO or EREO desires to meet and confer with the City, through its Employee Representative(s), on matters within the scope of representation, said organization shall make a request in writing and specify the subjects to be discussed.

6.3 The REO or EREO shall submit any and all request(s) to meet and confer on matters within the scope of representation that have a fiscal impact and are not currently accounted for in the current budget in the manner specified below.

6.4 When practical, by March 15 if it intends to have the requested items considered for the budget for the next fiscal year.

6.4.1 If a REO or EREO fails to submit, or to request a reasonable extension of time to submit, written requests by March 15th, the City shall send written notice requesting said employee organization to submit its written requests. If said employee organization fails to deliver to the City its written request(s) the meet and confer process will not commence until such request is submitted.

6.4.2 Written requests submitted by the REO or EREO may be changed during the meet and confer process so long as the total cost of the requests as changed does not exceed the cost of the initial requests.

6.4.3 Promptly after such written requests have been made, a meeting shall be arranged at a time and place mutually satisfactory to the parties involved.

6.4.4 The meet and confer process discussed in this Section 6.2 should be completed by the commencement of the fiscal year in which the changes and/or requests are to become effective, or by any other extension of time as agreed upon by the parties in writing.

6.5 Where the City proposes to take action on matters regarding wages, hours, and other terms and conditions of employment within the scope of representation, whether such action be by ordinance, resolution, rule, or regulations, reasonable written notice shall be given to each REO or EREO affected thereby, and each shall be given the opportunity to meet and confer with the City, through its representative(s), prior to the adoption of same. In cases of emergency when the City Council determines that an ordinance, resolution rule or regulation must be adopted immediately without prior notice or meeting with any REO or EREO, the City shall provide such notice and opportunity to meet at the earliest practicable time following the adoption of same.

6.6 If a tentative agreement is reached by the authorized representative(s) of the City and the EREO, the City Council shall vote to accept or reject the

tentative agreement within thirty (30) days of the date it is first considered at a duly noticed public meeting. A rejection of the tentative agreement shall not bar the filing of an unfair practice charge for failure to meet and confer in good faith. If the City Council accepts the tentative agreement, the parties shall jointly prepare a written Memorandum of Understanding, signed by the City's representative(s), and the duly authorized Employee Representative(s). Said tentative agreement shall be brought back and is not binding until approved by the City Council.

6.7 In the event the meet and confer process has not been completed or an agreement is not reached within the time period(s) set forth in this Section 6, either party may declare an Impasse and initiate Impasse procedures in accordance with Section 21.

Section 7. Consult or Consultation in Good Faith

The City, through its representatives, shall consult in good faith with representatives of recognized and exclusively Recognized Employee Organizations prior to the modification of any rules and regulations for the administration of employer-employee relations, including any amendments to this Resolution.

ARTICLE II. - REPRESENTATION PROCEEDINGS

Section 8. Employee Unit of Representation

8.1 The City has investigated and considered the services performed by its employees, their working conditions, and job duties, and the City's needs to maintain an efficient operation while providing sound employer-employee relations and the units of representation historically recognized by the City. The City has concluded, based upon these investigations and considerations, that it is most conducive to harmonious employer-employee relations and to efficient operation of the City and that it is therefore proper and reasonable to recognize the following three (3) employee units of representation, subject to Section 4.2:

8.1.1 A Police Safety Unit, consisting of employees in the Police Department who are sworn police officers (except Management and Professional Employee positions) non-sworn police dispatchers, and cadets.

8.1.2 A General Employees Unit, consisting of all regular, full-time employees in the competitive service who are not at-will or covered by individual contract, excluding sworn personnel, non-sworn police dispatchers and cadets, Mid-Management, Professional and Supervisory positions.

8.1.3 A Management Unit, consisting of all regular, full-time Management, including Mid-Management, Professional, and Supervisory

Employees in the competitive service who are not at-will or covered by an individual contract.

8.1.4 Confidential Employees will not be officers or board members in any employee organization representing a bargaining Unit, or negotiate on behalf of said Unit, due to the potential or actual conflict of interest that may arise. In the event of a dispute the MERR, or designee, shall make a determination and the decision of the MERR shall be final.

8.2 Additional or different employee units of representation may be created by action of the City Council as it deems appropriate, upon the City's own motion or upon a petition filed by an employee organization pursuant to Section 9 of this Resolution. In making its determination, the City Council will investigate and consider the following factors:

(a) Whether and which employees share a similar community of interests, kinds of work performed, types of qualifications required, and general working conditions;

(b) The City's needs to maintain an efficient operation;

(c) The units of representation historically recognized by the City, except however, that no unit shall be deemed to be an appropriate unit solely on the basis of the extent to which employees in the proposed unit have organized;

(d) Consistency with the organizational patterns of the City;

(e) Effect of differing legally mandated Impasse resolution procedures;

(f) Number of employees and classifications, and the effect on the administration of employer-employee relations created by the fragmentation of classifications and proliferation of units; and

(g) Other matters considered relevant by the City to promoting sound employer-employee relations and efficient operation of the City.

Section 9. Requirements For and Process of Becoming an Exclusively Recognized Employee Organization.

9.1 Only one employee organization shall be recognized as an employee organization representing employees in a unit and, after the effective date of this Resolution, only exclusive recognition on behalf of a unit established in accordance with this Resolution or amendment hereto shall be conferred.

9.2 An employee organization which was a Recognized Employee Organization immediately prior to the effective date of this Resolution shall continue to be so recognized under this Resolution in the unit for which it had

been recognized, subject to Sections 9, 14 through 16 herein, and provided that said organization, sixty (60) days after the effective date of this Resolution, submits current information listed in Sections 9.3.1 through 9.3.7 and acknowledges in writing within said time limit that it consents to the definition of said unit or units set forth in Section 8.

9.3 Process of Becoming Recognized. An employee organization seeking to become certified as the Exclusively Recognized Employee Organization representing employees in an appropriate unit shall file a petition ("Recognition Petition") with the MERR during the Filing Period. The Recognition Petition shall contain all of the following information and documentation declared by the duly authorized signatory under penalty of perjury to be true, correct, and complete:

9.3.1 Name and address of the employee organization;

9.3.2 Names and titles of its officers;

9.3.3 Names of employee organization representatives who are authorized to speak on behalf of the organization;

9.3.4 Names and addresses of no more than two (2) employee representatives to whom notices, if sent pursuant to this Resolution, will be deemed sufficient notice to the employee organization for any purpose;

9.3.5 A copy of the employee organization's current Constitution and Bylaws, which shall contain a statement that the employee organization has, as one of its primary purposes, the representation of employees in their employment relations with the City;

9.3.6 A statement whether the employee organization is a subordinate body of, or affiliated directly or indirectly in any manner with, any regional or state or international organization and, if so, the name and address of each such regional, state, national, or international organization;

9.3.7 A statement that the employee organization has no restriction on membership based on race, religious creed, color, national origin, ancestry, age, mental or physical disability, medical condition, marital status, sex or sexual orientation;

9.3.8 The job classifications or position titles of employees in the unit claimed to be appropriate and the approximate number of member employees therein;

9.3.9 A statement that the employee organization has in its possession Proof of Employee Support to establish that a majority of the employees in the unit claimed to be appropriate have designated the employee organization to represent them in their employment relations with the City. Such written proof shall be submitted for confirmation to the MERR or to a

representative of the California State Mediation and Conciliation Service; and

9.3.10 A request that the MERR formally acknowledge the employee organization as the Exclusively Recognized Employee Organization representing the employees in the unit claimed to be appropriate for the purpose of meeting and conferring in good faith.

Section 10. City Response to Recognition Petition for an Exclusively Recognized Employee Organization

10.1 Upon receipt of the Recognition Petition, the MERR shall determine whether:

(a) There has been compliance with the requirements of the Recognition Petition, in accordance with Section 9, and

(b) The proposed representation unit is an appropriate unit, in accordance with Section 8.

10.2 If an affirmative determination is made by the MERR on the foregoing matters listed in Section 10.1, the MERR shall inform the petitioning employee organization, give written notice of the Recognition Petition to all the employees in the unit and any other employee organization(s) representing any employee in the same unit, and take no action on said request for thirty (30) days thereafter.

10.3 If either of the foregoing matters listed in Section 10.1 are not affirmatively determined, the MERR shall deny the Recognition Petition and inform the petitioning employee organization of the reasons therefor in writing. The petitioning employee organization shall have seven (7) days to cure any defects in the Recognition Petition. All defaults must be cured, and a valid Recognition Petition must be submitted by the end of the Filing Period, unless the submission deadline is extended by the MERR, who shall not extend the cure period more than fifteen (15) days beyond the end of the Filing Period. Neither the MERR nor the City is obligated to assist the petitioning employee organization in curing the alleged defects to the Recognition Petition.

10.4 The petitioning employee organization may appeal such determination in accordance with Section 18.

Section 11. Open Period for Filing Challenging Petition to an Exclusively Recognized Employee Organization

Within thirty (30) days of the date written notice was given to affected employees that a valid Recognition Petition for an appropriate unit has been filed, any other employee organization may file a competing request to be formally acknowledged as the Exclusively Recognized Employee Organization of the employees in the same or in an overlapping unit (one which corresponds with respect to some, but not all the

classifications or positions set forth in the Recognition Petition being challenged), by filing a petition evidencing Proof of Employee Support in the unit claimed to be appropriate of at least thirty (30) percent and otherwise in the same form and manner as set forth in Section 9.3. If such challenging petition seeks establishment of an overlapping unit, the MERR shall call for a meeting on such overlapping Recognition Petitions for the purpose of ascertaining the more appropriate unit, at which time the petitioning employee organizations shall be heard. Thereafter, the MERR shall determine the appropriate unit or units in accordance with the standards in Section 8.2. The petitioning employee organizations shall have fifteen (15) days from the date notice of such unit determination is communicated to them by the MERR to amend their petitions to conform to such determination or to appeal such determination pursuant to Section 18.

Section 12. Granting Recognition to an Exclusively Recognized Employee Organization Without an Election

If the Proof of Employee Support shows that a majority of the employees in the appropriate unit have designated the petitioning employee organization to represent them, and if no other employee organization files a challenging petition, the petitioning employee organization and the MERR shall request the California State Mediation and Conciliation Service, or another agreed upon neutral third party, to review the count, form, accuracy, and propriety of the Proof of Employee Support. If the neutral third party makes an affirmative determination, the MERR shall certify the petitioning employee organization as the Exclusively Recognized Employee Organization for the appropriate unit.

Section 13. Granting Recognition to an Exclusively Recognized Employee Organization Through an Election Process

13.1 Upon the submission of valid Recognition Petitions of more than one employee organization for employees in the same or overlapping units, the MERR shall arrange for a secret ballot election to be conducted by the City Clerk or such other third party agreed to by the MERR and the concerned employee organization(s), in accordance with such party's rules and procedures, subject to the provisions of this Resolution. All employee organizations who have duly submitted Recognition Petitions which have been determined to be in conformance with this Resolution shall be included on the ballot. The ballot shall also reserve to employees the choice of representing themselves individually in their employment relations with the City. Employees entitled to vote in such election shall be those persons employed in regular, permanent positions within the designated appropriate unit who were employed during the pay period immediately prior to the date which ended at least fifteen (15) days before the date the election commences, including those who did not work during such period because of illness, vacation or other authorized leaves of absence, and who are employed by the City in the same unit on the date of the election. An employee organization shall be formally acknowledged as the Exclusively Recognized Employee Organization for the designated appropriate unit following

an election or run-off election, if it received a numerical majority of all valid votes cast in the election. In an election involving three or more choices, where none of the choices receives a majority of the valid votes cast, a run-off election shall be conducted between the two choices receiving the largest number of valid votes cast. The rules governing an initial election are applicable to a run-off election.

There shall be no more than one valid election under this Resolution pursuant to any Recognition Petition in a twelve (12)-month period affecting the same unit.

In the event that the parties are unable to agree on a third party to conduct the election, the election shall be conducted by the California State Mediation and Conciliation Service. If a third party conducts the election, costs of conducting elections shall be borne in equal shares by the City and by each employee organization appearing on the ballot.

13.2 A Recognized Employee Organization or Exclusively Recognized Employee Organization of the unit for which a decertification election is being conducted shall also appear on the ballot, unless within fourteen (14) days of receipt of the notice of the Decertification or Recognition Petition, or notice of the unit determined by the City Council, whichever is later, said employee organization provides written notice to the MERR that it does not intend to participate in the election. Notice of the intention not to participate in the election shall constitute withdrawal from representation of the unit effective the date the notice of intention not to participate in the election is received by the MERR.

13.3 The MERR shall announce the date of the election and the voting location or locations at least twenty-eight (28) days before the date of such election. Employees shall vote in person.

Section 14. Procedure for Decertification of Exclusively Recognized Employee Organization

14.1 A decertification petition alleging that the incumbent Exclusively Recognized Employee Organization no longer represents a majority of the employees in an established appropriate unit ("Decertification Petition") may be filed with the MERR only during the Filing Period or the thirty (30) day period commencing one hundred twenty (120) days prior to the termination date of a Memorandum of Understanding then having been for three (3) years or less; provided, that a Decertification Petition may not be filed within twelve (12) months of initial recognition of an Exclusively Recognized Employee Organization. A Decertification Petition may be filed by two or more employees or their representative, or an employee organization, and shall contain the following information and documentation declared by the duly authorized signatory under penalty of perjury to be true, correct, and complete:

(a) The name, address and telephone number of the petitioner and a designated representative authorized to receive notices or requests for further information.

(b) The name of the established appropriate unit and the incumbent Exclusively Recognized Employee Organization sought to be decertified as a representative of that unit.

(c) An allegation that the incumbent Exclusively Recognized Employee Organization no longer represents a majority of the employees in the appropriate unit, and any other relevant and material facts relating thereto.

Proof of Employee Support that at least thirty (30) percent of the employees in the established appropriate unit no longer desire to be represented by the incumbent Exclusively Recognized Employee Organization. Such proof shall be submitted for confirmation to the MERR or to a mutually agreed upon disinterested third party within the time limits specified in the first paragraph of this Section. An employee organization may, in satisfaction of the Decertification Petition requirements hereunder, file a petition under this Section in the form of a Recognition Petition that evidences Proof of Employee Support of at least thirty (30) percent, that includes the allegation and information required under paragraph (c) of this Section, and otherwise conforms to the requirements of Section 9.

14.2 The MERR shall initially determine whether the Decertification Petition has been filed in compliance with the applicable provisions of this Resolution.

14.2.1 If the foregoing matters listed in Section 14.1 are not affirmatively determined, the MERR shall deny the Decertification Petition and inform the petitioning employee organization of the reasons therefor in writing. The petitioning employee organization shall have seven (7) days to cure any defects in the Decertification Petition. Neither the MERR nor the City is obligated to assist the petitioning employee organization in curing the alleged defects to the Decertification Petition.

14.2.2 If the foregoing matters listed in Section 14.1 are affirmatively determined by the MERR, or if a negative determination is reversed on appeal, the MERR shall give written notice of such Decertification or Recognition Petition to the incumbent Exclusively Recognized Employee Organization and to unit employees. The MERR shall thereupon arrange for a secret ballot election to be held to determine the wishes of unit employees as to the question of decertification and, if a Recognition Petition was duly filed hereunder, the question of representation. Such election shall be conducted within the same timeframe and under the same procedures as set forth in Section 13.

14.2.3 The petitioning employee organization may appeal such determination in accordance with Section 18.

14.3 During the Filing Period or the thirty (30) day period commencing one hundred twenty (120) days prior to the termination date of a Memorandum of Understanding then having been in existence for three (3) years or less, when the MERR has reason to believe that a majority of unit employees no longer wish to be represented by the incumbent Exclusively Recognized Employee Organization, the MERR may notify that organization and all unit employees that an election will be held to determine that issue. In such event, any other employee organization may, within fifteen (15) days of such notice, file a Recognition Petition in accordance with Section 9.3, which the MERR shall act on in accordance with this Section.

14.4 If, pursuant to this Section, a different employee organization is formally acknowledged as the Exclusively Recognized Employee Organization, such organization shall be bound by all the terms and conditions of any Memorandum of Understanding then in effect for its remaining term.

Section 15. Procedure for Modification of Established Appropriate Units

15.1 Requests by employee organizations for modifications of established appropriate units ("Modification Petition") may be considered by the MERR. The Modification Petition shall be submitted during the Filing Period or the thirty (30) day period commencing one hundred twenty (120) days prior to the termination date of a Memorandum of Understanding then having been in existence for three (3) years or less, in the form of a Recognition Petition, and, in addition to the requirements set forth in Section 9.3, contain a complete statement of all relevant facts and citations in support of the proposed modified unit in terms of the policies and standards set forth in Section 8. The MERR shall process the Modification Petition as any other Recognition Petition under this Resolution.

15.2 Proof of Support: When an employee organization requests the addition of classifications or positions to its established unit, and the addition of the positions would increase the existing unit size by ten (10) percent or more, the MERR will require proof of majority support of persons employed in the classifications or positions to be added. The MERR will require proof of at least thirty (30) percent support among the affected employees if a pending representation petition by another employee organization overlaps the positions at issue in the unit modification petition.

15.3 At any time, by giving written notice, the MERR may propose that an established unit be modified. The MERR shall give written notice of the proposed modification(s) to any affected employee organization(s), and each employee within said affected unit or units, and shall hold a meeting concerning the proposed modification(s), at which time all affected employee organizations shall be heard. Thereafter the MERR shall determine the composition of the

appropriate unit or units in accordance with Section 8, and shall give written notice of such determination to the affected employee organizations.

15.3.1 The MERR's determination may be appealed in accordance with Section 18.

15.3.2 If a unit is modified pursuant to the motion of the MERR hereunder, employee organizations may thereafter file Recognition Petitions seeking to become the Exclusively Recognized Employee Organization for such new appropriate unit or units pursuant to Section 9.

Section 16. Procedure for Processing Severance Requests

16.1 An employee organization may file a request to become the Recognized Employee Organization of a unit alleged to be appropriate that consists of a group of employees who are already a part of a larger established unit represented by another Recognized Employee Organization ("Severance Request"). The timing, form, and processing of the Severance Request shall be as specified in Section 15 for a Modification Petition. The MERR's determination may be appealed in accordance with Section 18.

16.2 Proof of Support: When an employee organization requests the severance of classifications or positions to its established unit, and the severance of the positions would decrease the existing unit size by ten (10) percent or more, the MERR will require proof of majority support of persons employed in the classifications or positions to be severed. The MERR may require proof of at least thirty (30) percent support among the affected employees. The MERR's determination may be appealed in accordance with Section 18 of this Resolution.

Section 17. Amendment of Certification

17.1 Employee Organization Petition

17.1.1 A Recognized Employee Organization shall file with the MERR a petition to amend its certification or recognition ("Amendment Petition") in the event of a merger, change in affiliation, or transfer of jurisdiction.

17.1.2 The Amendment Petition shall be in writing, signed by an authorized agent of the employee organization, and contain the following information:

(a) The name, address and telephone number of the employee organization and the name, address and telephone number of the agent to be contacted;

(b) A brief description and the title of the established unit;

(c) A clear and concise statement of the nature of the merger, amalgamation, affiliation, or other change in jurisdiction, and the new name of the employee organization. The statement shall include the following information:

(1) Whether the new organization has the same structure as the former organization (e.g., eligibility for membership, dues/fees structure, continuation of the manner in which contract negotiations, administration and grievance processing will be effectuated), and if not, an explanation of the change(s) in structure;

(2) Whether the officers and representatives of the new organization are the same as the former organization, and if not, a specification of the changes in officers and/or representatives;

(3) Whether the power of the members to control the organization's agents is the same as it was in the former organization (e.g., input into contract proposals, contract ratification, frequency of membership meetings, preservation of the (former) organization's physical facilities, books, and assets, choosing/oversight of executive board members), and if not, a specification of what changes have been made; and

(4) Whether the organization's members were given an opportunity to vote on the change in status, and if so, a description of the voting process and results.

17.2 Review Process

17.2.1 Upon receipt of a petition filed pursuant to Section 17.1 above, the MERR shall conduct such inquiries and investigations, and hold such meetings as deemed necessary and/or conduct a representation election in order to decide the questions raised by the Amendment Petition.

17.2.2 The MERR may dismiss the Amendment Petition if the petitioner has no standing to petition for the action requested or if the Amendment Petition is improperly filed.

17.2.3 In determining whether to grant the Amendment Petition, the MERR will examine the following issues:

(a) Whether the new organization has the same or similar structure as the former organization;

(b) Whether the officers and representatives of the new organization are substantially the same as the former organization;

(c) Whether the power of the members to control the organization's agents are substantially the same; and

(d) Whether the organization's members were given an opportunity to vote on the change in status.

17.3 Determination

17.3.1 Unless the MERR finds that there is no substantial continuity of identity and representation between the former and new organizations, the MERR will issue an amendment of certification reflecting the new identity of the Exclusive Recognized Employee Organization. Such certification shall not be considered to be a new certification for the purpose of computing time limits pursuant to Section 14. The terms and conditions of a Memorandum Of Understanding then in effect shall remain in effect until said Memorandum Of Understanding expires.

17.3.2 If the MERR determines that there is no substantial continuity of identity and representation between the former and new organizations, he/she shall order an election in conformance with Section 14.

17.3.3 The MERR's determination may be appealed in accordance with Section 18.

Section 18. Appeals

18.1 Within fifteen (15) days of a final decision of the MERR, (i) an employee organization aggrieved by a determination of an appropriate unit or that a Recognition Petition (Sec. 9), Challenging Petition (Sec. 11), Decertification Petition (Sec. 14), Modification Petition (Sec. 15), Severance Request (Sec. 16), or Amendment Petition (Sec. 17) has not been filed in compliance with Article II; or (ii) employees aggrieved by a determination that a Decertification Petition (Sec. 14) or Severance Request (Sec. 16) has not been filed in compliance with Article II, may request to submit the matter to mediation by the State Mediation and Conciliation Service. In lieu thereof, or fifteen (15) days after such mediation proceedings, said employee organization or employees may appeal such determination to the City Council for final decision.

18.2 Appeals to the City Council shall be filed in writing with the City Clerk, and a copy thereof served on the MERR. The City Council shall commence to consider the matter within thirty (30) days of the filing of the appeal. The City Council may, in its discretion, refer the dispute to a third party hearing process. Any decision of the City Council on the use of such procedure, and/or any decision of the City Council determining the substance of the dispute, shall be

final and binding. Any costs for the appeal shall be borne equally by the City and the Employee Organization.

ARTICLE III. ADMINISTRATION

Section 19. Submission of Current Information by Recognized Employee Organizations

19.1 All Recognized Employee Organizations and Exclusively Recognized Employee Organizations shall advise the MERR in writing immediately of any changes in the information enumerated in Sections 9.3.1 through 9.3.7 within fourteen (14) days of such charge.

Section 20. Employee Organization Activities – Use of City Resources

Access to City work locations and the use of City paid time, facilities, equipment and other resources by employee organizations and those representing them, shall be authorized only to the extent provided for in Memoranda of Understanding and/or administrative procedures, shall be limited to lawful activities consistent with the provisions of this Resolution that pertain directly to the employer-employee relationship and not to internal employee organization business such as soliciting membership, campaigning for office, or organization meetings and elections, and shall not interfere with the efficiency, safety, and security of City operations.

ARTICLE IV. IMPASSE PROCEDURES

Section 21. Initiation of Impasse Procedures

21.1 If the meet and confer process has reached an Impasse, either party may initiate the Impasse procedures by filing with the other party a written request for an Impasse meeting, together with a statement declaring an Impasse and its position on all issues. An Impasse meeting shall then be scheduled promptly by the MERR. The purpose of such meeting shall be:

(a) To review the position of the parties in a final effort to reach agreement on a Memorandum of Understanding; and

(b) If the Impasse is not resolved, to discuss arrangements for the utilization of the Impasse procedures provided herein.

21.2 Impasse Procedures

Impasse procedures are as follows:

(a) If the parties agree to submit the dispute to mediation, mediation will be conducted by a mediator from the California State Mediation and Conciliation Service, unless the parties agree to use another mediator. All mediation proceedings shall be private. The mediator

shall make no public recommendation, nor take any public position at any time concerning the issues. If there is a cost for the services of a mediator, such costs shall be borne equally by the City and the employee organization.

(b) If the parties, having so agreed to mediation, fail to resolve the dispute within thirty (30) days after the appointment of the mediator, the employee organization thereafter may request to submit the Impasse to fact-finding, as provided in Section 23 below.

(c) If the parties do not agree to mediation, the employee organization may request to submit the Impasse to fact-finding, as provided in Section 23 below.

(d) If the Impasse has not been resolved through fact-finding, or the employee organization fails to request fact-finding, the Impasse will be sent to the City Council, which, after holding a public hearing, may take such action regarding the Impasse as it, in its discretion, deems appropriate as in the public interest but shall not implement a Memorandum of Understanding. Any legislative action by the City Council on the Impasse shall be final and binding.

Section 22. Fact-Finding Procedures

22.1 Upon failure to agree to, or upon failure to reach an agreement through, mediation, the employee organization may submit a written request to the MERR and the Public Employment Relations Board for a fact-finding panel as follows:

22.1.1 If the dispute was submitted to mediation, not sooner than thirty (30) days, but not more than forty-five (45) days, after the appointment of the mediator.

22.1.2 If the dispute was not submitted to mediation, not later than thirty (30) days following the date that either party provided the other with a written notice of an Impasse and request for an Impasse meeting.

22.2 The request for fact-finding shall be filed with the Public Employment Relations Board - Los Angeles Regional Office located at 700 N. Central Ave., Glendale, California 91203-3219, with a proof of service, containing a declaration signed under penalty of perjury with the following information: (1) the name of the declarant; (2) the county and state in which the declarant is employed or resides; (3) a statement that the declarant is over the age of 18 years and not a party to the case; (4) the address of the declarant; (5) a description of the documents served; (6) the method of service and a statement that any postage or other costs were prepaid; (7) the name(s), address(es) and, if applicable, fax number(s) used for service on the party(ies); and (8) the date of service. The Public Employment Relations Board shall approve or disapprove all requests for fact-finding.

22.3 Within five (5) working days after notification from the Public Employment Relations Board that the fact-finding request is approved, (i) each party shall select a person to serve as its member of the fact-finding panel and notify the Public Employment Relations Board of its selection; and (ii) the Public Employment Relations Board shall provide the names of seven persons that may serve as chairperson, and will designate one of the seven (7) as the chairperson of the fact-finding panel. Within five (5) working days after the Board selects a chairperson, the parties may mutually agree upon another person to serve as chairperson in lieu of the person selected by the Board. The costs for the services of the chairperson, including per diem fees, if any, and actual and necessary travel and subsistence expenses, shall be divided equally between the parties. Any other mutually incurred costs shall be divided equally between the parties. Any separately incurred costs for the panel member selected by each party shall be borne by that party.

22.4 Within ten (10) days of its appointment, the fact-finding panel shall meet with the parties or their representatives, either jointly or separately, and may make inquiries and investigations, hold hearings, and take any other steps it deems appropriate, including issuance of subpoenas requiring attendance and testimony and production of evidence.

22.5 Within thirty (30) days of its appointment, or upon agreement by the parties for a longer period, and if the dispute is not settled by the parties within said time period, the fact-finding panel shall make findings of fact and recommend terms of settlement, which shall be advisory only. In making its findings and recommendations, the fact-finding panel shall consider the following criteria:

(a) State and federal laws that are applicable to the City;

(b) Local rules, regulations, or ordinances;

(c) Stipulations of the parties;

(d) The interests and welfare of the public and the financial ability of the City;

(e) Comparison of the wages, hours, and conditions of employment to employees performing similar services in comparable public agencies;

(f) The consumer price index for goods and services, commonly known as the cost of living;

(g) The overall compensation presently received by the employees, including direct wage compensation, vacations, holidays, and other excused time, insurance and pensions, medical and hospitalization

benefits, the continuity and stability of employment and all other benefits received; and

(h) Any other facts which are normally or traditionally taken into consideration in making the findings and recommendations.

22.6 The fact-finding panel shall submit its findings and recommendations in writing to the parties prior to making them available to the public for the purpose of resolving the Impasse. The parties shall have fifteen (15) days upon receiving the findings and recommendations to resolve the Impasse. The City shall make the findings and recommendations available to the public within ten (10) days after its receipt. If the Impasse has not been resolved within fifteen (15) calendar days after the City's receipt of the fact-finding panel findings and recommendations, then the Impasse shall be sent to the City Council, which shall then hold a public hearing on the Impasse and take such action regarding the Impasse as it, in its discretion, deems appropriate as in the public interest, including but not limited to unilaterally implementing its last, best and final offer, but shall not implement a Memorandum of Understanding. Any legislative action by the City Council on the Impasse shall be final and binding, including but not limited to unilaterally implementing its last, best , and final offer.

ARTICLE V. MISCELLANEOUS PROVISIONS

Section 23. Construction

The City may adopt such rules, regulations and/or procedures necessary or convenient to implement the provisions of this Resolution and of the MMBA after consultation with affected Recognized Employee Organizations. Nothing in this Resolution shall be construed to deny any person or employee any rights granted by Federal or State laws. The rights, powers, and authority of the City in all matters, including the right to maintain any legal actions, shall not be modified or restricted by this Resolution.

Section 24. Severability

If any provision or portion thereof contained in this Resolution, or the application thereof, to any person or circumstances is held to be unconstitutional, invalid, or unenforceable, the remainder of this Resolution and the application of such provision, or portion thereof, to other persons or circumstances, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

Section 25. Notice

Wherever written notice is required by this Resolution, it shall be given to the City at 5050 North Irwindale Avenue, Irwindale, California 91706, and to any employee organization at its last address furnished in writing to the City, by first class registered or certified mail, postage prepaid and shall be deemed to have been received on the third day immediately following the day it was mailed (excluding Saturdays, Sundays and

holidays on which the offices of the City are closed) or, at the sender's option, may be given by hand delivery.

SECTION 26. Certification.

The Chief Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of January, 2018.

_____
Mark A. Breceda, Mayor

ATTEST:

_____
Laura Nieto, Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2018-03-2997 was duly and regularly passed and adopted by the City Council of the City of Irwindale at its regular meeting held on the 10th day of January 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

_____
Laura Nieto, Chief Deputy City Clerk

COUNCIL AGENDA
ITEM ____ IF ____

JAN 1 0 2018

☒City Council
☐Successor Agency
☐Housing Authority
☐Reclamation Authority
☐Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: January 10, 2018

To: Honorable Mayor and Members of the City Council

From: John Davidson, City Manager

Issue: Approve Asset Forfeiture budget transfer for purchase of one police administrative vehicle and waive formal bidding procedure

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City Manager's Recommendation:

Adopt **Resolution No. 2018-01-2995** entitled: "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A BUDGET TRANSFER OF ASSET FORFEITURE FUNDS OF $56,608 WITHIN THE ASSET FORFEITURE ACCOUNT FOR THE PURCHASE AND OUTFITTING OF ONE POLICE ADMINISTRATIVE VEHICLE,**" waiving further reading;

Waive formal bidding procedures per Irwindale Municipal Code Section 3.44.080(f); and approve the issuance of a purchase order for the procurement of one (1) vehicle; 2018 Chevrolet Police Administrative Tahoe.

Background and Analysis:

The Police Department is seeking approval for a budget transfer of asset forfeiture funds to purchase and outfit one (1) police administrative vehicle; 2018 Chevrolet Police Administrative Tahoe.

Police administration cars are used in a variety of circumstances. Most importantly, they are used for responding to emergency situations in order to take command and coordination of the crisis. The current administrative vehicle used by the Chief of Police will be assigned to the Detective Sergeant, replacing a 2005 GMC Yukon Denali (Unit #149) with over 160,000 miles. The Denali was obtained in FY 2009-10 and is becoming costly to maintain and has exceeded the life expectancy in this capacity. The vehicle purchased under this request will be assigned to the Chief.

Irwindale Municipal Code section 3.44.080(f), defines when a purchase is beneficial to the interest of the city and is from a supplier who has been awarded a specific item or items in a contract resulting from a formal competitive bid process by another governmental agency within the State of California or by the federal government within the previous three hundred sixty-five days (one year); The following reason is what makes this product fall within this municipal code section:

National Auto Fleet Group was awarded the master vehicle contract #120716-NAF on January 12, 2017, from the National Joint Powers Alliance (NJPA), based off a formal bid procedure for a 2018 Chevrolet Tahoe vehicle. Wondries Fleet Group – a member of the National Auto Fleet Group, is offering Irwindale the 2018 model at the national contract price. This bidding procedure and cost break is available for the City of Irwindale to utilize and is within the one year requirement per IMC 3.44.080(f).

This purchase is for the vehicle and outfitting the vehicle with emergency lighting equipment, radios, computers, and public safety supplies.

Fiscal Impact:

There will be no fiscal impact to the General Fund, as the City of Irwindale will use asset forfeiture funds to purchase the vehicle. A budget transfer of $56,608 will be made from asset forfeiture funds already appropriated within the account to the asset forfeiture vehicle account. Sufficient funds exist for this purchase.

Vehicle Cost:	$51,108.02
Emergency Equipment	$ 5,500.00
Total asset forfeiture transfer	$56,608.02

Review:

Fiscal Impact: _____ (Initial of CFO)

Legal Impact: _____ (Initial of Legal Counsel)

Prepared By/Contact: Ty Henshaw, Chief of Police

Phone: (626) 430-2234

_____
John Davidson, City Manager

Attachment(s): Resolution 2018-01-2995
National Auto Fleet Group quote dated December 4, 2017
NJPA Contract Award Form E

RESOLUTION NO. 2018-01-2995

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A BUDGET TRANSFER OF ASSET FORFEITURE FUNDS OF $56,608 WITHIN THE ASSET FORFEITURE ACCOUNT FOR THE PURCHASE AND OUTFITTING OF ONE POLICE ADMINISTRATIVE VEHICLE,

WHEREAS, properly functioning police vehicles are vital to providing basic community crime prevention to the citizens of Irwindale and currently the police department is in need of replacing one (1) police administrative vehicle to ensure uninterrupted community safety services to the citizens of Irwindale; and

WHEREAS, police administration cars are used in a variety of circumstances. Most importantly, they are used for responding to emergency situations in order to take command and coordination of the crisis, and a budget transfer within Asset Forfeiture will be used to purchase and outfit the vehicle; and

WHEREAS, Section 3.44.080(F) of the Irwindale Municipal Code provides for waiving of the formal bidding process when a purchase is beneficial to the interest of the City and is from a supplier who has been awarded a specific item in a contract resulting from a formal competitive bid process by another governmental agency within the State of California; and

WHEREAS, Wondries Fleet Group – a member of the National Auto Fleet Group, was awarded the National Joint Powers Alliance (NJPA) contract, based off a formal bid procedure in January 2017;

NOW, THEREFORE, the City Council of the City of Irwindale, California, resolves, determines, and orders as follows:

SECTION 1. Approval of a budget transfer within asset forfeiture for funds of $56,608 for the purchase and outfitting of (1) one police administrative vehicle.

SECTION 2. That it would be in the best interest of the City to forego with bidding, utilizing the government purchase order established by the NJPA thus waiving the formal bid process pursuant to Irwindale Municipal Code subsection 3.44.080(F).

SECTION 3. That the issuance of a purchase order for the purchase of (1) one police administrative vehicle is authorized.

SECTION 4. The Chief Deputy City Clerk shall attest to the adoption of this resolution which shall, in turn, have immediate effect.

PASSED, APPROVED AND ADOPTED this 10th day of January, 2018.

Mark Breceda, Mayor

ATTEST:

Laura Nieto,
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2018-01-2995 was duly adopted by the City Council of the City of Irwindale at a regular meeting thereof held on the 10th day of January, 2018, by the following vote:

Councilmembers:

NOES:	Councilmembers:	None
ABSTAIN:	Councilmembers:	None
ABSENT:	Councilmembers:	None

_____
Laura Nieto
Chief Deputy City Clerk

National Auto Fleet Group

A division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
855 BUY-NJPA 626-457-5590
855 289-6572 626-457-5593

December 4, 2017

Chief Ty Henshaw
Irwindale Police Department
5050 N Irwindale Blvd
Irwindale, Ca 91706

Delivery Via Email

Dear Chief Henshaw,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at Irwindale, new/unused 2018 Chevy Tahoe Admin responding to your requirement with the attached specifications for $ 46,666.00 plus State Sales Tax, and $8.75 tire tax (non-taxable). These vehicles are available under the NJPA master vehicle contract# 120716-NAF.

Selling Price	46,666.00
Sales tax 9.5%	4,433.27
Tire Tax	8.75
Total	51,108.02

Delivery 60-90 days ARO
Terms are net 30 days.

National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

Kevin Buzzard
National Law Enforcement Sales Manager
National Auto Fleet Group
Wondries Fleet Group
626-656-8431 O
714-2641867 C
562-684-4672 F
Buzzard5150@gmail.com

FORM E
CONTRACT ACCEPTANCE AND AWARD

(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 120716-NAF

Proposer's full legal name: 72 Hour LLC, dba National Auto Fleet Group

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be January 17, 2017 and will expire on January 17, 2021 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:

NJPA DIRECTOR OF COOPERATIVE CONTRACTS AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on January 16, 2017

NJPA Contract # 120716-NAF

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name 72 Hour LLC, National Auto Fleet Group

Authorized Signatory's Title Fleet Manager

VENDOR AUTHORIZED SIGNATURE

Jesse Cooper
(NAME PRINTED OR TYPED)

Executed on 1-16, 2017

NJPA Contract # 120716-NAF

Prepared By:
Kevin Buzzard
Wonrles Fleet Group
Select

2018 Chevrolet Tahoe

• VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x2 LT

SELECTED MODEL

Code	Description
CC15706	2018 Chevrolet Tahoe 4x2 LT

SELECTED VEHICLE COLORS

Code	Description
-	Interior: JET BLACK, LEATHER-APPOINTED SEAT TRIM
-	Exterior 1: BLACK
-	Exterior 2: No color has been selected.

SELECTED OPTIONS

Code	Description	Class
	PACKAGES	
1LT	Preferred Equipment Group 1LT Enhanced Driver Alert Package (Y86) : Includes safety alert driver seat.; Driver & Front Passenger Air Bags : Includes frontal and side-impact, driver inboard seat-mounted side-impact and head curtain side-impact for all rows in outboard seating positions. Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.; SiriusXM Satellite Radio : Standard on nearly all 2018 GM models. Enjoy a 3-month All Access trial subscription with over 150 channels including commercial-free music, plus sports, news and entertainment. Plus listening on the app and online is included, so you'll hear the best SiriusXM has to offer, anywhere life takes you. Welcome to the world of SiriusXM. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call us at 1-866-635-2349. See our Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change.; Bose Premium 9-Speaker System : Includes subwoofer in center console.; Cargo Net; Floor Console : Includes storage area, cup holders and auxiliary jack.; Electronic Cruise Control w/Set & Resume Speed; Color-Keyed Carpeting Floor Covering; 1st & 2nd Row Color-Keyed Carpeted Floor Mats : Removable.; Memory Settings : Recalls presets for driver power seat adjuster and pedals.; Auto-Dimming Inside Rearview Mirror; OnStar Basic Plan For 5 Years : Includes select vehicle mobile app features, advanced diagnostics and dealer maintenance notification. Does not include emergency, security or navigation services. Visit onstar.com for coverage map, details and system limitations.; Power-Adjustable Accelerator & Brake Pedals; 5	OPT

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Chevrolet Tahoe

VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x2 LT

SELECTED OPTIONS

Code	Description	Class
	PACKAGES (Continued)	
	12-Volt Auxiliary Power Outlets : Includes outlets in the instrument panel, console, back of console, 1 in 3rd row and 1 in cargo area.; Extended-Range Remote Keyless Entry; Remote Vehicle Start; (AN3) Front Heated Reclining Bucket Seats : Includes heated seat cushions and seat backs, 10-way power driver and passenger seat including 6-way power cushions, driver seat 2-position memory, 2-way power lumbar control and power recline.; (STDTM) Leather-Appointed Seat Trim; 2nd Row 60/40 Split-Folding Manual Bench; 3rd Row Manual 60/40 Split-Folding Fold Flat Bench; Front Passenger 6-Way Power Seat Adjuster; Leather-Wrapped Steering Wheel; Universal Home Remote : Includes programmable garage door opener.; Black Assist Steps; Power Liftgate; Roof-Mounted Luggage Rack Side Rails : Includes bright accent.; Rear Park Assist w/Audible Warning; (RKX) Tires: P265/65R18 AS BW; (PZX) Wheels: 18" x 8.5" Aluminum : (45.7 cm x 21.6 cm). Includes high-polished finish.; 4-Wheel Antilock Disc Brakes w/Brake Assist; (C5Y) GVWR: 7,100 lbs (3,221 kgs); (ZW7) Premium Smooth Ride Suspension Package	
	EMISSIONS	
FE9	*Federal Emissions Requirements*	*OPT*
NB8	*California Emissions Override* *Allows a dealer in states that require California emissions - California, Connecticut, Delaware, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island or Washington - to order Federal emissions for a vehicle that will be registered in a state that has Federal emission requirements. Do not use for vehicles that will be registered in California, Connecticut, Delaware, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island or Washington. NOT AVAILABLE in Maine or Vermont.*	*OPT*
	POWERTRAIN	
L83	*Engine: 5.3L V8 EcoTec3* *Includes active fuel management, direct injection, variable valve timing and aluminum block construction.*	*STD*
MYC	*Transmission: Electronic 6-Speed Automatic w/OD* *Includes tow/haul mode.*	*STD*
GU4	*3.08 Rear Axle Ratio*	*STD*
C5Y	*GVWR: 7,100 lbs (3,221 kgs)*	*INC*
	WHEELS & TIRES	
RKX	*Tires: P265/65R18 AS BW*	*INC*

Prepared By:
Kevin Buzzard
Worries Fleet Group
Select

2018 Chevrolet Tahoe

• VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x2 LT

SELECTED OPTIONS

Code	Description	Class
	WHEELS & TIRES (Continued)	
PZX	*Wheels: 18" x 8.5" Aluminum (45.7 cm x 21.6 cm). Includes high-polished finish.*	INC
	SEATS & SEAT TRIM	
AN3	*Front Heated Reclining Bucket Seats Includes heated seat cushions and seat backs. 16-way power driver and passenger seat including 6-way power cushions, driver seat 2-position memory, 2-way power lumbar control and power recline.*	INC
STDTM	*Leather-Appointed Seat Trim*	INC
	OTHER OPTIONS	
ZY1	*Solid Paint*	STD
PCK	*Luxury Package 3rd Row 60/40 Power Fold Split-Bench; Passive Entry System; 2nd Row Pwr Release 60/40 Split Folding Bench Seat; Push Button Keyless Start; Power-Folding Heated Outside Mirrors : Includes power-adjustable, driver-side auto-dimming with integrated turn signal indicators and ground illumination.; Heated 2nd Row Seats; Power Tilt & Telescopic Steering Column w/Memory; Hands Free Power Liftgate; Fog Lamps; Front & Rear Parking Assist; Rear Cross-Traffic Alert : Includes sensor indicator.; Lane Change Alert w/Side Blind Zone Alert; Heated Leather Wrapped Steering Wheel : Color-keyed with theft-deterrent locking feature.; Memory Settings : Recalls presets for driver power seat adjuster and pedals. Includes memory presets for outside rearview mirrors and power steering column; Includes additional 9 months of SiriusXM radio and color-keyed rear fascia trailer hitch close out.*	OPT
IQ6	*Radio: Chevrolet MyLink w/Nav/AM/FM Stereo Single-Slot CD/MP3 Player; Bluetooth For Phone : Includes personal cell phone connectivity to vehicle audio system.; SiriusXM NavTraffic : Avoid congestion before you reach it by enhancing your vehicle's navigation or entertainment system with SiriusXM NavTraffic. With detailed information on traffic speeds, accidents, construction, road closures and more, you will get to your destination faster and more easily than ever before. SiriusXM satellite radio and NavTraffic subscriptions are sold separately or as a package after trial period. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call us at 1-800-635-2349. See our customer agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. NavTraffic available only in select market. For more information see www.siriusxm.com/navtraffic.; HD Radio. Includes 8" diagonal color touch-screen.*	OPT

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

• VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x4 LT

SELECTED OPTIONS

Code	Description	Class
	OTHER OPTIONS (Continued)	
	seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; voice-activated technology for radio and phone; and shop with the ability to browse, select and install apps to your vehicle. You can customize your content with audio, weather and more; featuring Apple CarPlay and Android Auto capability for compatible phone; includes 5 USB ports and 1 auxiliary jack. When ordered in combination with all content of the PCJ package, then the PCJ code is required; otherwise the R6X override code is required.	
VR5	*Cargo Security Shade (LPO)* *Dealer-Installed. Available as both an orderable Regular Production Accessory (RPA) as well as from an Accessory Distributor Installer (ADI).*	OPT
VK3	*License Plate Front Mounting Package* *Included on orders with ship-to states that require a front license plate.*	OPT
ZW7	*Premium Smooth Ride Suspension Package*	INC
	FLEET OPTIONS	
	Fleet Customer Powertrain Limited Warranty *Fleet designated delivery types come with 5 years/100,000 miles of coverage for the Powertrain Limited Warranty. Coverage includes the engine, transmission/transaxle, transfer case, drive systems and emission control systems. In addition courtesy transportation and roadside assistance is also covered for 5 years/100,000 miles. Included for one of the following delivery type purchases: (014) Fleet Leasing Company, (035) Business/Org Fleet, (036) Non-Federal Government Fleet, (038) Bid Center Support Fleet or (040) Federal Government Fleet.*	OPT
	INTERNAL OPTIONS	
PNTTBL	*Paint Table : Primary w/1LT*	OPT
	INTERIOR COLORS FOR : PRIMARY W/1LT	
H2U	*Jet Black*	OPT
	EXTERIOR COLORS FOR : PRIMARY W/1LT	
GBA	*Black*	OPT

OPTIONS TOTAL

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Chevrolet Tahoe

• VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x2 LT

STANDARD EQUIPMENT

Powertrain

- *EcoTec3 355hp 5.3L OHV 16 valve V-8 engine with variable valve control, gasoline direct injection, cylinder deactivation*
- *Recommended fuel : regular unleaded*
- *Emissions Type: LEV3-ULEV125*
- *6 speed automatic transmission with overdrive, sequential sport shift, driver mode select*
- *Rear-wheel drive*
- *Limited slip differential*
- *Fuel Economy City: 16mpg*
- *Fuel Economy Highway: 23mpg*
- *Fuel Tank Capacity: 26.0gal.*
- *Automatic rear locking differential*

Suspension/Handling

- *Front independent short and long arm suspension with anti-roll bar*
- *Rear rigid axle multi-link suspension with anti-roll bar*
- *Speed-sensing electric power-assist rack-pinion steering*
- *Front and rear 18" x 8.5" polished aluminum wheels*
- *P265/65SR18.0 BSW AS front and rear tires*

Body Exterior

- *4 doors*
- *Driver and passenger power remote w/tilt down heated door mirrors with tilt down, driver door mirror with auto dimming,*

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Wonries Fleet Group
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VEHICLE REPORT

STANDARD EQUIPMENT

Body Exterior (Continued)

* *Turn signal indicator in mirrors*
* *Body-colored door mirrors*
* *Rear lip spoiler*
* *Body-colored bumpers*
* *Running boards*
* *Trailer hitch*
* *Roof rack rails only*
* *Trailer harness*
* *Clearcoat paint*
* *Trailer sway control*

Convenience

* *Dual zone front automatic air conditioning*
* *Rear HVAC with separate controls*
* *Auxiliary rear heater*
* *Driver seat memory*
* *Memory features include 2 memory settings, door mirrors, steering wheel, pedals*
* *Cruise control with steering wheel controls*
* *Power windows*
* *Front and rear 1-touch down*
* *Driver and passenger 1-touch up*

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• VEHICLE REPORT

STANDARD EQUIPMENT

Convenience (Continued)

- *Remote power door locks with 2 stage unlock and illuminated entry*
- *Trunk/hatch auto-latch*
- *Power tilt steering wheel*
- *Power telescopic steering wheel*
- *Heated steering wheel*
- *Day-night rearview mirror with auto-dimming*
- *Power adjustable pedals*
- *OnStar 4G LTE Internet access*
- *Garage door transmitter*
- *OnStar Guidance emergency communication system*
- *Wireless phone connectivity*
- *Integrated navigation system*
- *Turn-by-turn navigation directions*
- *2 1st row LCD monitors*
- *Front and rear cupholders*
- *Dual visor vanity mirrors*
- *Full floor console*
- *Covered floor storage*
- *Driver and passenger door bins*

Seats and Trim

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Kevin Buzzard
Wonries Fleet Group
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• VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x2 LT

STANDARD EQUIPMENT

Seats and Trim (Continued)

- *Seating capacity of 8*
- *Front bucket seats*
- *8-way (8-way power) driver seat adjustment*
- *Power 2-way driver lumbar support*
- *Power height adjustable driver seat*
- *8-way (8-way power) passenger seat adjustment*
- *Power 2-way passenger lumbar support*
- *Center front armrest*
- *Heated front seats*
- *Heated rear seats*
- *60-40 folding rear split-bench seat*
- *60-40 3rd row split-bench seat*
- *Leather seat upholstery*
- *Metal-look instrument panel insert*
- *Leather/metal-look steering wheel*
- *Cargo net*
- *Carpet front and rear floor mats*

Entertainment Features

- *Chevrolet MyLink SiriusXM AM/FM/HD/Satellite radio*
- *Single CD player*

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Kevin Buzzard
Wonries Fleet Group
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• VEHICLE REPORT

STANDARD EQUIPMENT

Entertainment Features (Continued)

- *MP3 decoder*
- *Chevrolet MyLink external memory control*
- *Steering wheel mounted radio controls*
- *9 Bose speakers*
- *Window grid antenna*

Lighting, Visibility and Instrumentation

- *Halogen projector beam headlights*
- *Delay-off headlights*
- *Fully automatic headlights*
- *Front fog lights*
- *Variable intermittent front windshield wipers*
- *Rain sensing wipers*
- *Fixed interval rear windshield wiper*
- *Rear window defroster*
- *Fixed rearmost windows*
- *Deep tinted windows*
- *Front and rear reading lights*
- *Tachometer*
- *Voltmeter*
- *Compass*

Prepared By:
Kevin Buzzard
Wonries Fleet Group
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• VEHICLE REPORT

STANDARD EQUIPMENT

Lighting, Visibility and Instrumentation (Continued)

- *Outside temperature display*
- *Low tire pressure warning*
- *Trip computer*
- *Rear Park Assist parking sensors*
- *Trip odometer*
- *Lane departure*
- *Blind spot sensor*
- *Rear camera*

Safety and Security

- *4-wheel ABS brakes*
- *Brake assist*
- *4-wheel disc brakes*
- *Electronic stability*
- *ABS and driveline traction control*
- *Dual front impact airbag supplemental restraint system*
- *Dual seat mounted side impact airbag supplemental restraint system*
- *Curtain 1st, 2nd and 3rd row overhead airbag supplemental restraint system*
- *Airbag supplemental restraint system occupancy sensor*
- *Remote activated perimeter/approach lighting*
- *Power remote door locks with 2 stage unlock and panic alarm*

Prepared By:
Kevin Buzzard
Worries Fleet Group
Select

• VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x2 LT

STANDARD EQUIPMENT

Safety and Security (Continued)

- *Security system with immobilizer, stolen vehicle tracking system*
- *Manually adjustable front head restraints*
- *Manually adjustable rear head restraints*

Specs and Dimensions

- *Engine displacement: 5.3L*
- *Engine horsepower: 355hp @ 5,600RPM*
- *Engine torque: 383 lb.-ft. @ 4,100RPM*
- *Bore x stroke : 3.78" x 3.62"*
- *Compression ratio: 11.00:1*
- *Governed rpm: 5,800RPM*
- *Gear ratios (1st): 4.03*
- *Gear ratios (2nd): 2.35*
- *Gear ratios (3rd): 1.52*
- *Gear ratios (4th): 1.15*
- *Gear ratios (5th): 0.85*
- *Gear ratios (6th): 0.67*
- *Gear ratios (reverse): 3.06*
- *Curb weight: 5,355lbs.*
- *GVWR: 7,100lbs.*
- *Front GAWR: 3,200lbs.*

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

• VEHICLE REPORT

STANDARD EQUIPMENT

Specs and Dimensions (Continued)

- *Rear GAWR: 4,100lbs.*
- *Payload: 1,720lbs.*
- *Towing capacity: 6,600lbs.*
- *Exterior length: 204.0"*
- *Exterior body width: 80.5"*
- *Exterior height: 74.4"*
- *Wheelbase: 116.0"*
- *Turning radius: 19.5'*
- *Min ground clearance: 7.9"*
- *Front legroom: 45.3"*
- *Rear legroom: 39.0"*
- *3rd row legroom: 24.8"*
- *Front headroom: 42.8"*
- *Rear headroom: 38.7"*
- *3rd row headroom: 38.1"*
- *Front hiproom: 60.8"*
- *Rear hiproom: 60.3"*
- *3rd row hiproom: 49.3"*
- *Front shoulder room: 64.8"*

Prepared By:
Kevin Buzzard
Worries Fleet Group
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• VEHICLE REPORT

STANDARD EQUIPMENT

Specs and Dimensions (Continued)

- *Rear shoulder room: 65.1"*
- *3rd row shoulder room: 62.6"*
- *Interior cargo volume: 15.3cu.ft.*
- *Interior cargo volume seats folded: 51.7cu.ft.*
- *Interior maximum cargo volume: 94.7cu.ft.*

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

• VEHICLE REPORT

WINDOW STICKER

Code	Model	MSRP
CC15706	2018 Chevrolet Tahoe CC15706 4x2 LT	$52,580.00

Code	Options	MSRP
1LT	PREFERRED EQUIPMENT GROUP 1LT	$0.00
FE9	FEDERAL EMISSIONS REQUIREMENTS	$0.00
NB9	CALIFORNIA EMISSIONS OVERRIDE	$0.00
L83	ENGINE: 5.3L V8 ECOTEC3	$0.00
MYC	TRANSMISSION: ELECTRONIC 6-SPEED AUTOMATIC W/OD	$0.00
GU4	3.08 REAR AXLE RATIO	$0.00
C5Y	GVWR: 7,100 LBS (3,221 KGS)	$0.00
RKX	TIRES: P265/65R18 AS BW	$0.00
PZX	WHEELS: 18" X 8.5" ALUMINUM	$0.00
AN3	FRONT HEATED RECLINING BUCKET SEATS	$0.00
ZY1	SOLID PAINT	$0.00
PCK	LUXURY PACKAGE	$2,860.00
IO6	RADIO: CHEVROLET MYLINK W/NAV/AM/FM STEREO	$495.00
VRS	CARGO SECURITY SHADE (LPO)	$195.00
VK3	LICENSE PLATE FRONT MOUNTING PACKAGE	$0.00
ZW7	PREMIUM SMOOTH RIDE SUSPENSION PACKAGE	$0.00
AG2	FRONT PASSENGER 6-WAY POWER SEAT ADJUSTER	$0.00
AP9	CARGO NET	$0.00
AYQ	DRIVER & FRONT PASSENGER AIR BAGS	$0.00

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Chevrolet Tahoe

• VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x2 LT

WINDOW STICKER

B30	COLOR-KEYED CARPETING FLOOR COVERING	$0.00
B58	1ST & 2ND ROW COLOR-KEYED CARPETED FLOOR MATS	$0.00
BTV	REMOTE VEHICLE START	$0.00
BVE	BLACK ASSIST STEPS	$0.00
D07	FLOOR CONSOLE	$0.00
DD8	AUTO-DIMMING INSIDE REARVIEW MIRROR	$0.00
JD9	4-WHEEL ANTILOCK DISC BRAKES W/BRAKE ASSIST	$0.00
JF4	POWER-ADJUSTABLE ACCELERATOR & BRAKE PEDALS	$0.00
K34	ELECTRONIC CRUISE CONTROL W/SET & RESUME SPEED	$0.00
TB5	POWER LIFTGATE	$0.00
TG5	SINGLE-SLOT CD/MP3 PLAYER	$0.00
TQ5	INTELLIBEAM HEADLAMPS	$0.00
U2K	SIRIUSXM SATELLITE RADIO	$0.00
U2L	HD RADIO	$0.00
UEU	FORWARD COLLISION ALERT SENSOR INDICATOR	$0.00
UG1	UNIVERSAL HOME REMOTE	$0.00
UHX	LANE KEEP ASSIST W/LANE DEPARTURE WARNING	$0.00
UHY	LOW SPEED FORWARD AUTOMATIC BRAKING	$0.00
UQA	BOSE PREMIUM 9-SPEAKER SYSTEM	$0.00
V54	ROOF-MOUNTED LUGGAGE RACK SIDE RAILS	$0.00
Y86	ENHANCED DRIVER ALERT PACKAGE (Y86)	$0.00
H2U	(0 l) JET BLACK	$0.00

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Chevrolet Tahoe

• VEHICLE REPORT

2018 Chevrolet Tahoe CC15706 4x2 LT

WINDOW STICKER

GBA	(0 P) BLACK	$0.00
	SUBTOTAL	$56,130.00
	Advert/Adjustments	$0.00
	Destination Charge	$1,295.00
	TOTAL PRICE	$57,425.00

Est City: 16.00 mpg

Est Highway: 23.00 mpg

Est Highway Cruising Range: 598.00 mi

COUNCIL AGENDA
ITEM 1G

☒City Council
☒Successor Agency
☒Housing Authority
☐Reclamation Authority
☐Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

JAN 1 0 2018
Successor Agency
Item 1D
Housing Authority
Item 1C

Date: January 10, 2018

To: Honorable Mayor and Members of the City Council
Honorable Chairman and Members of the Successor Agency Board
Honorable Chairman and Members of the Housing Authority Board

From: John Davidson, City Manager & Executive Director

Issue: Amendment to City Attorney Fee Agreement

City Manager's Recommendation:

That City Council approve the Second Amendment to the Irwindale Fee Agreement for City Attorney Services

Background and Analysis:

On June 18, 2003, the City Attorney's office, Aleshire & Wynder, LLP ("Firm") and the City entered into the "Irwindale Fee Agreement" ("Agreement"). Although its principals have been serving the City since 1996, the Agreement approved the services of the Firm when its principals, including City Attorney Fred Galante, left their prior law firm and founded the Firm.

The Firm has not requested an increase to its hourly rates since July 11, 2007. Since that time, the cost of living ("CPI") has risen by almost 17.5%. At its December 13, 2017 closed session consideration of the Firm's performance, the City Council unanimously confirmed its satisfaction with the Firm and Mr. Galante's performance through the years. Mr. Galante has assisted staff and the Council in producing the growth experienced by the City, repositioning Successor Agency assets, implementing mining entitlements and reclamation controls, establishing Housing Authority programs, conducting labor negotiations and performing other legal needs of the City and its related agencies, commissions and boards.

In addition to not requesting an increase in the rates charged by the Firm, Mr. Galante cut the City Attorney budget by over 10% during the 2009-10 through and including the 2012-2013 Fiscal Years. This was done in recognition of the City's negative budget years following the Great Recession. Now, the City expects to realize an operating surplus in the City's budget.

By letter dated December 13, 2017 provided to the City Council in closed session, Fred Galante requested a rate increase as part of the review of the Firm's performance. The rate increase requested would be less than the entire CPI increase since 2008.

After considering the Firm's performance, the City Council unanimously directed that the proposed rate increase described below be presented at its January 10, 2018 meeting for ratification. The rates would be retroactive to January 1, 2018.

CLASSIFICATION	HOURLY RATES		
	EXISTING	PROPOSED	
		January 2018	January 2019
General	$170/1st 50 hrs $175 Thereafter	$190/1st 50 hrs $195 Thereafter	$200/1st 50 hrs $205 Thereafter
Insurance/Code Enf.	$185	$205	$210
Special Services	$225 Blended Rate	$225 Associate $245 Partner	$245 Associate $255 Partner
Financings	Contingent based on formula. Non-contingent at option of the client $150 to $345 per hour.	$350 per hour for attorneys, $150 per hour for paralegals/law clerks	$350 per hour for attorneys, $150 per hour for paralegals/law clerks

Fiscal Impact:

Approval of the Second Amendment to the Fee Agreement for City Attorney Services will cause an increase to the fees paid to the Firm by the City and its related agencies. The amount of such increase is uncertain because it depends on the level of service requested by the City Council and City Staff. Therefore, an analysis of legal fees will be included as part of the Mid-Year Financial Review to be presented to the City Council in March 2018, and should a budget increase be necessary, the request will be made at that time. Any increase to the fees reimbursed by third parties would not impact the City's budgets.

Review:

Fiscal Impact: _____ (Initial of CFO)

Legal Impact: _____ (Initial of Legal Counsel)

Prepared By / Contact: John Davidson, City Manager
Fred Galante, City Attorney

Phone: (626) 430-2217

_____
John Davidson, City Manager/Executive Director

ATTACHMENTS: SECOND AMENDMENT TO THE IRWINDALE FEE AGREEMENT FOR CITY ATTORNEY SERVICES

SECOND AMENDMENT TO THE IRWINDALE FEE AGREEMENT
FOR CITY ATTORNEY SERVICES

This SECOND AMENDMENT TO THE IRWINDALE FEE AGREEMENT FOR CITY ATTORNEY SERVICES ("Second Amendment") is made and entered into this 10th day of January, 2018, by and between the City of Irwindale, the Irwindale Successor Agency, and the Irwindale Housing Authority (collectively, "City"), and Aleshire & Wynder, LLP, a California limited liability partnership ("Firm").

RECITALS

A. On or about June 18, 2003, the Firm and the City entered into the "Irwindale Fee Agreement" ("Agreement"), pursuant to which the Firm agreed to provide attorney services to the City. The Agreement was amended on or about July 11, 2007 ("First Amendment").

B. The Firm has not requested an increase for over 10 years and since approval of the First Amendment. Since that time, the cost of living ("CPI") has risen by almost 17.5% and by letter dated December 13, 2017, Fred Galante, serving as City Attorney ("City Attorney"), has requested a rate increase that would be less than the entire CPI increase since the last adjustment implemented in 2008.

C. At this time, the City and Firm desire to enter into the Second Amendment to increase the compensation paid to the Firm.

AGREEMENT

The recitals contained above are incorporated herein by reference and the Agreement is hereby amended as follows:

1. **Contract Changes**. The Agreement is amended as provided herein.

   (a) Exhibit A, entitled "Fee Arrangement" shall be revised by substituting the new Exhibit A attached to this Second Amendment.

   (b) Exhibit B, entitled "Statement of Billing Practices for Legal Services" shall be revised by substituting the new Exhibit B attached to this Second Amendment.

   (c) The Agreement applies to all boards, commissions and entities of City.

2. **Continuing Effect of Agreement**. Except as expressly provided herein. All other terms and conditions shall be as provided in the Agreement, as amended by the First Amendment, but in the event of any conflict herewith, the terms hereof shall govern.

3. **Effective Date**. This Second Amendment shall be effective retroactive to January 1, 2018.

4. **Affirmation of Agreement; Warranty Re Absence of Defaults**. City and Firm each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid and binding obligation. Firm represents and warrants to City that, as of the date of this Amendment, City is not in default of any material term of the Agreement and that there have been not events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

5. **Adequate Consideration**. The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

6. **Authority**. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties hereto executed this Second Amendment to be effective as of the Date specified in Section 3 above.

CITY:
CITY OF IRWINDALE
IRWINDALE SUCCESSOR AGENCY
IRWINDALE HOUSING AUTHORITY

ATTEST:

By: _____
Mark A. Breceda, Mayor/Chair

_____
City Clerk/Secretary

ATTORNEY:

ALESHIRE & WYNDER, LLP

By: _____
Fred Galante, Equity Partner

EXHIBIT "A"

FEE ARRANGEMENT

1. The retainer for the first fifty (50) hours of general legal services will be Nine Thousand Five Hundred Dollars ($9,500) per month ($190 per hour) from January 1, 2018 until January 1, 2019 and Ten Thousand Dollars ($10,000) per month ($200 per hour) thereafter.

2. General legal services over fifty (50) hours per month will be billed at the blended rate of One Hundred Ninety-Five ($195) per hour from January 1, 2018, until January 1, 2019, and at the rate of Two Hundred Five Dollars ($205) per hour thereafter.

3. Special legal services shall include disciplinary actions or hearings, labor negotiations, economic development, housing, cable television, toxics, refuse, franchising, enterprise activities (water), major contract negotiations, litigation matters, public finance, and any major contract negotiation. Except for public finance, beginning on January 1, 2018, all such matters shall be billed at the rate of Two Hundred Twenty Five Dollars ($225) per hour for Associates and Two Hundred Forty-Five Dollars ($245) per hour for Partners. On January 1, 2019, these rates shall increase to Two Hundred Forty-Five Dollars ($245) per hour for Associates and Two Hundred Fifty-Five Dollars ($255) per hour for Partners. Oversight of outside legal counsel providing services within these specialties shall also be billed at special legal service rate.

4. Insurance defense litigation and code enforcement will be billed at Two Hundred Dollars ($200) per hour, increasing to Two Hundred Five Dollars ($205) per hour on January 1, 2018, and increasing to Two Hundred Ten Dollars ($210) per hour on January 1, 2019.

5. Where there is an opportunity to obtain cost recovery through a private party such as a developer, the hourly rate will be Two Hundred Fifty Dollars ($250) per hour for Associates and Three Hundred Dollars ($300) per hour for Partners.

6. For public finance services, including bond counsel, disclosure counsel, and counsel to the issuer, the fee shall be $350 per hour for attorneys and $150 per hour for paralegals and/or law-clerks. Fees are not contingent but are payable when the decision is made to proceed or not. The total fee for each service with respect to a series of bonds shall not exceed a reasonable amount for the work based on the fees charged on similar transactions in the marketplace, and in no event shall such fee for any service on any series exceed $90,000.

   Expenses for a bond issue shall be charged at a flat rate of $2,500 per series plus any fees for special tax counsel to the firm which will be passed through at the cost thereof, not to exceed $7,000. Fees shall be invoiced monthly and shall be paid within thirty days after receipt of an invoice after either the closing of the bond issue or the decision not to issue bonds.

   For formation services in connection with assessment districts, community facilities districts, and other special districts or other services not directly connected with the issuance of bonds at the same time, fees shall be billed monthly at the per hour rate.

7. Except as described in Paragraph 5 above, in addition to the foregoing, A&W would be reimbursed for out-of-pocket expenses including: facsimile, messenger, courier, and other communication costs; reproduction expense; computer research services; court reporters; mileage cost to court and administrative proceedings; travel expenses outside of Los Angeles or Orange Counties; and other costs and expenses incurred on your behalf. Notwithstanding the foregoing, we do not charge for word processing, routine computer-assisted legal research, local calls, or mileage to City Hall or City offices. In exchange, when on-site, we would have the ability to use City copiers, computers, printers and telephones without charge.

8. Except as specified in Paragraph 5 above, the rate for paralegals shall be One Hundred Twenty Five Dollars ($125) per hour and for law clerks shall be One Hundred Ten ($110) per hour.

9. The other normal terms and conditions of our billing are set forth in the Statement of Billing Practices attached hereto.

EXHIBIT "B"

STATEMENT OF BILLING PRACTICES FOR EMPLOYMENT OF LEGAL SERVICES

The Firm's fees are charged on an hourly basis for all time actually expended and are generally billed monthly with payment due within thirty (30) days after the date of the bill.

The Firm will incur various costs and expenses in performing legal services. These costs and expenses are separately billed to the client and include fees fixed by law or assessed by public agencies, litigation costs including deposition, reporter fees, and transcript fees, long distance telephone calls, messenger and other delivery fees, postage, photocopying (charge of twenty cents ($.20) per page) and other reproduction costs, staff overtime when necessitated and authorized by the client, and computer-assisted research fees when authorized by the client, all based on the actual and reasonable cost (mileage, reproduction and other costs are periodically adjusted in accordance with the Firm's actual costs).

Travel costs including mileage (current IRS rate), parking, airfare, lodging, meals, and incidentals are charged in connection with administrative or judicial proceedings, or when traveling outside of Los Angeles County. Travel time may also be charged in connection with such proceedings. In addition, the client will be responsible for paying the fees of consultants and other outside experts who are retained after consultation with the client.

It is understood that Firm will generally not charge for mileage or travel time between our office and City facilities, nor for local telephone calls or calls made to the City. In exchange, Firm shall not be charged for calls made or received at the City, whether local or long-distance, or for copying charges since copying onsite will reduce the charge to the client.

The monthly billing statements for fees and costs shall indicate the basis of the fees, including a detailed and auditable breakdown of the hours worked, the billable rates charged and description of the work performed. All bills are expected to be paid within thirty (30) days of the date of the billing statement. In the event any statement remains unpaid for more than thirty (30) days after the date of the statement, interest thereon at the rate of ten percent (10%) per annum shall be due and payable thereafter on the unpaid balance.

Registration fees for attorneys attending conferences and seminars are paid by the Firm and are never charged to the City (unless expressly requested by the City).

☒City Council
☐Successor Agency
☐Housing Authority
☐Reclamation Authority
☐Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

COUNCIL AGENDA
ITEM 1H

JAN 10 2018

Date: January 10, 2018

To: Honorable Mayor and Members of the City Council

From: John Davidson, City Manager

Issue: Approval of Issuance of Request for Proposals (RFP) for the Audio / Visual System Equipment and Installation for City Council Chambers (RFP 2018-0101)

City Manager's Recommendation:

Adopt Resolution No. 2018-04-2998 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR THE AUDIO / VISUAL SYSTEM EQUIPMENT AND INSTALLATION FOR CITY COUNCIL CHAMBERS," reading by title only and waiving further reading thereof. Subject to approval as to form by the City Attorney.

Background and Analysis:

During the FY 2017/2018 budget process, the City Council requested staff to analyze upgrading the Council Chamber audio / visual equipment, as the current system is difficult to hear. Staff initially anticipated that the cost for the requested upgrade would not exceed $20,000 and as a result obtained informal bids for the equipment. However, the bids received exceed the $20,000 informal bid limit and as a result, the attached RFP for the Audio / Visual System Equipment and Installation for City Council Chambers has been prepared.

In accordance with the City's Purchasing Policy and Irwindale Municipal Code Section 3.44.090, staff is requesting authorization to solicit formal proposals by way of a Request for Proposals for the Audio / Visual System Equipment and Installation for City Council Chambers (RPF 2018-0101) and will return to the City Council with recommendations on the selection of a suitable contractor.

Fiscal Impact:

There will be no fiscal impact to the General Fund in issuing this Request for Proposal.

Review:

Fiscal Impact: (Initial of CFO)

Legal Impact: *approved electronically on 12/21/17* (Initial of Legal Counsel)

None

Prepared By/Contact: Theresa Olivares, Assistant City Manager

Phone: (626) 430-2294

John Davidson, City Manager

Attachment(s):

1. Resolution No. 2018-04-2998: "A Resolution of the City Council of the City of Irwindale, California Authorizing the Issuance of a Request for Proposals for the Audio / Visual System Equipment and Installation for City Council Chambers"
2. Request for Proposals Bids for the Audio / Visual System Equipment and Installation for City Council Chambers (RFP 2018-0101)

RESOLUTION NO. 2018-04-2998

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR AUDIO / VISUAL SYSTEM EQUIPMENT AND INSTALLATION FOR CITY COUNCIL CHAMBERS

WHEREAS, the audio / visual equipment installed in the City of Irwindale's Council Chambers is nine years old;

WHEREAS, the City Council requested the audio / visual equipment upgrade during the FY 2017/2018 budget process;

WHEREAS, staff solicited bids through the informal bid process and it has been determined that this acquisition will require a formal request for bids;

WHEREAS Section 3.44.090 of the Irwindale Municipal Code provides for a formal bidding process when a purchase of supplies, services and equipment with an estimated value greater than the maximum amount set by the Purchasing Resolution or more shall be made.

NOW, THEREFORE, the City Council of the City of Irwindale, California, resolves, determines, and orders as follows:

1. That it would be in the best interest of the City to issue a Request for Proposals for Audio / Visual System Equipment and Installation for City Council Chambers pursuant to Irwindale Municipal Code subsection 3.44.090. As such, the City Council hereby authorizes the issuance of a Request for Proposals for Audio / Visual System Equipment and Installation for City Council Chambers; subject to approval as to form by the City Attorney.

2. The Chief Deputy City Clerk shall attest to the adoption of this resolution which shall, in turn, have immediate effect.

PASSED, APPROVED AND ADOPTED this 10th day of January 2018.

_____
Mark A. Breceda, Mayor

ATTEST:

Laura M. Nieto, CMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2018-04-2998 was duly and regularly passed and adopted by the City Council of the City of Irwindale at its regular meeting held on the 10th day of January 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, CMC
Chief Deputy City Clerk

REQUEST FOR PROPOSAL
FOR
AUDIO / VISUAL SYSTEM EQUIPMENT
AND INSTALLATION FOR
CITY COUNCIL CHAMBERS

RFP No. 2018-0101

<u>Proposals Due</u>

February 7, 2018 at 2:00 p.m., PST

Issued by

City of Irwindale
5050 North Irwindale Avenue
Irwindale, CA. 91706

January 22, 2018

CITY OF IRWINDALE, CALIFORNIA

REQUEST FOR PROPOSALS NO. 2018-0101

Notice is hereby given that the City of Irwindale ("City") is seeking Requests for Proposals (RFP) from qualified firms to submit proposals to provide:

AUDIO / VISUAL SYSTEM EQUIPMENT AND INSTALLATION FOR CITY COUNCIL CHAMBERS

The RFP sets forth relevant information regarding the detailed and specific information about the scope of services, submission requirements and selection procedures. The RFP will be available for pick up at the City Clerk's Office, 5050 N. Irwindale Avenue, Irwindale,. CA 91706 beginning at 8:00 a.m. (PST) on Monday, January 22, 2018 or it may be downloaded from the City's Website at www.irwindaleca.gov .

A mandatory pre-proposal meeting is scheduled for Thursday, January 25, 2018 at 9:00 p.m. (PST). All questions relating to the RFP shall be made in accordance with Section I.,E below and are due Wednesday, January 31, 2018 by 4:00 p.m. (PST), via e-mail to tolivares@irwindaleca.gov. Phone calls will not be accepted. The City of Irwindale expects to respond to all questions by 4:00 p.m. (PST) on Thursday, February 1, 2018. The City of Irwindale will post a copy of all questions received and their answers on the City of Irwindale Website at www.irwinaleca.gov .

Proposals in response to this RFP are due on Wednesday, February 7, 2018 and must be received at the City Clerk's Office by 2:00 p.m. (PST). No electronic submissions or facsimile transmissions will be accepted. Qualifications must be submitted in sealed envelopes or boxes. Respondents are advised to carefully review submission instructions contained in this RFP.

The City reserves the right to reject proposals with or without cause and for any reason, to waive any irregularities or informalities, and to solicit and re-advertise for other proposals. Incomplete or non-responsive proposals may be rejected by the City as non-responsive or irregular. The City reserves the right to reject any proposal for any reason, including, but without limitation, if the Proposer fails to submit any required documentation, if the Proposer is in arrears or in default upon any debt or contract to the City or has failed to perform faithfully any previous contract with the City or with other governmental jurisdictions. All information required by this RFP must be supplied to constitute a proposal.

I. Introduction & Background

A. Purpose

The City of Irwindale ("City") is seeking well-qualified individuals, firms, or teams to design, procure, and install a comprehensive audio-visual system for the City Council Chambers, located at 5050 N Irwindale Avenue in Irwindale. The scope of the project is to upgrade the City's AV equipment that is used to facilitate public meetings, and display digital images, such as PowerPoint presentations and viewing of maps. The system must include control of speaker and be compliant with the Americans With Disabilities Act and California accessibility requirements (collectively, "Accessibility Requirements"). Through this request, the City's objective is to receive design plans and the identification of system components for the purchase and installation of new AV equipment to meet accessibility needs. The design must satisfy the following goals:

1. Create a portable, media-friendly meeting space in the City Council Chambers that will facilitate AV presentation for meetings for the Irwindale City Council, its entities, and other civic groups without compromising the existing meeting functionality.
2. Create a user-friendly meeting space that complies with Accessibility Requirements, as it relates to presentations before a governing body.
3. Create a highly adaptable solution that can be permanently located in the Council Chambers.

A mandatory pre-proposal site visit will be held at 9 a.m. (PST) on January 25, 2018 in the City Council Chambers located at 5050 N. Irwindale Avenue, Irwindale. Attendance at the pre-proposal site visit is required and a prerequisite for proposal submission and will be considered in the evaluation. Any proposer who fails to attend such mandatory pre-proposal site visit will be automatically disqualified, without further action by the City.

B. Project Background and Audio / Visual Objectives

Project Background

The City of Irwindale is seeking to improve and upgrade the overall audio and visual components in the City Council Chambers. Much of the sound and projection equipment used in the Council Chambers is aging and in need of upgrade or replacement. The City is also seeking to improve functional control of the audio and projection systems.

The source of funds for this project is from the City's General Fund. Based on the potential proposal costs, the project may be split into two or three components.

C. Qualifications. Qualifications for the proposers are as follows:

1. Minimum of ten (10) years of experience in the audio visual installation business.

2. A demonstrated history of similar services as requested herein.

D. Submittal Closing, Time, and Location. Proposals shall be clearly labeled in a sealed envelope or box. Any proposal found ineligible or incomplete shall not be considered for selection. Proposers assume full responsibility for having their proposal deposited at the proper address and no later than the scheduled closing time. Faxed or emailed proposals or modifications will not be considered. Proposals will not be received after the closing date and time indicated below:

Proposal Labeling:	REQUEST FOR PROPOSAL FOR AUDIO / VISUAL SYSTEM EQUIPMENT AND INSTALLATION FOR CITY COUNCIL CHAMBERS (RFP No. 2018-0101)
Submittal Closing:	Wednesday, February 7, 2018 at 2:00 p.m., PST
Location:	City of Irwindale ATTN: THERESA OLIVARES 5050 North Irwindale Avenue Irwindale, CA. 91706
Number of Copies:	One (1) Original, two (2) copies, and one (1) digital copy (CD, Flashdrive, etc.)

E. Inquiries. Any prospective Proposer desiring an explanation or interpretation of the solicitation, specifications, etc., must request so in writing, no later than January 31, 2018 by 4:00 p.m., PST to allow a reply to reach prospective Proposer before the proposal submission date. The written request must be submitted to the individual identified below (emails okay). Verbal explanations or instructions given during any phase of this solicitation will not be binding. Inquiries regarding this solicitation shall be directed to: Theresa Olivares, Assistant City Manager, 5050 North Irwindale Avenue, Irwindale, Ca. 91706; Phone: (626) 430-2294; Email: tolivares@irwindaleca.gov . Please reference "Request for Proposals for Audio / Visual System Equipment and Installation for City Council Chambers" when contacting the City regarding this solicitation. The City of Irwindale website, http://www.irwindaleca.gov , will contain a copy of this document as well as a summary of all applicable addenda, if any. Responses to written explanation or interpretation of the "Request for Proposals for Audio / Visual System Equipment and Installation for City Council Chambers" will be posted on the City of Irwindale website, http://www.irwindaleca.gov by Thursday, February 1, 2018 by 4:00 p.m., PST.

II. Terms and Conditions

A. Proposal Preparation Costs. The City is not nor shall it be deemed liable for any costs incurred by Proposer in the preparation, submittal, or presentation of their proposals.

B. Reservation of Rights. This RFP does not commit or obligate the City to accept or execute an agreement for any expressed or implied service. The City reserves the right to:

1. Reject any and all proposals received and to accept or reject any item(s) herein;
2. Take all proposals under advisement for up to ninety (90) days after opening;
3. Waive any informality on any proposal;
4. Be the sole judge of the relative merits of the material mentioned in the respective proposal received;
5. Request any firm/individual submitting a proposal to clarify its proposal during the selection phase;
6. Negotiate a final agreement and price with the successful firm or firms providing the best overall value to the City as determined in the City's sole and absolute discretion;
7. Modify or alter any requirements herein, and issue addenda or amendments to this RFP;
8. Terminate this RFP process at any time.

C. Acceptance of Conditions. It is the Proposer's responsibility to examine the scope of the proposed work to fully acquaint themselves with the specifications and the nature of the work to be accomplished. Proposers shall have no claim against the City based upon ignorance of the nature and requirements of the services provided, misapprehension of the work environment, or misunderstanding of the specification or agreement provisions. By submitting a proposal, each Proposer expressly agrees to and accepts the following conditions:

1. Proposal and cost schedules shall be valid and binding for ninety (90) days following the proposal due date and will become part of the Agreement that is negotiated with the City.

2. The City may require whatever evidence is deemed necessary relative to the Proposer's financial stability and ability to perform these services.

3. The City reserves the right to request further information from the Proposer, either in writing or orally, to establish any stated qualifications.

4. The City reserves the right to solely judge the Proposer's representations, and to solely determine whether the Proposer is qualified to undertake these services pursuant to the criteria set forth herein.

5. The Proposer, by submitting a proposal, expressly acknowledges and agrees that the judgment of the City as to whether or not the Proposer is qualified to perform these services shall be binding, final and conclusive.

6. Any award is contingent upon the successful negotiation of final contract terms. Negotiations shall be confidential and not subject to disclosure to competing Proposers unless and until an agreement is reached.

D. Proposal Inclusions. Proposals and supporting documents shall be submitted in their entirety, with ALL applicable portions fully completed by the Proposer. All Proposers are encouraged to review and confirm that their proposal includes and specifically addresses all of the RFP requirements prior to submitting as outlines elsewhere in this document.

E. Withdrawal of Proposal Before Closing. Any Proposer may request the withdrawal of its/his/her submitted proposal by written request at any time prior to the scheduled closing date and time. Upon receiving written request to withdraw any proposal, the City will consider the proposal null and void, and return the proposal to the Proposer. Withdrawal of proposal will not impact Proposer's resubmittal for this or any future proposal(s).

F. Proposal Submittal. All Proposers shall complete and return one (1) original, two (2) copies on standard sized paper, and one (1) digital copy (CD, Flashdrive, etc.) of their proposal. More than one (1) proposal from an individual, firm, partnership, or corporation under the same or different names will not be considered.

G. Contract Execution. The City's proposed agreement is attached as Exhibit A.

H. Professional Licensing. The professional services provider, and any sub-consultant(s), shall possess any necessary professional certification(s) and/or license(s) relative to the work to be performed required by an appropriate licensing authority of the State of California and shall provide evidence of such to the City with their proposal or prior to commencement of the work in such a form as the City shall require.

I. Insurance Requirement. The Proposer shall, at its own expense, procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultants, its agent, representatives, employees, or subcontractors. Proposer shall also require all of its subcontractors assigned to provide services to procure and maintain the same insurance requirement for the duration of the Agreement. Specific insurance requirements are as follows:

- General Liability Insurance of at least $1,000,000.00 per occurrence and $2,000,000.00 general aggregate liability.
- Automobile Liability Insurance of at least $1,000,000.00 per accident Combined Single Limit (CSL);
- Worker's Compensation Insurance of at least $1,000,000.00 per claim;
- Professional Errors and Omissions Insurance of at least $1,000,000.00 per occurrence and $5,000,000.00 annual aggregate liability.

J. Business License. The professional provider, and any sub-consultant(s), shall obtain a valid City Business License on or before their commencement of work.

K. Public Record. Be advised that all information contained in proposals submitted in response to this solicitation shall become a matter of public record upon presentation to the City Council for contract award, and made available upon request, unless otherwise marked. The Proposer must identify, in writing, all copyrighted material, trade secrets or other proprietary information the Proposer claims are exempt from disclosure pursuant to the California Public Records Act. The Proposer who claims such an exemption must also state in the proposal that: "The Proposer agrees to indemnify and hold harmless the City and its officers, employees and agents from any claims, liability or damages against the City and to defend any actions brought against the City for its refusal to disclose such material, trade secrets or other proprietary information to any party."

L. Equal Opportunity. The City requires all Proposers to comply with equal opportunity laws and policies.

M. Independent Contractor. The selected Proposer will be an independent contractor. All persons employed by a firm in accordance with an executed agreement resulting from this RFP will be employees of the Proposer and not of the City.

N. Conflict of Interest. No official, officer, or employee of the City of Irwindale or of a local public body during his/her tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof. Furthermore, the parties hereto covenant and agree that to their knowledge, no board member, officer or employee of the City of Irwindale has any interest, whether contractual, non-contractual, financial or otherwise, in this transaction, or in the business of the contracting party other than the City, and that if any such interest comes to the knowledge of either party at any time, a full disclosure of such information will be made in writing to the other party or parties, even if such interest would not be considered a conflict of interest under Article 4 (commencing with Section 1090) or Article 4.6 (commencing with Section 1120) of Division 4 of Title 1 of the Government Code of the State of California.

O. Non-Collusion Affidavit. All proposals must be accompanied by a signed and notarized Non-Collusion Affidavit per the Public Contract code Section 7106.

P. Prevailing Wages. The Project is a public work as defined in Labor Code Section 1720 et seq. All bids shall include prevailing wages as required by California law and shall comply with the provisions of California labor law listed in Section 1.4 of the Sample Agreement attached hereto.

Q. Appendix. The appendix shall include any suggested additions or modifications to the scope that the individual/firm believes will enhance the quality of their proposal. Individual/Firm brochures, exhibits, and any other pertinent documents may be included in the Appendix.

III. Scope of Work

A. Understanding the Scope of Work. The scope of work may include, but is not limited to:

The City of Irwindale is looking to install or upgrade the existing audio visual system in the Council Chambers. The system should be flexible to allow for equipment changes or addition at a later date. The system's applications are to include but not be limited to:

1. State-of-the-art technical solution, may include mix of wireless and hardwired capabilities
2. Audio and visual equipment
    a. Audio Controller/mixer for all dais mics, podium, city clerk, & computer audio and/or external source.
    b. Directional ceiling speakers for audience/podium
    c. Replace two outer chamber speakers
    d. Individual desktop speakers for 7 dais positions
    e. Replacement of podium and city clerk position microphone
    f. Wireless assisted listening Devices Transmitter and receivers
    g. 75" Mounted Commercial LED Flat screen TV – Presentations will be managed through laptop/desktop PC on clerk desk and will be displayed directly to the tv
3. Control system - Wireless touchscreen controller with ability to mute specific zones and adjust mic and speaker volume.
4. Power, Cabling and Connectors - Provide any/all cabling for AV equipment. Mics, speakers, TV, computers etc.
5. Provide training for City staff
6. Post-installation support
7. Warranty information
8. Manage installation of all equipment and wiring
9. Removal of existing equipment, cables, speakers and projector screen (if it is determined that it is no longer needed)
10. Installation of time keeper for use during public comments
11. Network Recorder / Archiver for Audio
12. Integration of existing wireless microphones and lapel microphones
13. Adhere to ADA Compliance and codes

Additional Requirements:

1. Proposals shall include detailed specifications for all equipment being supplied.
2. Proposal shall include a time line outlining installation details and staff training.
3. Examples of input/output display requirements and AV sources for AV presentations include:
    a. Document Presentation – during meetings, council members are presented with material from a variety of sources. Presentations shall be viewable by council members, presenters, staff, and the audience. Presentations may include the use of architectural plans / renderings, maps, photos, correspondence; and other documents. Documents shall be displayed though the use of a document camera with zoom control located at the podium.

b. Computer / Laptop Presentations – Presenters and / or staff members shall be able to show digital presentations, or otherwise display various documents, web sites, and software applications for viewing by all participants, council members, and members of the audience.
c. DVD / CD Media – Audio / video media may be used to facilitate presentations during a meeting.
d. Voice Amplification – A microphone, with the ability to be controlled remotely, shall be deployed for each of the dais seats (7), staff seating area (2), and presentation podium / documentation table (2).
e. Television
f. AV Equipment – AV equipment including mixers, amplifiers, equalizers, recorders, microphones, projectors, screens, speakers, DVD players and all associated equipment shall be upgraded as required to achieve a user-friendly, multi-media capability.
g. Presentation Viewing – During meetings, members are presented with material form a variety of sources. Presentations shall be viewable by presenters, staff, and the audience from the projection screen or television.

IV. Evaluation and Selection Process

A. Proposal Evaluation. A selection committee composed of City staff will review the proposals and will utilize the following qualifications-based ranking criteria:

Criteria	**Points**
Proposer qualifications, experience, and demonstrated ability	20
References and contracts from previous clients	30
Project understanding and approach for accomplishing City objectives	20
Thoroughness, quality, and responsiveness of proposal to questions to be answered by Proposer as detailed in RFP	20
Cost reasonableness and appropriateness as compared to all other proposals	10
Total	100

During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarification from proposing firms/individuals to allow corrections of errors or omissions. The City reserves the right to verify any information contained in proposals, including references, resumes, etc. The City reserves the right to investigate and research proposals, including facts and opinions that could be helpful in evaluating the capabilities of firms/individuals whether or not they were specifically included in the proposals.

B. Selection Process. The top-ranked firms/individuals may be requested to attend a meeting with City staff and/or the City Council to be interviewed. The interviews will allow the designated firms or individuals an opportunity to answer any questions the City Council may have regarding their proposals. Participation in the interviews will be at no cost to the City. The City Council will make the final determination of the successful firm/individual. Although not

anticipated, the City reserves the right to select more than one firm/individual to provide the services requested in this RFP.

C. Proposal Timeline. The City has identified anticipated key dates as follows:

• Solicit Proposals	Jan. 22, 2018
• Mandatory Pre-Examination of Facilities*	Jan. 25, 2018 @ 9 am (PST)
• Proposal Questions Due	Jan. 31, 2018 by 4 pm (PST)
• Proposals due	Feb 7, 2018 by 2 pm (PST)
• Proposal review and short list determined	Week of Feb. 12, 2018
• Interview process	Feb. 15, 2018
• Recommendations to City Council	February 28, 2018

Each contractor submitting a proposal is required to attend the mandatory pre-proposal site visit. Contractor must attend this facility walk to submit a proposal. It will be assumed that following the facility walk, the Contractor is satisfied as to the conditions to be encountered, the character, quality and quantities of work to be performed, the equipment and facilities furnished, and those the Contractor will need to furnish to fulfill the requirements of the proposal.

NOTE: *These dates represent a tentative schedule of events. The City reserves the right to modify these dates at any time, with appropriate notice to prospective contractors.*

V. Requested Information

All proposals must provide specific and succinct answers to all questions and requests for information. Indirect, imprecise, or incomplete responses can serve only to the disadvantage of the Proposer. Please answer the questions in the format and order presented. Submissions of individual resumes alone will not be considered responsive to any specific question.

A. General Proposal

1. Letter of Transmittal: Signed by an authorized representative of the firm or the individual committing to provide the legal services described above, including a brief introduction and history of the firm, number of employees, proven work history, and a statement as to qualifications.

2. Table of Contents: Include a clear identification of the material by section and page number included in the proposal.

3. Qualifications: Provide professional experience and qualifications for the Proposer and/or firm and the designated individuals to provide the services specified in the Request for Proposals. Please include responses to the following specific information:

a. Describe your firm's background and history; include number of years in business and number of years providing legal services to public sector agencies. Company name, address, telephone, fax number, contact name and e-mail address. The proposal should state the size of the firm, the location of the office from which the work on this engagement is to be performed.

b. Location and office(s) that would serve the City.

c. Provide the name(s) and qualifications of person(s) who would be assigned to this project, including the following for each:

   i. Certificates or licenses;
   ii. Length of employment with the firm;
   iii. Description of education including name of educational institutions, degrees conferred, and year of each degree;
   iv. Professional background and professional associations;
   v. Years of municipal or other local public sector experience;
   vi. Experience in preparing and providing on-site food services;
   vii. Specific expertise and training;
   viii. Provide complete resumes of the persons designated by the firm to assist in this project.

4. Scope of Work. The Proposer shall include in its proposal a detailed scope of work and understanding of the process to undertake such projects and complete it in compliance with all applicable rules, regulations, standards and requirements. The Proposer shall also include:

   a. One month of sample menus.
   b. A list of creative and healthful ideas related to the food services operation of the Senior Center.

5. Client References. List of all contracts (for similar services set forth in this RFP) since 2012 and identify which, if any, were terminated or cancelled. If any contracts were terminated or cancelled, please provide a reason why.

6. Cost Proposal. This fee must include any and all fees that will be required in connection with the outline scope of services. The response should specify the basis upon which your fees will be calculated, expenses for which you would expect reimbursement,

whether you would charge for travel time, the scope of services to be provided for your quoted fees and any other bond or tax counsel services that are not included in your fee proposal.

7. Acceptance Letter. The letter must be signed and returned with proposal.

8. Conflicts of Interest. The proposal should describe any engagement which may interfere with your firm's ability to provide independent and unbiased advice to the City. Provide a brief description of litigation pending against your firm with respect to municipal securities matters. In addition, describe any public finance transaction during the past five years in which your firm, if applicable, was removed or asked to resign from the financing.

9. Non-Collusion Affidavit. The proposal must include a signed Non-Collusion Affidavit per the Public Contract code Section 7106 in the form attached hereto.

EXHIBITS:

Exhibit A – Sample Agreement

Exhibit "A"

CITY OF IRWINDALE
CONTRACT SERVICES AGREEMENT FOR

_____

THIS PROFESSIONAL SERVICES AGREEMENT (herein "Agreement") is made and entered into this ____ day of _____, 2018, by and between the CITY OF IRWINDALE, a California municipal corporation ("City") and _____ (herein "Consultant").

NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all of the terms and conditions of this Agreement, the Consultant shall perform the work or services set forth in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by reference. Consultant warrants that it has the experience and ability to perform all work and services required hereunder and that it shall diligently perform such work and services in a professional and satisfactory manner.

1.2 Compliance With Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency of competent jurisdiction.

1.3 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by the Agreement.

1.4 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

2. COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference, but not exceeding the maximum contract amount of _____ Dollars ($_____) ("Contract Sum").

2.2 Invoices. Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement,

Consultant is certifying compliance with all provisions of the Agreement. The invoice shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, City will use its best efforts to cause Consultant to be paid within forty five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by the City of any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.3 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual cost of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum but not exceeding a total contract amount of Five Thousand Dollars ($5,000) or in the time to perform of up to ninety (90) days may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

3. PERFORMANCE SCHEDULE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding thirty (30) days cumulatively.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions,

riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding one (1) year from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

4. COORDINATION OF WORK

4.1 Representative of Consultant. _____, is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work and services specified herein and make all decisions in connection therewith. All personnel of Consultant and any authorized agents shall be under the exclusive direction of the representative of Consultant. Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, and shall keep City informed of any changes.

4.2 Contract Officer. John Davidson, City Manager [or such person as may be designated by the City Manager] is hereby designated as being the representative the City authorized to act in its behalf with respect to the work and services specified herein and to make all decisions in connection therewith ("Contract Officer").

4.3 Prohibition Against Subcontracting or Assignment. Consultant shall not contract with any entity to perform in whole or in part the work or services required hereunder without the express written approval of the City. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City. Any such prohibited assignment or transfer shall be void.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth. Consultant shall perform all services required herein as an independent contractor of City with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City, or that it is a member of a joint enterprise with City.

5. INSURANCE AND INDEMNIFICATION

5.1 Required Insurance Policies.

Without limiting Consultant's indemnification of the City and prior to commencement of services, Consultant shall obtain, provide and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Comprehensive General Liability Insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile Liability Insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional Liability (errors & omissions) Insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this Agreement.

(d) Workers' Compensation Insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

5.2 Other Provisions or Requirements.

(a) Proof of Insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required in section 5.1, and for purposes of Workers' Compensation Insurance Consultant shall submit a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees and volunteers. Should the Consultant be a sole proprietor, the Consultant shall complete and submit a declaration of sole proprietors form to the City in lieu of proof of Workers' Compensation as it not required for sole proprietors. The insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance of services. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of Coverage. Consultant shall procure and maintain each of the insurance policies required in Section 5.1 for the duration of the Agreement, and any extension thereof.

(c) Primary/Noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall be excess to the Consultant's insurance and shall not contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's Rights of Enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable Insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of Subrogation. All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of Contract Provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements Not Limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the

Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of Cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional Insured Status. General liability and automobile policies shall provide or be endorsed to provide that City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved by the City in writing.

(l) Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the services, which are the subject of this Agreement, who is brought onto or involved in these services by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the services will be submitted to City for review.

(n) City's Right to Revise Specifications. The City reserves the right at any time during the term of the Agreement to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Deductibles/ Self-insured Retentions. Any deductibles and self-insured retentions must be declared to and approved by City. At the option of the City , either: the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the City, its officers, officials, employees, agents and volunteers, or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claims administration and defense expense.

(p) Timely Notice of Claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance

under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional Insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

(r) Prevailing Wages. Consultant shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Consultant acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

5.3 Indemnification.

(a) Indemnity for Professional Liability. Consultant shall indemnify, protect, defend and hold harmless City and any and all of its officers, officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs where the same arise out of, are a consequence of, or are in any way attributable to whole or in part by, any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this agreement.

(b) Indemnity for Other than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant, but excluding such claims or liabilities to the extent caused by the sole negligence or willful misconduct of the City.

6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records. Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services and shall keep such records for a period of three years following completion of the services hereunder. The Contract Officer shall have full and free access to such books and records at all times during normal business

hours of City, including the right to inspect, copy, audit and make records and transcripts from such records.

6.2 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement or as the Contract Officer shall require.

6.3 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than the City without prior written authorization from the Contract Officer.

(b) Consultant shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives the City notice of such court order or subpoena.

(c) If Consultant provides any information or work product in violation of this Agreement, then the City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify the City should Consultant be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. The City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with the City and to provide the City with the opportunity to review any response to discovery requests provided by Consultant.

6.4 Ownership of Documents. All studies, surveys, data, notes, computer files, reports, records, drawings, specifications, maps, designs, photographs, documents and other materials (the "documents and materials") prepared by Consultant in the performance of this Agreement shall be the property of the City and shall be delivered to the City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by the City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law. This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article.

7.3 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et. seq. and 910 et. seq., in order to pursue any legal action under this Agreement.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.4 Termination Prior to Expiration of Term. This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder, but not exceeding the

compensation provided therefore in the Schedule of Compensation Exhibit "C". In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.5 Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

8. MISCELLANEOUS

8.1 Covenant Against Discrimination. Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Consultant shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class

8.2 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount, which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.3 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Irwindale, 5050 N. Irwindale Ave., Irwindale CA 91706 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

8.4 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

8.5 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such

invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.6 Waiver. No delay or omission in the exercise of any right or remedy by non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.7 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which any be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

8.8 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.9 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

8.10 Warranty & Representation of Non-Collusion. No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and

understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials _____

8.11 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[Signatures on the following page.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF IRWINDALE, a municipal corporation

_____

Mark A. Breceda, Mayor

ATTEST:

_____

Laura M. Nieto, Deputy City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

_____

Fred Galante, City Attorney

CONSULTANT:

_____

_____

By:_____
Name:
Title:

By:_____
Name:
Title:

Address:_____

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS

MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2016 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2016 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"

SCOPE OF SERVICES

I. Consultant will perform the following services:

A.

B.

C.

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the City:

A.

B.

C.

III. In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the City updated of the status of performance by delivering the following status reports:

A.

B.

C.

IV. All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.

V. Consultant will utilize the following personnel to accomplish the Services:

A.

B.

C.

EXHIBIT "B"

SPECIAL REQUIREMENTS
(Superseding Contract Boilerplate)

EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following Services at the following rates:

		RATE	TIME	SUB-BUDGET
A.	**Task A**	_____	_____	_____
B.	**Task B**	_____	_____	_____
C.	**Task C**	_____	_____	_____
D.	**Task D**	_____	_____	_____
E.	**Task E**	_____	_____	_____

II. A retention of ten percent (10%) shall be held from each payment as a contract retention to be paid as a part of the final payment upon satisfactory completion of services.

III. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 2.3.

IV. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the Services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

V. The total compensation for the Services shall not exceed $ _____, as provided in Section 2.1 of this Agreement.

VI. Consultant's billing rates for all personnel are attached as Exhibit C-1.

EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. **Consultant shall perform all services timely in accordance with the following schedule:**

		Days to Perform	Deadline Date
A.	Task A	_____	_____
B.	Task B	_____	_____
C.	Task C	_____	_____

II. **Consultant shall deliver the following tangible work products to the City by the following dates.**

A.

B.

C.

III. **The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.**

DRAFT

COUNCIL AGENDA
ITEM 2A

☒City Council
☒Successor Agency
☒Housing Authority
☐Reclamation Authority
☐Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

JAN 10 2018
Successor Agency
Housing Authority
Item 2A

Date: January 10, 2018

To: Honorable Mayor and Members of the City Council
Honorable Chairman and Members of the Successor Agency Board
Honorable Chairman and Members of the Housing Authority Board

From: John Davidson, City Manager/Executive Director

Issue: Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2017

City Manager/Executive Director's Recommendation:

Receive and accept the Comprehensive Annual Financial Report and Supplemental Audit Letters for the Fiscal Year Ended June 30, 2017.

Background and Analysis:

Pursuant to the California Government Code, the Finance Department Staff is required to present to City Council the City of Irwindale's annual financial statements and results of the financial audit for the fiscal year ended June 30, 2017. The statements are referred to collectively as a Comprehensive Annual Financial Report (CAFR). The format and content requirements for CAFR's are set forth in guidelines developed by the Government Finance Officers Associations of the United States and Canada (GFOA) and the California Society of Municipal Finance Officers (CSMFO).

The CAFR is divided in three (3) major sections as follows:

- The Introductory Section includes:
  - The Letter of Transmittal
  - A List Principal City Officials
  - An Organization Chart
  - A copy of the GFOA Award received for Excellence in Financial Reporting for the prior year's CAFR.

- The Financial Section includes:
  - The Independent Auditors' Report
  - Management's Discussion and Analysis Report (MD&A)
  - Financial Statements
  - Notes to the Financial Statements
  - Required Supplementary Information

- The Statistical Section includes:
    - Financial Trend information
    - Revenue Trend Information
    - Debt Capacity
    - Demographic and Operating Information

The financial statements were audited by the independent public accounting firm of Lance, Soll & Lunghard, LLP, Certified Public Accountants, whose unmodified opinion is included within the financial section of the report. An unmodified opinion indicates that the financial statements present fairly the financial position of the City of Irwindale as of June 30, 2017, and the results of operations are in accordance with generally accepted accounting principles (GAAP).

The audited financial statements are for the City of Irwindale, which is the primary government, and for the component units of the Irwindale Housing Authority, Irwindale Reclamation Authority, and the Successor Agency of the former Irwindale Community Redevelopment Agency.

As part of the audit, the audit firm also reviewed and performed tests of the City's internal control procedures to determine if there are any material weaknesses or instances of non-compliance. Three Supplemental Audit Letters which provide these results are also attached to this packet and include the following:

- The Audit Communications Letter;

- The Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards; and

- The Independent Accountant's Report on Agreed-Upon Procedures Applied to Appropriations Limit Worksheets

The City of Irwindale CAFR for the fiscal year ended June 30, 2017 is available for review in the City Clerk's Office, the Irwindale Library, or the Finance Department. In addition, the CAFR will be distributed to all City Council Members, various federal and state government agencies, rating agencies and financial institutions, and will be made available on the City of Irwindale website for interested citizens.

Richard K. Kikuchi, CPA and Partner with Lance Soll & Lunghard, LLP, Certified Public Accountants, will provide a brief presentation about the Fiscal Year 2016-17 financial audit.

Fiscal Impact:

The Comprehensive Annual Financial Report summarizes the financial position of the City of Irwindale, and its component units, as of June 30, 2017. There is no fiscal impact to approving the financial statements.

Review:

Fiscal Impact: (Initial of CFO)

Legal Impact: (Initial of Legal Counsel)

Prepared By/Contact: Eva Carreon, Director of Finance/City Treasurer
Phone: (626) 430-2221

John Davidson, City Manager/Executive Director

Attachments:

A. Comprehensive Annual Financial Report
B. Audit Communications Letter
C. Independent Auditors' Report on Internal Control over Financial Reporting
D. Independent Accountant's Report on the Appropriations Limit

LSL

CPAs AND ADVISORS

December 14, 2017

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Irwindale (City) for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 22, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in the notes to the financial statements.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the City's financial statements were:

> Management's estimate of its net pension liability is based on actuarial valuation specialist assumptions. We evaluated the key factors and assumptions used to develop the proportionate share of the net pension liability in determining that it is reasonable in relation to the financial statements taken as a whole.
>
> Management's estimate of its Other Post-Employment Benefit Annual Required Contribution is based on actuarial valuation specialist assumptions. We evaluated the key factors and assumptions used to develop the Other Post-Employment Benefit Annual Required Contribution in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

LSL

CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. No misstatements were found.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 14, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management discussion and analysis, budgetary comparison schedule for the General Fund, Housing Authority Fund, and the Special Mining Tax Fund, the schedule of proportionate share of the net pension liability, the schedule of plan contributions, the schedule of changes in net pension liability and related ratios, and the schedule of investment returns which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining and individual nonmajor fund financial statements and schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements.

LSL

CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical section, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

New Auditing Standard No. 130

This new auditing standard is effective for financial periods ending on or after December 15, 2017; for most California municipalities it is effective for the period July 1, 2016 through June 30, 2017 and future periods thereafter. The standard allows CPA firms to issue an opinion on the financial statements conformity with generally accepted accounting principles, as well as an opinion on the operating effectiveness of internal controls over financial reporting through an integrated audit. This standard does not change the objectives of a financial statement audit, it only enhances the value and scope of a financial statement audit and increases the level of assurance provided by CPA firms on financial controls. Municipalities should look to perform an integrated audit for more assurance on the operating effectiveness of internal controls over financial reporting.

New Accounting Standards

The following new Governmental Accounting Standards Board (GASB) pronouncements were effective for fiscal year 2016-2017 audit:

GASB Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement No. 68, and Amendments to Certain Provisions of GASB Statement Nos. 67 and 68.*

GASB Statement No. 74, *Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans.*

GASB Statement No. 77, *Tax Abatement Disclosures.*

GASB Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans.*

GASB Statement No. 80, *Blending Requirements for Certain Component Units-an Amendment of GASB Statement No. 14.*

GASB Statement No. 82, *Pension Issues an Amendment of GASB Statements No. 67, No. 68, and No. 73.*

The following Governmental Accounting Standards Board (GASB) pronouncements are effective in the following fiscal year audit and should be reviewed for proper implementation by management:

Fiscal year 2017-2018

GASB Statement No. 75, *Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions.*

GASB Statement No. 81, *Irrevocable Split Interest Agreements.*

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CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

GASB Statement No. 85, *Omnibus 2017.*

GASB Statement No. 86, *Certain Debt Extinguishment Issues.*

Fiscal year 2018-2019

GASB Statement No. 83, *Certain Assets Retirement Obligations.*

Fiscal year 2019-2020

GASB Statement No. 84, *Fiduciary Activities.*

Restriction on Use

This information is intended solely for the use of City Council and management of the City of Irwindale and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Lance, Soll & Lunghard, LLP

Brea, California

LSL

CPAs AND ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the City of Irwindale (City), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 14, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

LSL

CPAs AND ADVISORS

INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON
PROCEDURES APPLIED TO APPROPRIATIONS LIMIT WORKSHEETS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We have performed the procedures enumerated below to the accompanying Appropriations Limit Worksheet No. 6 (or other alternative computation) of the City of Irwindale, California, for the year ended June 30, 2017. These procedures, which were agreed to by the City of Irwindale and the League of California Cities (as presented in the publication entitled Agreed-Upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution), were performed solely to assist the City of Irwindale in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. The City of Irwindale's management is responsible for the Appropriations Limit Worksheet No. 6 (or other alternative computation).

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the completed Worksheets No. 1 through No. 7 (or other alternative computations) and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned worksheets to those that were selected by a recorded vote of the City Council.

   Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Worksheet No. 6, we multiplied line A, last year's limit, by line D, ratio of change, and agreed the resulting amount to line E, this year's limit.

   Finding: No exceptions were noted as a result of our procedures.

3. We compared the current year information presented in the accompanying Appropriations Limit Worksheet No. 6 to the other worksheets described in No. 1 above.

   Finding: No exceptions were noted as a result of our procedures.

4. We compared the prior year appropriations limit presented in the accompanying Appropriations Limit Worksheet No. 6 to the prior year appropriations limit adopted by the City Council for the prior year.

   Finding: No exceptions were noted as a result of our procedures.

LSL

CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We were not engaged to and did not perform an audit, the objective of which would be the expression of an opinion on the accompanying Appropriations Limit Worksheet No. 6. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriations limit for the base year, as defined by the League publication entitled Article XIIIB Appropriations Limitation Uniform Guidelines.

This report is intended solely for the use of the City of Irwindale, California and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Lance, Soll & Lunghard, LLP

Brea, California
June 2, 2017

CITY OF IRWINDALE
2016-2017
APPROPRIATIONS LIMIT CALCULATION

A.	2015-2016 APPROPRIATIONS LIMIT AS REVISED:	$3,030,166,143	
B.	2016-2017 GROWTH IN NON-RESIDENTIAL ASSESSED VALUATION		37.49%
C.	2016-2017 CHANGE IN POPULATION:		0.85%
D.	RATIO OF CHANGE (1.3749 X 1.0085):	X 1.38658665	
E.	2016-2017 APPROPRIATIONS LIMIT: ($3,030,166,143 X 1.38658665)	$4,201,587,921	

LSL

CPAs AND ADVISORS

December 14, 2017

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Irwindale (City) for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 22, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in the notes to the financial statements.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the City's financial statements were:

> Management's estimate of its net pension liability is based on actuarial valuation specialist assumptions. We evaluated the key factors and assumptions used to develop the proportionate share of the net pension liability in determining that it is reasonable in relation to the financial statements taken as a whole.
>
> Management's estimate of its Other Post-Employment Benefit Annual Required Contribution is based on actuarial valuation specialist assumptions. We evaluated the key factors and assumptions used to develop the Other Post-Employment Benefit Annual Required Contribution in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

LSL
CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. No misstatements were found.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 14, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management discussion and analysis, budgetary comparison schedule for the General Fund, Housing Authority Fund, and the Special Mining Tax Fund, the schedule of proportionate share of the net pension liability, the schedule of plan contributions, the schedule of changes in net pension liability and related ratios, and the schedule of investment returns which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining and individual nonmajor fund financial statements and schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements.

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CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical section, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

New Auditing Standard No. 130

This new auditing standard is effective for financial periods ending on or after December 15, 2017; for most California municipalities it is effective for the period July 1, 2016 through June 30, 2017 and future periods thereafter. The standard allows CPA firms to issue an opinion on the financial statements conformity with generally accepted accounting principles, as well as an opinion on the operating effectiveness of internal controls over financial reporting through an integrated audit. This standard does not change the objectives of a financial statement audit, it only enhances the value and scope of a financial statement audit and increases the level of assurance provided by CPA firms on financial controls. Municipalities should look to perform an integrated audit for more assurance on the operating effectiveness of internal controls over financial reporting.

New Accounting Standards

The following new Governmental Accounting Standards Board (GASB) pronouncements were effective for fiscal year 2016-2017 audit:

GASB Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement No. 68, and Amendments to Certain Provisions of GASB Statement Nos. 67 and 68.*

GASB Statement No. 74, *Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans.*

GASB Statement No. 77, *Tax Abatement Disclosures.*

GASB Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans.*

GASB Statement No. 80, *Blending Requirements for Certain Component Units-an Amendment of GASB Statement No. 14.*

GASB Statement No. 82, *Pension Issues an Amendment of GASB Statements No. 67, No. 68, and No. 73.*

The following Governmental Accounting Standards Board (GASB) pronouncements are effective in the following fiscal year audit and should be reviewed for proper implementation by management:

Fiscal year 2017-2018

GASB Statement No. 75, *Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions.*

GASB Statement No. 81, *Irrevocable Split Interest Agreements.*

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CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

GASB Statement No. 85, *Omnibus 2017.*

GASB Statement No. 86, *Certain Debt Extinguishment Issues.*

Fiscal year 2018-2019

GASB Statement No. 83, *Certain Assets Retirement Obligations.*

Fiscal year 2019-2020

GASB Statement No. 84, *Fiduciary Activities.*

Restriction on Use

This information is intended solely for the use of City Council and management of the City of Irwindale and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Lance, Soll & Lunghard, LLP

Brea, California

LSL

CPAs AND ADVISORS

INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON
PROCEDURES APPLIED TO APPROPRIATIONS LIMIT WORKSHEETS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We have performed the procedures enumerated below to the accompanying Appropriations Limit Worksheet No. 6 (or other alternative computation) of the City of Irwindale, California, for the year ended June 30, 2017. These procedures, which were agreed to by the City of Irwindale and the League of California Cities (as presented in the publication entitled Agreed-Upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution), were performed solely to assist the City of Irwindale in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. The City of Irwindale's management is responsible for the Appropriations Limit Worksheet No. 6 (or other alternative computation).

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the completed Worksheets No. 1 through No. 7 (or other alternative computations) and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned worksheets to those that were selected by a recorded vote of the City Council.

   Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Worksheet No. 6, we multiplied line A, last year's limit, by line D, ratio of change, and agreed the resulting amount to line E, this year's limit.

   Finding: No exceptions were noted as a result of our procedures.

3. We compared the current year information presented in the accompanying Appropriations Limit Worksheet No. 6 to the other worksheets described in No. 1 above.

   Finding: No exceptions were noted as a result of our procedures.

4. We compared the prior year appropriations limit presented in the accompanying Appropriations Limit Worksheet No. 6 to the prior year appropriations limit adopted by the City Council for the prior year.

   Finding: No exceptions were noted as a result of our procedures.

LSL
CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We were not engaged to and did not perform an audit, the objective of which would be the expression of an opinion on the accompanying Appropriations Limit Worksheet No. 6. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriations limit for the base year, as defined by the League publication entitled Article XIIIB Appropriations Limitation Uniform Guidelines.

This report is intended solely for the use of the City of Irwindale, California and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Lance, Soll & Lunghard, LLP

Brea, California
June 2, 2017

CITY OF IRWINDALE
2016-2017
APPROPRIATIONS LIMIT CALCULATION

A.	2015-2016 APPROPRIATIONS LIMIT AS REVISED:	$3,030,166,143	
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C.	2016-2017 CHANGE IN POPULATION:		0.85%
D.	RATIO OF CHANGE (1.3749 X 1.0085):	X 1.38658665	
E.	2016-2017 APPROPRIATIONS LIMIT: ($3,030,166,143 X 1.38658665)	$4,201,587,921	

LSL

CPAs AND ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the City of Irwindale (City), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 14, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

LSL
CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lance, Soll & Lunghard, LLP

Brea, California
December 14, 2017

City of Irwindale California

COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2017

Watch us grow!
New home development on Calle Breceda above, and new homes on Juarez Street below.

First-Time Homebuyers Project

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COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2017

CITY OF IRWINDALE

CALIFORNIA

Mark A. Breceda, Mayor
Albert F. Ambriz, Mayor Pro Tem
Larry G. Burrola, Councilmember
Manuel R. Garcia, Councilmember
H. Manuel Ortiz, Councilmember

(At Date of Issuance)

John Davidson, City Manager

PREPARED BY THE CITY OF IRWINDALE FINANCE DEPARTMENT
Eva Carreon, Director of Finance / City Treasurer

CITY OF IRWINDALE

COMPREHENSIVE ANNUAL FINANCIAL REPORT
JUNE 30, 2017

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CITY OF IRWINDALE

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JUNE 30, 2017

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December 15, 2017

Honorable Mayor, Members of the Council
& Citizens of the City of Irwindale

It is our pleasure to submit the Comprehensive Annual Financial Report (CAFR) for the City of Irwindale (City) for the fiscal year ended June 30, 2017. The City annually issues a report on its financial position and activity, audited by an independent firm of certified public accountants. The City's Finance Department prepared this report in accordance with generally accepted accounting principles (GAAP), as set forth by the Governmental Accounting Standards Board (GASB) and other sources. This CAFR conforms to GASB Statement 34 financial reporting standards, providing the reader a dual-perspective financial report, as well as GASB 45 which requires additional financial information regarding other post employment benefits, GASB 54 which requires fund balance reporting and governmental fund type definitions, and GASB 68 which requires additional financial information regarding pension liabilities. The report contains a citywide view of all governmental activities, as well as a focus on the financial position and operating results of the City's major funds.

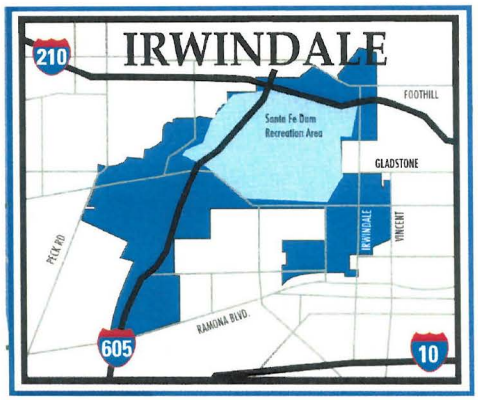
Responsibility for the accuracy of the data, and the completeness and fairness of the presentations and disclosures rests with the City. To provide a reasonable basis for making these representations, management has established a comprehensive internal control framework that is designed both to protect the City's assets from loss, theft, or misuse and to compile sufficient reliable information for the presentation of the City's financial statements in conformity with accounting principles generally accepted in the United States of America. Because the cost of internal controls should not outweigh their benefits, internal controls have been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the City. Also, all disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

Lance Soll & Lunghard, LLP, Certified Public Accountants, have issued an unmodified opinion on the City of Irwindale's financial statement for the year ended June 30, 2017. The independent auditor's report is located at the front of the financial section of this report.

GAAP requires that management provide a narrative introduction overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the independent auditors.

PROFILE OF THE GOVERNMENT

The City of Irwindale was incorporated in 1957 and is located in the center of the San Gabriel Valley which is just 20 miles east from downtown Los Angeles. The City is located at the confluence of the 605 and 210 freeways, providing an enviable location which attracts many large, well known and successful businesses. The City of Irwindale currently occupies a land area of about 9.5 square miles and serves a population of about 25,000 during the business day and approximately 1,420 that reside in the City.



The City of Irwindale is a full service, charter city. A charter city allows voters to determine how their city government is organized and, with respect to municipal affairs, enact legislation different than that adopted by the state. The City endeavors to create a livable community with a high quality of life through land-use policies that balance the need for housing, jobs, open space and essential services. The city is a legally separate and fiscally independent agency. It can issue debt, set and modify budgets, charge fees, and sue and be sued.

The City of Irwindale operates under the Council-Manager form of government with a five-member council, elected at large by the city residents. The City Council acts as the legislative body of the City. City Council members appoint the City Manager and City Attorney. City Council members serve four-year terms with elections staggered every two years. The Mayor and Mayor Pro-Tem are chosen by the Council to serve as the presiding officers. Traditionally, these positions serve a one-year term. The City Manager is responsible for carrying out the policies and ordinances of the governing council, for overseeing the day-to-day operations of City government, and working with the directors and managers of City departments.

The City provides a full range of services, including police protection; construction and maintenance of highways, streets and other infrastructure; community development; community services (such as a senior center, library, and recreation programs); parks; general and administrative services. The City is financially accountable for the successor agency to the former redevelopment agency, a housing authority, and a reclamation authority, all of which are reported separately with the City's financial statements. Additional information regarding these legally separate entities can be found in the notes to the financial statements.

The Council is required to adopt a final budget by no later than the close of the fiscal year. The annual budget serves as the foundation for the City of Irwindale's financial planning and established control. The appropriated budget is prepared by fund, department (e.g., police), and division (e.g., administration). Department heads may transfer resources within a department as they see fit, and the City Manager has authority to transfer resources within an individual fund. Supplemental appropriations, and transfers between funds require approval from the governing body.

REPORTING ENTITY

The California Supreme Court upheld Assembly Bill 1X 26 that provided for the dissolution of all redevelopment agencies in the State of California as of February 1, 2012. This action impacted the reporting entity of the City of Irwindale that previously reported a redevelopment agency

within the reporting entity of the City as a blended component unit. On January 11, 2012, the City Council elected the City to become the Successor Agency to the former Irwindale Community Redevelopment Agency in accordance with Assembly Bill 1X 26. Additional information on the dissolution is included in Note 12 of the Notes to the Financial Statements.

This report combines the financial statements of the City of Irwindale, the Successor Agency to the Irwindale Community Redevelopment Agency, the Irwindale Housing Authority, the Irwindale Reclamation Authority, and the Irwindale Joint Powers Authority to constitute a single reporting entity. This combined presentation better represents the financial activities of the City of Irwindale.

ECONOMIC CONDITION AND OUTLOOK

Economic conditions both at the national and state levels have reflected a positive outlook in the past recent years. California has the advantage of a large and growing population. This increasing population ensures a stable, underlying demand for housing and consumer goods, at least during non-recessionary times. It is anticipated that this demand will continue to improve residential construction and retail sales tax revenues as conditions continue to improve for consumers and the economic outlook.

The City's local economy has also benefitted from the positive economic outlook, as evidenced by the steady increases in the City's tax revenues over the recent prior years, including FY 2016-17. The City's primary tax base comes from sales taxes, mining taxes and utility users' taxes. Sales taxes are derived from the City's commercial and industrial business sectors, as the City does not have a large retail base, and these sectors are projected to remain stable. The City's mining operators have also projected increased activity in recent years, resulting in increased mining tax revenues.

Economic development projects that have been completed or are in progress have also contributed to the City's increasing revenue base. These projects include the commencement of mining operations at the Olive Pit, and the completion of a new industrial park development located at Los Angeles Street/Alderson, and the development of a large new Kaiser Permanente Medical location.

LONG-TERM FINANCIAL PLANNING

The City has adopted a fund balance policy in compliance with Governmental Accounting Standards Board Statement No. 54. The assigned and unassigned fund balances in the general fund equal approximately $30.6 million, which equates to about 150% of the General Fund expenditure budget adopted for the next fiscal year. These reserves are assigned or set aside for several purposes, including post retirement benefits, compensated absences, capital projects, infrastructure and capital asset replacement, and economic contingencies.

The City is continuing its concerted efforts in economic development. The current Economic Strategic Plan is scheduled to be updated during the next fiscal year to continue to outline the best course of long-term economic strategies to create a sustainable stream of new revenues, while maximizing and leveraging Successor Agency assets and resources for the greatest economic impact and return to the community. Some of the priority near-term and long-term development opportunities include:

- A Materials Recovery Facility/Transfer Station on a 17-acre site;
- Development of a Travel Center with New Truck Sales at the Nuway Pit;
- Industrial Flex development: Arrow Highway Property;
- Retail/commercial/housing development of the 35 acre Manning Pit;
- Retail/commercial/industrial development of the Vulcan Pit;
- Retail/commercial/industrial development of the North Kincaid Pit;
- Retail/commercial/industrial development at the Speedway site

CONSTRUCTION IN PROGRESS (CIP)

The City of Irwindale continues to complete infrastructure projects to improve services to residents and visitors to Irwindale. Funding for CIP is primarily from sources other than the General Fund. Project funding sources typically include the Special Mining Fund, State Gas Tax, Proposition C, Measure R, Community Development Block Grants, and Federal/State grants or developer contributions.

During FY 2016-17, the City of Irwindale spent approximately $963,000 in infrastructure and capital improvements, and completed the Irwindale Avenue Resurfacing Project, Traffic Signal Improvements at Myrtle and Longden, and Sidewalk and Access Ramp Improvements. A total of $8 million has been appropriated for capital projects in prior years for approved multi-year projects that are currently underway or in the design stage. Additionally, another $1.5 million in new capital project appropriations has been included in the FY 2017-18 adopted budget.

AWARDS AND ACKNOWLEDGEMENTS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Irwindale for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2016. This was the seventh consecutive year the City has received this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized CAFR. This report must satisfy both generally accepted accounting principles and applicable legal requirements. Management believes the CAFR of the current year continues to meet the program requirements.

The City's CAFR was prepared through the combined efforts of City staff, under the leadership of the City Council. We would like to extend our appreciation to the Mayor and City Council for their continued support in maintaining the highest standards of professionalism in the management of the City's finances. Special recognition is extended to the Finance Department Staff for their hard work and dedication throughout the year.

Respectfully submitted,

John Davidson
City Manager

Eva Carreon
Director of Finance/City Treasurer

CITY OF IRWINDALE

LIST OF PRINCIPAL OFFICIALS

JUNE 30, 2017

ELECTED OFFICIALS

Mayor . . . . . Mark A. Breceda
Mayor Pro Tem . . . . . Albert F. Ambriz
Councilmember . . . . . Larry G. Burrola
Councilmember . . . . . Manuel R. Garcia
Councilmember . . . . . H. Manuel Ortiz

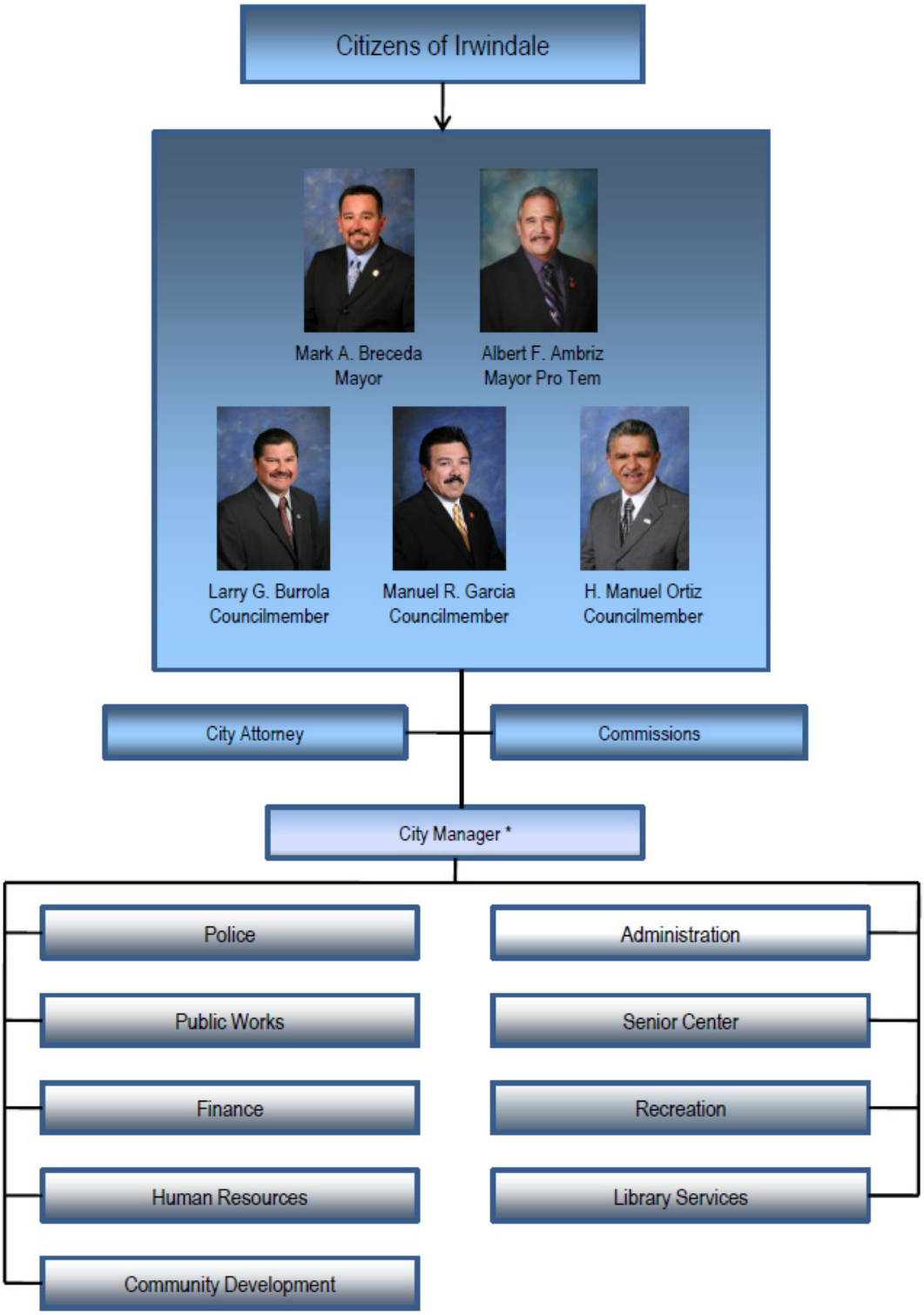
EXECUTIVE MANAGEMENT

City Manager . . . . . John Davidson
Chief of Police . . . . . Ty Henshaw
Director of Development Services/City Engineer . . . . . .William K. Tam
Director of Finance/City Treasurer . . . . . Eva Carreon
Chief Deputy City Clerk . . . . Laura Nieto

CITY ATTORNEY

Fred Galante, Aleshire & Wynder, LLP

CITY OF IRWINDALE
ORGANIZATION CHART
June 30, 2017



* Serves as City Clerk, Human Resources Director and Executive Director to the Successor Agency, Housing Authority, Reclamation Authority, and Joint Powers Authority.

Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Irwindale

California

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2016

Executive Director/CEO

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CPAs AND ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Irwindale, California, (the City) as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Irwindale, California, as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedules for the General Fund, Housing Authority, and Special Mining Tax special revenue funds, the schedule of changes in net pension liability and related ratios, the schedule of plan contributions, the schedule of investment returns, the schedule of proportionate share of the net pension liability be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

LSL
CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Irwindale, California

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2017 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Lance, Soll & Lunghard, LLP

Brea, California
December 14, 2017

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MANAGEMENT DISCUSSION AND ANALYSIS

This section of the City of Irwindale's Comprehensive Annual Financial Report (CAFR) presents management's discussion and analysis of the City's performance during the fiscal year that ended June 30, 2017. This analysis should be read in conjunction with the Transmittal Letter at the front of this report and the accompanying financial statements.

FINANCIAL HIGHLIGHTS

Long-Term Economic Resource (Government-wide) Focus – Economic resources are differentiated from financial resources in that the economic measurement focus measures changes in net position as soon as the event occurs regardless of the timing of related cash flows. Therefore, this measurement focus includes current spendable resources and fixed non-spendable assets, and long-term claims against these assets. The resulting net position utilizing this measurement focus provides one measure of the City's overall long-term financial condition.

- The City's assets exceeded its liabilities at the close of the fiscal year by $138.6 million.
- The City's total net position increased by $4.2 million. This increase is primarily due to an increase in cash as a result of the sale of the City's Triangle Pit and Los Angeles Street/Alderson Avenue properties.
- The City's non-current liabilities include $2.2 million of outstanding debt, as well as $20 million in pension liabilities.
- The City's governmental funds reported a combined fund balance of $97.4 million.

Short-Term Financial Resource (Fund) Focus - The financial resources focus measures inflows of current spendable assets. The resulting net difference between current financial assets and current financial liabilities otherwise known as fund balance (or net working capital in the private sector) is to measure the City's ability to finance activities in the near term.

- At the close of the current fiscal year, the City's Governmental Funds reported a combined ending fund balance of $97.4 million, which represents an increase of $5.8 million over the previous year. Approximately $30.6 million are fund balances assigned for specific purposes and may be modified as deemed appropriate. The purposes for which these fund balances have been assigned include economic contingency, retirement benefits, compensated absences and continuing appropriations. As fund balances continue to recover in coming years, additional purposes to be assigned will include capital projects, capital assets and infrastructure replacement.
- The General Fund reported a fund balance of $39.8 million.

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the comprehensive annual financial report contains the following information: *Independent Auditor's Report, Management's Discussion and Analysis* (this section), the *Basic Financial Statements,* and the *Supplementary Information* section, an optional section that presents combining and budgetary schedules for individual non-major funds. The *Basic Financial Statements* are comprised of three components: 1) *Government-wide Financial Statements,* 2) *Fund Financial Statements* and 3) *Notes to the Financial Statements.* The Management's Discussion and Analysis is intended to be an introduction to the Basic Financial Statements.

BASIC FINANCIAL STATEMENTS

Government-wide financial statements. The Government-wide Financial Statements are intended to provide a "Big Picture" view of the City as a whole using accounting methods similar to those used by private sector companies. The statement of net position includes all of the City's assets (including non-spendable assets like streets and roads) and liabilities (including long-term liabilities that may be paid over many years). All of the current year revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two Government-wide Financial Statements report the City's net position and how they have changed.

> The Statement of Net Position – presents information on all of the City of Irwindale's assets and liabilities, with the difference between the two reported as net position. Net position is one way to measure the City's financial health or position. Over time, increases or decreases in the City's net position are an indicator of whether its financial health is improving or deteriorating, respectively. To assess the overall health of the City, one should also consider additional non-financial factors such as changes in the City's property tax base and the condition of the City's roads.
>
> The Statement of Activities – presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements distinguish functions of the City of Irwindale that are principally supported by taxes and intergovernmental revenues (*government activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of Irwindale include general government, public safety, public works, and parks and recreation. The City of Irwindale does not provide any business-type activities.

The government-wide financial statements include the blending of separate legal entities—the City of Irwindale, the Irwindale Housing Authority, the Irwindale Reclamation Authority and the Irwindale Joint Powers Authority. Although legally separate, these "component units" are important because the City of Irwindale is financially accountable for them.

Fund Financial Statements – Funds are accounting devices that the City uses to track and control resources intended for specific purposes. The Fund Financial Statements provide more detailed information about the City's most significant funds (major funds) but not the City as a whole. Some funds are required by State and Federal law or by bond covenants. Other funds are utilized simply to control and manage resources intended for particular purposes.

The City utilizes two categories of funds:

> **Governmental Funds** – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide statements, governmental fund financial statements focus on near-term and outflows of spendable resource, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Irwindale maintains 17 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, the Housing Authority, and the Special Mining Tax Fund, all of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The City of Irwindale adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget.

Fiduciary Funds – The City utilizes Fiduciary Funds to account for assets held by the City in a trustee capacity, or as an agent for other governmental entities, private organizations, or individuals. All of the City's fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets. We exclude these activities from the City's Government-wide Financial Statements because the City cannot use these assets to finance its operations. Upon dissolution of the Irwindale Community Redevelopment Agency effective February 1, 2012, the remaining balances of the agency's assets and obligations were transferred to a private purpose trust fund which accounts for all the financial transactions of the Successor Agency to the former Irwindale Community Redevelopment Agency.

Notes to the Financial Statements – The financial statements also include the Notes to the Financial Statements that provide important narrative details about the information contained in the financial statements. Information contained in the Notes to the Financial Statements is critical to a reader's full understanding of the Government-wide and Fund Financial Statements.

Supplementary Information – In addition to the required elements of the Basic Financial Statements, we have also included a Supplementary Information section, which includes budgetary and combining schedules that provide additional details about the City's non-major Governmental Funds and Fiduciary Funds. The supplementary information also includes pension liability information pursuant to the implementation of GASB 68-Accounting and Financial reporting for pensions.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Statement of Net Position

Net position serve over time as a useful indicator of a government's financial position. The City's net position for the year ended June 30, 2017, as shown in the following table, were $138.6 million.

City of Irwindale
Net Position at June 30, 2017 and 2016
(in Thousands)

	Governmental Activities	
	2017	**2016**
Current and other assets	$ 113,325	$ 108,961
Capital assets	51,659	52,322
Total assets	164,984	161,283
Deferred Outflows of Resources	4,758	2,303
Long-term debt outstanding	22,224	20,498
Other liabilities	6,451	5,891
Total liabilities	28,675	26,389
Deferred Inflows of Resources	2,435	2,759
Net Position:		
Net investment in capital assets	49,601	49,795
Restricted	57,817	60,867
Unrestricted	31,214	23,775
Total net position	$ 138,632	$ 134,437

Net Investment in Capital Assets – This component represents 36% of Net Position and represents the amount of funds required to acquire the City's capital assets, less any related debt used for such acquisition that is still outstanding. The City uses these capital assets to provide services to citizens. The capital assets of the City are not sources of income for repayment of debt as most assets are not revenue generating and generally are not liquidated to repay debt. Therefore, debt service payments are funded from other sources available to the City.

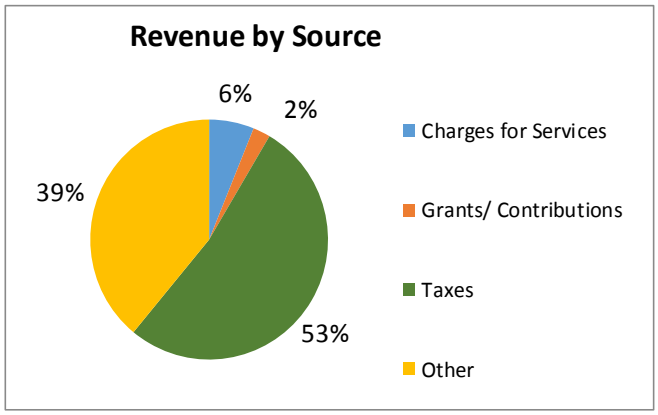
Restricted Assets – An additional portion of the City's net position, $57.8 million, represents resources that are subject to external restrictions on how they may be used which include capital projects, debt service, grants, etc.

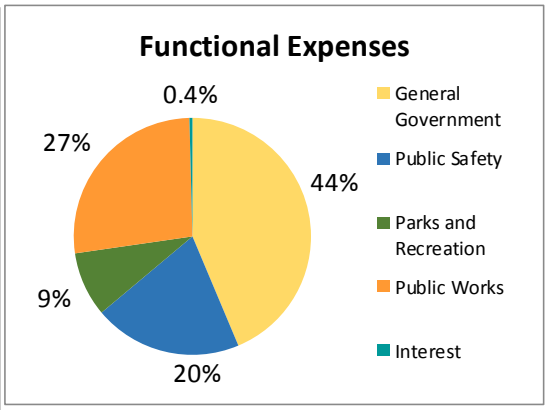
Overall the City's net position increased $4.2 million during the current fiscal year. This increase is due primarily to the gain recognized on the sale of the City's Triangle Pit and Los Angeles Street/Alderson Avenue properties.

Statement of Activities - The following is a condensed Statement of Activities for the fiscal years ended June 30, 2017 and 2016.

City of Irwindale – Statement of Activities
(Changes in Net Position) as of June 30, 2017 and 2016
(in Thousands)

	Governmental Activities	
	2017	**2016**
Revenues		
Program revenues:		
Charges for services	$ 2,188	$ 1,122
Operating contributions and grants	837	1,010
Capital contributions and grants	5	290
Total program revenues	3,030	2,422
General revenues:		
Taxes:		
Property taxes	1,925	2,166
Mining/Processing taxes	6,292	6,717
Sales taxes	3,938	3,692
Franchise taxes	1,348	1,331
Business License taxes	1,235	1,152
Utility Users' Tax	3,601	3,755
Other taxes	426	345
Motor vehicle in lieu	130	127
Use of money and property	600	1,156
Other	8,651	2,810
Special item - gain on sale of land held for resale	4,573	718
Total general revenues	32,719	23,969
Total revenues	35,749	26,391
Expenses		
General government	13,737	8,761
Public safety	6,360	5,838
Parks and recreation	2,776	1,852
Public works	8,458	6,269
Interest on long-term debt	127	145
Total expenses	31,458	22,865
Change in net position	$ 4,291	$ 3,526
Net position at beginning of year, as restated	134,341	130,911
Net position at end of year	$ 138,632	$ 134,437





Governmental Activities – The City reported program revenues of $3 million, general revenues of $28.1 million, and a gain on sale of property of $4.6 million.

Program revenues increased $607,059 (25%) over the prior year. This increase is primarily due to increases in mining related revenue due to the start of the Olive Pit mining operations.

General revenues increased about $8.8 million (37%) over the prior year, exclusive of one-time gain on sale of property. This increase in revenue is primarily attributed to first year proceeds received resulting from the start of the City's Olive Pit Mining Pit Project. Additionally, revenues included a gain on sale of property resulting from the sale of the City's Triangle Pit and Los Angeles Street/Alderson Avenue properties.

The total net increase in expense over the prior year was $8.6 million (38%). A portion of this increase is attributed to the regular increases of uncontrollable expenses, such as PERS rates, healthcare rates, insurance premiums, and utilities. However, there were also significant increases related to the start of First Time Homebuyers Project, increased expenditures for the start up and ongoing mining operations of the City's new Olive Pit, certain litigation fees and settlements related to mining operations, and increased capital assets and capital project expenditures.

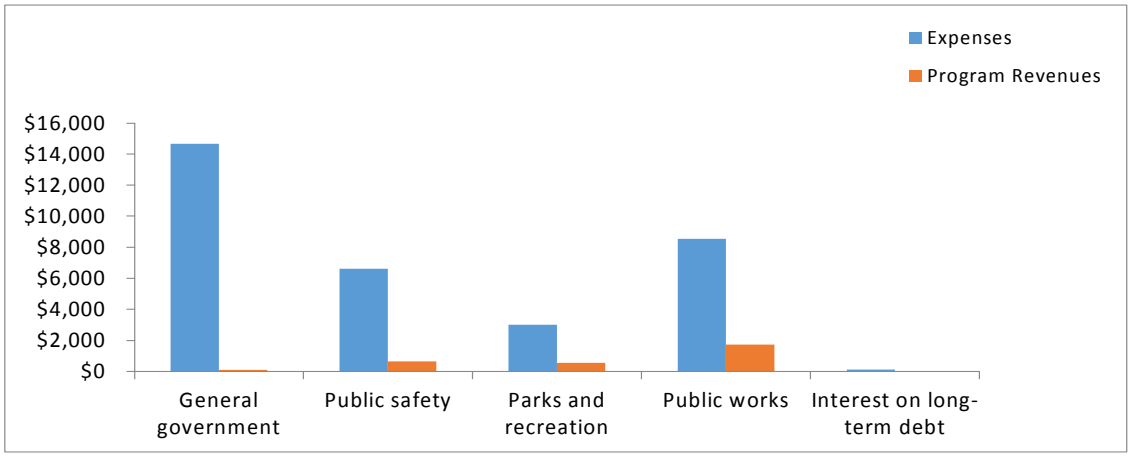
Each programs' net cost (total cost less revenues generated by the activities) is presented in the table below. The net cost shows the extent to which the City's general taxes support each of the City's programs.

City of Irwindale
Governmental Activities as of June 30, 2017 and 2016
(in Thousands)

	Program Expenses		Program Revenues		Net Cost of Services	
	2017	2016	2017	2016	2017	2016
General government	$ 13,737	$ 8,761	$ 102	$ 536	$(13,635)	$ (8,225)
Public safety	6,360	5,838	645	365	(5,715)	(5,473)
Parks and recreation	2,776	1,852	552	370	(2,224)	(1,482)
Public works	8,458	6,269	1,731	1,151	(6,727)	(5,118)
Interest on long-term debt	127	145	-	-	(127)	(145)
Totals	$ 31,458	$ 22,865	$ 3,030	$ 2,422	$(28,428)	$ (20,443)

The net cost of services indicates that the overall cost of government is more than the revenues generated to support it. The City is not fully recovering the cost of these services with program revenues from user fees and other contributions. The table below provides an illustrative chart comparing program expenses to program revenues for governmental activities.

City of Irwindale
Program Expenses and Revenues – Governmental Activities
Fiscal Year Ended June 30, 2017
(in millions)



FINANCIAL ANALYSIS OF THE CITY'S FUNDS

The City of Irwindale uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City of Irwindale's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the City of Irwindale's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Irwindale's governmental funds reported combined ending fund balances of $97.4 million. Of this balance 10% is nonspendable for prepaid costs, land held for resale, notes and loans, and advances to other funds; 59% is legally restricted to fund functions and programs such as low and moderate housing projects, public safety, community services, public works and debt service; 31% is assigned to continuing appropriations for capital projects, compensated absences, post retirement benefits and economic contingency; and 0% is unassigned. These designations have been made to provide resources for the City's future needs and liabilities.

The General Fund ended the year with a $39.8 million fund balance, a net increase of $9 million from the prior fiscal year. This increase is primarily due to proceeds of $7 million from the sale of the City's Triangle Pit and Los Angeles Street/Alderson Avenue properties.

Assigned fund balances are established for specific intended purposes and can be modified as deemed appropriate. This category was previously reported as unreserved under the old financial reporting standards prior to implementation of GASB 54. As a measure of the general fund's liquidity, it may be useful to compare the assigned fund balance to both the total fund balance and total general fund expenditures. The assigned fund balance totals $30.6 million, which represents 77% of the total general fund balance of $39.8 million and 162% of total general fund expenditures totaling $18.8 million. These balances represent continued efforts by the City of Irwindale to remain fiscally conservative and ensure that the City maintains adequate reserves to cover economic contingencies, future employee obligations, and future capital improvement and infrastructure needs.

The Special Mining Tax Special Revenue Fund ended the fiscal year with $21 million in fund balance, a net increase of $1.5 million from prior year. The net increase is due to both increased revenues mining taxes, as well as reduced operating and capital expenditures during the fiscal year.

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of Irwindale that previously reported a redevelopment agency within the reporting entity of the City as a blended component unit. Upon dissolution of the Irwindale Community Redevelopment Agency effective February 1, 2012, the remaining balances of the assets and obligations were transferred to a private purpose trust fund, accounts for all the financial transactions of the Successor Agency to the former Irwindale Community Redevelopment Agency. Additional information on the Successor Agency is included in Note 12 of the Notes to the Financial Statements.

GENERAL FUND BUDGETARY HIGHLIGHTS

The final appropriations for the General Fund at year-end were $2 million more than the original budget and total actual expenditures were $4 million less than the final budget. Several factors contributed to the final variance and are briefly summarized as follows:

Changes to Original Budget:

Resources (Inflows)—

- Revenue estimates reflect an overall increase of $6.9 million to the original revenue budget.
- This increase is comprised from revenue estimate adjustments of $6.7 million made during the annual mid-year review. This additional revenue estimate was to account for the anticipated sale of the City's Triangle Pit and Los Angeles Street/Alderson Avenue properties.
- The remaining $210,000 increase consists of carried forward grant revenue related to continuing capital projects.

Appropriations (Outflows)—

- Expenditure appropriations reflect an overall increase of $2 million to the original budget.
- The majority of this increase due to approximately $1.3 million in continuing appropriations for on-going capital projects.
- Additional appropriations totaling approximately $650,000 were approved by the City Council during the fiscal year for various capital expenditures of $340,000 and increased legal fees related to special litigation cases and settlements totaling $310,000. The capital expenditures approved during the fiscal year included a new bus for the Senior Center, a classification and compensation study, a computer backup server, storm drain improvement projects, and Cypress Street traffic improvements.

Variances with Final Budget:

Resources (Inflows)—

- Actual revenues resulted in an overall positive variance of $745,000 over budgeted revenues.
- This increase is primarily due new administrative cost reimbursements for the housing program, and increased building related revenue due to a new Kaiser Permanente development.

Appropriations (Outflows)—

- Actual expenditures and transfers resulted in an overall positive variance $3.9 million in expenditures coming in under budget.
- This variance is partially attributed to concerted efforts by the City in controlling costs to minimize the general fund operating deficit. These strategies include continued maintenance of reduced staffing levels, and minimizing operating costs wherever possible.
- Approximately $1.2 million of this positive variance is a result of deferred capital projects, which were budgeted, but either not started or finished in FY 2016-17. This capital projects budget will be carried forward to Fiscal Year 2017-18 for project continuation and completion.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of FY 2016-17, the City had $51.7 million invested in a broad range of capital assets, including land, buildings, infrastructure, and equipment. This amount represents a net decrease (including additions and deductions) of approximately $663,000 million from last year.

City of Irwindale
Capital Assets as of June 30, 2017 and 2016
(Net of Depreciation, in Thousands)

	Government Activities	
	2017	2016
Land	$ 2,959	$ 2,959
Buildings and Improvements	1,842	2,025
Furniture and Equipment	1,030	860
Infrastructure	41,072	41,743
Construction in progress	4,756	4,735
Totals	$ 51,659	$ 52,322

The overall decrease is primarily due to increases in accumulated depreciation for Infrastructure assets. Additional detail on Capital Assets can be found in Note 5 of the Notes to the Financial Statements.

Long-Term Debt

At the end of the current fiscal year, the City of Irwindale had total outstanding debt of $3.6 million for accrued employee benefits, outstanding indebtedness and a claim settlement.

City of Irwindale
Outstanding Debt as of June 30, 2017 and 2016
(in Thousands)

	2017	2016
2013 Lease Revenue Bonds	$ 2,117	$ 2,599
Accrued Employee Benefits	1,086	972
Claim Settlement	366	732
Totals	$ 3,569	$ 4,303

The total Outstanding Debt decreased by $734,000. This decrease resulted primarily from the partial payoff of the outstanding claim settlement and scheduled debt service payment of the 2013 Lease Revenue Bonds. Additional detail on the City's long-term debt can be found in Note 6 of the Notes to the Financial Statements.

FACTORS EFFECTING NEXT YEAR'S BUDGET

The City's Fiscal Year 2017-18 Adopted Budget includes projected operating General Fund revenues of $19.4 million. Over the past couple of fiscal years, the City has benefitted from the economic recovery by realizing a slow but steady increase in tax revenues, primarily in Sales Taxes, Mining Taxes and Utility User's Taxes. The FY 2017-18 revenue estimates are projected to remain at these stabilized levels.

This budget also includes projected operating General Fund expenditures of $18.5 million, which reflect roughly the same level of the FY 2016-17 actual operating expenditures of $18.6 million. This City has put forth concentrated efforts in maintaining is operating expenditures. The slight increase is attributed to higher costs in various areas including payroll and insurance related costs. FY 2017-18, the General Fund Budget also includes a budget of $970,000 in capital asset and capital project expenditures. This budget will provide for new vehicles for the Police Department and Public Works Department, as well as Facility ADA Improvements, Public Works Yard Improvements, and Senior Center restroom upgrades.

The operating revenue and expenditure budget projections for FY 2017-18 will result in an estimated operating surplus of $899,000. Over the past several years, the City has made significant strides in reducing its on-going operating deficits by cutting operating costs as well as looking for increased revenue opportunities. The City is extremely proud to have resolved its structural operating deficits, and adopted a balance budget for FY 2017-18.

The City has continued to maintain a healthy General Fund Balance which currently totals $30.6 million as of June 30, 2017. Per the City's adopted Fund Balance Policy, an Economic Contingency Reserve is required to be maintained at $5 million, and the remaining $25.6 General Fund reserves are assigned for other functions, such as pension and post retirement benefits, compensated absences and continuing appropriations.

The City's strong General Fund reserves have provided the City Council and City Staff time to work strategically to resolve the City's structural budget deficit. This has enabled the City Council to avoid making drastic cuts that would have devastating consequences for its residents and employees, such as cuts in programs and services or forced lay-offs. The City Council instead elected to approach the budget deficit as a multi-year effort, by implementing short-term and long-term strategies.

Although the City has adopted a balanced budget for FY 2017-18, the City will continue to focus on cost reduction measures every year, as well as revenue enhancement strategies wherever possible, to offset future budget challenges. Additionally, the City will continue to place concentrated efforts on economic development projects aimed at generating significant on-going revenue increases for the City. Although these types of projects can sometimes take years to be realized, the City has recently benefitted from the start of the Olive Pit Mining Operations Project which has already generated new General Fund revenues for the City. Additional economic development projects are also underway, and the City will continue working diligently to move the projects forward.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City's Finance Department at the City of Irwindale, 5050 North Irwindale Avenue, Irwindale, California, 91706, and (626) 430-2200.

CITY OF IRWINDALE

STATEMENT OF NET POSITION
JUNE 30, 2017

	Governmental Activities
Assets:	
Cash and investments	$ 74,501,838
Receivables:	
Accounts	1,596,048
Taxes	3,762,192
Notes and loans	13,088,319
Accrued interest	114,409
Advances to Agency Fund	225,863
Prepaid costs	321,871
Prepaid other post employment benefits	59,159
Land held for resale	19,654,669
Restricted assets:	
Cash with fiscal agent	404
Capital assets not being depreciated	7,715,669
Capital assets, net of depreciation	43,943,685
Total Assets	**164,984,126**
Deferred Outflows of Resources:	
Deferred charge on refunding	59,218
Deferred pension related items	4,698,893
Total Deferred Outflows of Resources	**4,758,111**
Liabilities:	
Accounts payable	1,099,746
Accrued liabilities	355,871
Accrued interest	20,016
Unearned revenue	1,805,909
Deposits payable	1,785,795
Noncurrent liabilities:	
Due within one year	1,383,002
Due in more than one year	2,186,139
Net pension liability	20,038,347
Total Liabilities	**28,674,825**
Deferred Inflows of Resources:	
Deferred pension related items	2,434,925
Total Deferred Inflows of Resources	**2,434,925**
Net Position:	
Net investment in capital assets	49,601,338
Restricted for:	
Housing activities	26,862,878
Public safety	332,320
Capital projects	30,621,096
Debt service	404
Unrestricted	31,214,451
Total Net Position	**$ 138,632,487**

See Notes to Financial Statements

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CITY OF IRWINDALE

STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2017

		Program Revenues			Net (Expenses) Revenues and Changes in Net Position
					Primary Government
	Expenses	Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants	Governmental Activities
Functions/Programs					
Primary Government:					
Governmental Activities:					
General government	$ 13,737,232	$ -	$ 102,300	$ -	$ (13,634,932)
Public safety	6,360,040	427,686	216,669	-	(5,715,685)
Parks and recreation	2,775,633	132,209	420,217	-	(2,223,207)
Public works	8,457,410	1,627,920	97,487	4,897	(6,727,106)
Interest on long-term debt	127,274	-	-	-	(127,274)
Total Governmental Activities	**31,457,589**	**2,187,815**	**836,673**	**4,897**	**(28,428,204)**
Total Primary Government	**$ 31,457,589**	**$ 2,187,815**	**$ 836,673**	**$ 4,897**	**(28,428,204)**

General Revenues:	
Taxes:	
Property taxes, levied for general purpose	1,925,140
Mining/processing taxes	6,291,651
Sales taxes	3,937,691
Franchise taxes	1,348,162
Business licenses taxes	1,234,886
Utility users tax	3,601,434
Other taxes	426,282
Motor vehicle in lieu - unrestricted	129,810
Use of money and property	600,339
Other	8,651,269
Special item - gain on sale of land held for resale	4,572,836
Total General Revenues and Special Items	**32,719,500**
Change in Net Position	4,291,296
Net Position at Beginning of Year, as Originally Reported	134,437,095
Restatement of Net Position	(95,904)
Net Position at Beginning of Year, as Restated	134,341,191
Net Position at End of Year	**$ 138,632,487**

See Notes to Financial Statements

CITY OF IRWINDALE

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2017

		Special Revenue Funds	
	General	**Housing Authority**	**Special Mining Tax**
Assets:			
Pooled cash and investments	$ 34,752,457	$ 12,112,342	$ 17,859,542
Receivables:			
Accounts	986,251	2,645	198,062
Taxes	2,651,420	-	1,110,772
Notes and loans	13,144	9,560,023	3,515,152
Accrued interest	43,739	29,358	25,643
Prepaid costs	296,871	25,000	-
Advances to Agency Fund	225,863	-	-
Due from other funds	144,983	-	-
Advances to other funds	-	3,788,114	-
Land held for resale	8,646,065	11,008,604	-
Restricted assets:			
Cash and investments with fiscal agents	-	-	-
Total Assets	**$ 47,760,793**	**$ 36,526,086**	**$ 22,709,171**
Liabilities, Deferred Inflows of Resources, and Fund Balances:			
Liabilities:			
Accounts payable	$ 740,857	$ 35,671	$ 247,572
Accrued liabilities	318,118	-	33,572
Unearned revenues	1,056,892	-	749,017
Deposits payable	1,086,503	-	699,292
Due to other funds	-	-	-
Advances from other funds	3,788,114	-	-
Total Liabilities	**6,990,484**	**35,671**	**1,729,453**
Deferred Inflows of Resources:			
Unavailable revenues	967,582	9,627,537	3,748
Total Deferred Inflows of Resources	**967,582**	**9,627,537**	**3,748**
Fund Balances:			
Nonspendable:			
Prepaid costs	296,871	-	-
Land held for resale	8,646,065	-	-
Notes and loans	13,144	-	-
Advances to Agency Fund	225,863	-	-
Restricted for:			
Housing activities	-	26,862,878	-
Public safety - police activities	-	-	-
Capital Projects	-	-	20,975,970
Debt service	-	-	-
Assigned to:			
Continuing appropriations	280,000	-	-
Compensated absences liability	1,085,500	-	-
Post Retirement Benefits	24,000,000	-	-
Economic contingency	5,255,284	-	-
Unassigned	-	-	-
Total Fund Balances	**39,802,727**	**26,862,878**	**20,975,970**
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	**$ 47,760,793**	**$ 36,526,086**	**$ 22,709,171**

See Notes to Financial Statements

CITY OF IRWINDALE

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2017

	Other Governmental Funds	Total Governmental Funds
Assets:		
Pooled cash and investments	$ 9,777,497	$ 74,501,838
Receivables:		
Accounts	409,090	1,596,048
Taxes	-	3,762,192
Notes and loans	-	13,088,319
Accrued interest	15,669	114,409
Prepaid costs	-	321,871
Advances to Agency Fund	-	225,863
Due from other funds	-	144,983
Advances to other funds	-	3,788,114
Land held for resale	-	19,654,669
Restricted assets:		
Cash and investments with fiscal agents	404	404
Total Assets	**$ 10,202,660**	**$117,198,710**
Liabilities, Deferred Inflows of Resources, and Fund Balances:		
Liabilities:		
Accounts payable	$ 75,646	$ 1,099,746
Accrued liabilities	4,181	355,871
Unearned revenues	-	1,805,909
Deposits payable	-	1,785,795
Due to other funds	144,983	144,983
Advances from other funds	-	3,788,114
Total Liabilities	**224,810**	**8,980,418**
Deferred Inflows of Resources:		
Unavailable revenues	180,356	10,779,223
Total Deferred Inflows of Resources	**180,356**	**10,779,223**
Fund Balances:		
Nonspendable:		
Prepaid costs	-	296,871
Land held for resale	-	8,646,065
Notes and loans	-	13,144
Advances to Agency Fund	-	225,863
Restricted for:		
Housing activities	-	26,862,878
Public safety - police activities	332,320	332,320
Capital Projects	9,645,126	30,621,096
Debt service	404	404
Assigned to:		
Continuing appropriations	-	280,000
Compensated absences liability	-	1,085,500
Post Retirement Benefits	-	24,000,000
Economic contingency	-	5,255,284
Unassigned	(180,356)	(180,356)
Total Fund Balances	**9,797,494**	**97,439,069**
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	**$ 10,202,660**	**$117,198,710**

See Notes to Financial Statements

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CITY OF IRWINDALE

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2017

Fund balances of governmental funds		$ 97,439,069
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets net of depreciation have not been included as financial resources in governmental fund activity.		
Capital Assets	$ 82,696,995	
Accumulated Depreciation	(31,037,641)	51,659,354
Deferred outflows of resources relate to:		
Contributions made after the measurement date - PERS	1,506,047	
Difference due to expected and actual experiences - PERS	19,342	
Net difference between projected and actual earnings on plan investments	2,325,763	
Miscellaneous adjustment due to differences in proportions - PERS	472,504	
PARS changes of assumptions	148,396	
PARS net difference between projected and actual earnings	226,841	4,698,893
Long-term debt and compensated absences that have not been included in the governmental fund activity:		
Lease Revenue Refunding Bonds	(2,117,234)	
Unamortized loss on defeasance	59,218	
Claim settlement	(366,400)	
Compensated Absences	(1,085,507)	(3,509,923)
Governmental funds report all OPEB contributions as expenditures, however in the statement of net position any excesses or deficiencies in contributions in relation to the Annual Required Contribution (ARC) are recorded as an asset orliability.		59,159
Governmental funds report all pension contributions as expenditures, however, in the statement of net position, the excess of the plan proportionate share of the total pension liability over the proportionate share of the plan fiduciary net position is reported as a net pension liability.		
California Public Employees' Retirement Plan (PERS)	(17,532,612)	
PARS net pension liability	(2,505,735)	(20,038,347)
Deferred inflows of resources relate to:		
Changes in assumptions	(462,528)	
Difference in proportionate share of contribution	(877,163)	
Adjustment due to differences in proportions	(605,799)	
Difference between expected and actual experiences	(68,545)	
PARS differenced between expected and actual experiences	(420,890)	(2,434,925)
Accrued interest payable for the current portion of interest due on the Lease Revenue Refunding Bonds has not been reported in the governmental funds.		(20,016)
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.		10,779,223
Net Position of Governmental Activities		**$ 138,632,487**

See Notes to Financial Statements

CITY OF IRWINDALE

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2017

		Special Revenue Funds	
	General	**Housing Authority**	**Special Mining Tax**
Revenues:			
Taxes	$ 15,017,387	$ -	$ 3,454,670
Licenses and permits	940,219	-	-
Intergovernmental	79,742	-	4,897
Charges for services	1,509,960	-	-
Use of money and property	456,780	75,300	41,393
Fines and forfeitures	290,453	-	-
Contributions	41,079	-	-
Miscellaneous	1,336,644	-	4,522,121
Total Revenues	**19,672,264**	**75,300**	**8,023,081**
Expenditures:			
Current:			
General government	6,870,142	956,559	6,010,988
Public safety	5,801,135	-	-
Parks and recreation	1,709,881	-	-
Public works	3,644,753	-	1,646,365
Capital outlay	738,636	-	710,999
Debt service:			
Principal retirement	-	-	-
Interest and fiscal charges	39,958	-	-
Total Expenditures	**18,804,505**	**956,559**	**8,368,352**
Excess (Deficiency) of Revenues Over (Under) Expenditures	867,759	(881,259)	(345,271)
Other Financing Sources (Uses):			
Transfers in	1,678,000	-	2,500,000
Transfers out	(560,350)	-	(653,369)
Total Other Financing Sources (Uses)	**1,117,650**	**-**	**1,846,631**
Special Item:			
Gain (loss) on sale of land held for resale	6,998,680	(2,425,844)	-
Net Change in Fund Balances	8,984,089	(3,307,103)	1,501,360
Fund Balances, Beginning of Year	30,818,638	30,169,981	19,474,610
Fund Balances, End of Year	**$ 39,802,727**	**$ 26,862,878**	**$ 20,975,970**

See Notes to Financial Statements

CITY OF IRWINDALE

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2017

	Other Governmental Funds	Total Governmental Funds
Revenues:		
Taxes	$ 263,286	$ 18,735,343
Licenses and permits	-	940,219
Intergovernmental	260,960	345,599
Charges for services	-	1,509,960
Use of money and property	26,003	599,476
Fines and forfeitures	-	290,453
Contributions	-	41,079
Miscellaneous	2,807,754	8,666,519
Total Revenues	**3,358,003**	**31,128,648**
Expenditures:		
Current:		
General government	2,357	13,840,046
Public safety	89,774	5,890,909
Parks and recreation	46,218	1,756,099
Public works	986,339	6,277,457
Capital outlay	128,885	1,578,520
Debt service:		
Principal retirement	465,000	465,000
Interest and fiscal charges	95,350	135,308
Total Expenditures	**1,813,923**	**29,943,339**
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,544,080	1,185,309
Other Financing Sources (Uses):		
Transfers in	1,213,719	5,391,719
Transfers out	(4,178,000)	(5,391,719)
Total Other Financing Sources (Uses)	**(2,964,281)**	**-**
Special Item:		
Gain (loss) on sale of land held for resale	-	4,572,836
Net Change in Fund Balances	(1,420,201)	5,758,145
Fund Balances, Beginning of Year	11,217,695	91,680,924
Fund Balances, End of Year	**$ 9,797,494**	**$ 97,439,069**

See Notes to Financial Statements

CITY OF IRWINDALE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2017

Net change in fund balances - total governmental funds		$ 5,758,145
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.		
Capital outlay	$ 1,424,033	
Depreciation	(1,991,065)	(567,032)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.		
2013 Lease Revenue Refunding Bonds	465,000	
2013 Lease Revenue Refunding Bonds Deferred Charge amortization	(11,843)	
2013 Lease Revenue Refunding Bonds Premium amortization	16,446	
Claim settlement	366,400	836,003
Accrued interest for long-term liabilities. This is the net change in accrued interest for the current period.		3,431
Compensated absences expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		(113,852)
Governmental funds report all contributions in relation to the annual required contribution (ARC) for OPEB as expenditures, however in the statement of activities only the ARC is an expense.		25,919
Pension obligation expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
California Public Employees' Retirement Plan (PERS)	(847,585)	
PARS Retirement Enhancement Plan	(204,356)	(1,051,941)
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.		(599,377)
Change in Net Position of Governmental Activities		**$ 4,291,296**

See Notes to Financial Statements

CITY OF IRWINDALE

STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2017

	Agency Funds	Private-Purpose Trust Fund Successor Agency of the Former ICRA
Assets:		
Pooled cash and investments	$ 1,353,712	$ 17,471,450
Receivables:		
Accounts	129,208	-
Taxes	14,679	-
Accrued interest	1,271	41,797
Land held for resale	-	13,081,159
Restricted assets:		
Cash and investments with fiscal agents	869,646	3,374,559
Total Assets	**$ 2,368,516**	**33,968,965**
Deferred Outflows of Resources:		
Deferred charge on refunding		755,789
Total Deferred Outflows of Resources		**755,789**
Liabilities:		
Accounts payable	$ 6,758	27,270
Accrued interest	-	1,241,889
Deposits payable	2,135,895	-
Due to City of Irwindale	225,863	-
Due in one year	-	4,905,000
Due in more than one year	-	56,418,925
Total Liabilities	**$ 2,368,516**	**62,593,084**
Net Position:		
Held in trust for other purposes		(27,868,330)
Total Net Position		**$ (27,868,330)**

See Notes to Financial Statements

CITY OF IRWINDALE

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED JUNE 30, 2017

	Private-Purpose Trust Fund
	Successor Agency of the Former ICRA
Additions:	
Taxes	$ 6,313,666
Interest and change in fair value of investments	458,574
Miscellaneous	11,606
Total Additions	**6,783,846**
Deductions:	
Administrative expenses	269,141
Contractual services	127,415
Interest expense	3,154,678
Loss on sale of assets	2,299,780
Total Deductions	**5,851,014**
Changes in Net Position	**932,832**
Net Position - Beginning of the Year	(28,801,162)
Net Position - End of the Year	**$ (27,868,330)**

See Notes to Financial Statements

I. SIGNIFICANT ACCOUNTING POLICIES

Note 1: Organization and Summary of Significant Accounting Policies

a. Description of the Reporting Entity

The City of Irwindale, the primary government, was incorporated on August 7, 1957, under the laws of the State of California and enjoys all the rights and privileges applicable to a Charter City. It is governed by an elected five-member board. As required by accounting principles generally accepted in the United States of America, these financial statements present the City of Irwindale (the City) and its component units, entities for which the City is considered financially accountable.

The inclusion of an organization within the scope of the reporting entity of the City of Irwindale is based on the provisions of GASB Statement No. 14. The blended component units discussed below, although legally separate entities, are in substance part of the government operation and so data from these component units has been combined herein. The following criteria were used in the determination of the blended component units:

1. The members of the City Council also act as the governing body of the Irwindale Public Financing Authority, the Irwindale Housing Authority, and the Irwindale Reclamation Authority.

2. The Public Financing Authority, the Housing Authority and the Reclamation Authority are managed by employees of the City. A portion of the City's personnel costs is allocated to these component units each year.

3. The City, the Public Financing Authority, the Housing Authority and the Reclamation Authority are financially interdependent. They provide financial benefit/burden to the City.

Blended Component Units

The Irwindale Public Financing Authority was established on October 29, 1990, pursuant to the State of California Joint Exercise of Powers Act. Its purpose is to acquire, construct, modify and rehabilitate facilities; undertake a program of local agency bond pooled financing and lending; and make more efficient use of the common powers of the City of Irwindale and the former Irwindale Community Redevelopment Agency.

The Irwindale Housing Authority was established on August 27, 1987, by a joint exercise of powers agreement between the City and the former Community Redevelopment Agency. Under the bond law, the Authority has the power to issue bonds and loan the proceeds to any local agency.

The Irwindale Reclamation Authority was established on August 17, 2004, under a Joint Power Agreement between the City of Irwindale and the former Irwindale Redevelopment Agency.

The Authority is organized to receive and reassign the operating rights from each of the mining companies under SMARA for certain quarries located in the City of Irwindale for the purpose of complying with the California Surface Mining and Reclamation Act of 1975 (SMARA) and implementing State Mining and Geology Board Reclamation Regulations (SMGB Regulations).

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Separate financial statements have not been prepared for the Irwindale Public Financing Authority, the Irwindale Housing Authority and the Irwindale Reclamation Authority.

The Irwindale Joint Powers Authority was established on April 24, 2013 pursuant to Article 1 of Chapter 5, Division 7, Title 1 of the Government Code of the State of California. Its purpose is to provide an entity which can provide assistance to the Irwindale Housing Authority and the City of Irwindale in their respective financing undertakings and to provide assistance in the financing of public capital improvements to be owned by either member. During the year under audit there was no activity.

b. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. Governmental activities are normally supported by taxes and intergovernmental revenues. The primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

The City's fiduciary funds consist of agency funds and a private purpose trust fund. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Private purpose trust funds are accounted for using the *"economic resources"* measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds:

- The General Fund accounts for all unrestricted resources except those required to be accounted for in another fund.

- The Housing Authority Fund accounts for the transactions of the Irwindale Housing Authority which was established for the development of low and moderate income housing in the City. The fund reports restricted resources and assets transferred from the former Irwindale Community Redevelopment Agency Low and Moderate Income Housing Fund after the passage of AB 1X 26. Revenues include bond proceeds held by the Irwindale Successor Agency that will be transferred for use into this fund for affordable housing activities.

- The Special Mining Tax Fund accounts for the excavation and processing taxes received from the various mining companies in the City.

Additionally, the City reports the following fund types:

- Agency Funds are used to account for funds held for the benefit of parties outside the government. The resources in these agency funds are not used to support any City programs. Agency funds for the City consists of the Trust & Agency Fiduciary Fund, the Community Facilities District (CFD#1), the Live Oak Sewer Assessment District, the Street Light Assessment District, and the Sewer Maintenance Assessment District Fund.

- Private-purpose trust funds are used to account for the assets and liabilities of the former redevelopment agency and the allocated revenue to pay estimated installment payments of enforceable obligations until the obligations of the former redevelopment agency are paid in full and assets have been liquidated.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes. Certain indirect costs are included in the program expense reported for individual functions and activities.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

d. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources and Net Position or Equity

1. Cash and Investments

Investments are reported at fair value, which is the quoted market price at June 30, 2017. The City's policy is generally to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles.

Property tax revenue is recognized on the basis of NCGA Interpretation No. 3 (adopted by GASB); that is, in the fiscal year for which the taxes have been levied providing they become available. Available means then due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter (not to exceed 60 days) to be used to pay liabilities of the current period. The County of Los Angeles collects property taxes for the City. Tax liens attach annually as of 12:01 A.M. on the first day in January preceding the fiscal year for which the taxes are levied. The tax levy covers the fiscal period July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1. All taxes are delinquent, if unpaid, on December 10 and April 10, respectively. Unsecured personal property taxes become due on the first of January each year and are delinquent on August 31.

3. Inventories, Prepaid Items and Land Held for Resale

Governmental funds use the purchases method to account for their inventories of materials and supplies. Under the purchase method, inventories are reported as expenditure when purchased rather than capitalized as an asset.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items using the purchases method in both government-wide and fund financial statements.

Land purchased for resale is capitalized as inventory at acquisition costs or net realizable value if lower.

4. Capital Assets

Capital assets, which include property, plant, equipment, infrastructure assets (e.g. roads, bridges, sidewalks and similar items) and intangible assets, are reported in the governmental activities column in the government-wide financial statements. Capital assets other than infrastructure assets are defined by the government as assets with an initial, individual cost of more than $5,000 (amount not rounded) and an estimated useful life in excess of three years. Infrastructure assets have a capitalization threshold of $100,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets, donated works of art and similar items and capital assets received in a service concession arrangement are recorded at acquisition value at the date of donation.

In accordance with GASB Statement No. 34, the City has reported its general infrastructure assets acquired after June 30, 1980, which include pavement, sidewalk, curb and gutter, streetlights, storm drains, bridges and traffic signals.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Infrastructure	25 - 100
Buildings	50
Furniture, Fixtures and Equipment	3 - 10

5. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/ expenditure) until then. The City has two items that qualify for reporting in this category. One is deferred charge on refunding reported in the Government-wide Statement of Net Position and the Statement of Fiduciary Net Position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

The City also has an item related to the net pension obligation reported on the Government-wide Statement of Net Position. These outflows are the results of contributions made after the measurement period, which are expensed in the following year, and adjustments due to the difference between actual contributions made and the proportionate share of the risk pool's total contributions, which are deferred and amortized over the expected average remaining service life time.

In addition to liabilities, the statement of financial position and governmental fund balance sheet report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has two items to report in this category. One arises only under a modified accrual basis of accounting, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from various sources such as, grant revenue, taxes and other special revenues. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The second item related to deferred inflows related to the pensions reported in the Government-wide Statement of Net Position. These inflows are the result of the net difference between projected and actual earnings on pension plan investments and differences between employer's contributions and proportionate share of contributions. This amount is deferred and amortized straight-line over a five year period.

6. Net Position Flow Assumption

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

7. Fund Balance Flow Assumptions

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

8. Compensated Absences

Vacation pay is payable to employees at the time a vacation is taken or upon termination of employment, upon completion of six months of service. Sick leave is payable when an employee is unable to work because of illness. Upon termination, sick leave accrued will be paid based on the following:

- 75% reimbursement from one day up to 60 days,
- 50% reimbursement from 60 days up to 100 days, and
- 25% reimbursement for any amount of days over 100.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

9. Claims and Judgments

Only the short-term liability, if any, is reflected as a current liability in the applicable governmental fund. The short-term liability, which will be liquidated with expendable available financial resources, is the amount of settlement reached, but unpaid, related to claims and judgments entered. As of June 30, 2017, there were no material long-term claims and judgments against the City and no liability was reported.

10. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums and discounts are amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

11. Pensions

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained at CalPERS' website under Forms and Publications.

12. Fund Equity

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted include amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is by resolution.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The City Manager is authorized to assign amounts to a specific purpose, which was established by the governing body in a resolution. City Council adopted Resolution 2011-33-2519 on June 22, 2011 to establish a general fund economic contingency reserve at a minimum of $5,000,000.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes.

The accounting policies of the City considers restricted fund balance to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts. The General Fund is the only fund that has a positive unassigned balance.

13. Functional Classifications

Expenditures of the Governmental Funds are classified by function. Functional classifications are defined as follows:

- General Government includes legislative activities which have a primary objective of providing legal and policy guidelines for the City. Also included in this classification are those activities which provide management or support services across more than one functional area.

- Public Safety includes those activities which involve the protection of people and property.

- Public Works includes those activities which involve the maintenance and improvement of City streets, roads and park development and maintenance.

- Parks and Recreation includes those activities, which involve the parks and recreation system.

- Capital Outlay includes those activities which involve the acquisition of capital assets.

- Debt Service includes those activities that account for the payment of long-term debt principal, interest and fiscal charges.

II. STEWARDSHIP

Note 2: Stewardship, Compliance and Accountability

a. Deficit Fund Balances or Net Position

At June 30, 2017, the following funds had deficit fund balance as follows:

Governmental Funds		
TDA Article 3	$	(5,000)
Federal Grants		(46,218)
State Grants		(129,138)

As of June 30, 2017, the Successor Agency of the Former RDA had a deficit net position amount of $27,868,330.

b. Budget

Budget schedule is not presented for the Federal Grants Fund.

III. DETAILED NOTES ON ALL FUNDS

Note 3: Cash and Investments

As of June 30, 2017, cash and investments were reported in the accompanying financial statements as follows:

Governmental activities	$ 74,502,242
Fiduciary funds	23,069,367
Total Cash and Investments	$ 97,571,609

The City of Irwindale maintains a cash and investment pool that is available for use for all funds. Each fund type's position in the pool is reported on the combined balance sheet as cash and investments. The City has adopted an investment policy, which authorizes it to invest in various investments.

Deposits

As of June 30, 2017, the carrying amount of the City's deposits was $3,431,465 and the bank balance was $3,740,057. The $308,592 difference represents outstanding checks and other reconciling items.

The California Government Code requires California banks and savings and loan associations to secure a City's deposits by pledging government securities with a value of 110% of a City's deposits. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of a City's total deposits. The City Treasurer may waive the collateral requirement for deposits which are fully insured up to $250,000 by the FDIC. The collateral for deposits in federal and state chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of

Note 3: Cash and Investments (Continued)

California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the local governmental agency.

Investments

Under provision of the City's investment policy, and in accordance with the California Government Code, the following investments are authorized:

- Bonds issued by the City
- United States Treasury Bills, Notes & Bonds
- Registered state warrants or treasury notes or bonds issued by the State of California
- Bonds, notes, warrants or other evidence of debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, other local agencies or Joint Powers Agencies
- Obligations issued by Agencies or Instrumentality of the US Government
- Bankers Acceptances
- Negotiable Certificates of Deposit which are fully insured by the Federal Deposit Insurance Corporation (FDIC)
- Repurchase/Reverse Repurchase Agreements
- Medium Term Notes
- Corporate Bonds which are fully insurance by the Federal Deposit Insurance Corporation (FDIC)
- Money market mutual funds
- Funds held under the terms of a Trust Indenture or other contract or agreement
- Collateralized bank deposits with a perfected security interest

Investments Authorized by Debt Agreements

The above investments do not address investment of debt proceeds held by a bond trustee. Investments of debt proceeds held by a bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy.

Investments in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. LAIF is overseen by the Local Agency Investment Advisory Board, which consists of five members, in accordance with State statute. The State Treasurer's Office audits the fund annually. The fair value of the position in the investment pool is the same as the value of the pool shares.

Note 3: Cash and Investments (Continued)

GASB Statement No. 31

The City adopted GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools, as of July 1, 1997. GASB Statement No. 31 establishes fair value standards for investments in participating interest earning investment contracts, external investment pools, equity securities, option contracts, stock warrants and stock rights that have readily determinable fair values. Accordingly, the City reports its investments at fair value in the balance sheet. All investment income, including changes in the fair value of investments, is recognized as revenue in the operating statement.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The City's investment policy limits investments in medium-term notes (MTN's) to those rated "AA" or higher by Standard and Poor's (S&P) or by Moody's. As of June 30, 2017, the City's investments in Federal Agency investments were rated "AAA" by Moody's and S&P. All securities were investment grade and legal under State law. Investments in U.S. treasuries are not considered to have credit risk and, therefore, their credit quality is not disclosed. As of June 30, 2017, the City's investments in external investment pools and money market mutual funds are unrated.

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

As of June 30, 2017, none of the City's deposits or investments was exposed to custodial credit risk.

Concentration of Credit Risk

The City's investment policy imposes restrictions for certain types of investments with any one issuer for the following types of investments: Medium Term Notes (30%), Medium Term of any one corporation (15%), Banker's Acceptances (20%), and Bank's acceptance of any one commercial bank (10%). With respect to concentration of credit risk, as of June 30, 2017, the Agency is in compliance with its investment policy. In accordance with GASB Statement No. 40 a separate disclosure is needed if the City has invested more than 5% of its total investments in any one issuer. As of June 30, 2017, the City has invested $12,968,280 (14%) in Federal Farm Credit Bank, $12,619,214 (13%) in Federal National Mortgage Assoc. and $13,901,250 (15%) in Federal Home Loan Mortgage Corp.

Investments guaranteed by the U.S. government and investments in mutual funds and external investment pools are excluded from this requirement.

Note 3: Cash and Investments (Continued)

Interest Rate Risk

The City's investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The City's investment policy states that at least two-thirds of the City's portfolio shall mature in three years or less. The only exception to these maturity limits shall be the investment of the gross proceeds of tax-exempt bonds. The City has elected to use the segmented time distribution method of disclosure for its interest rate risk.

As of June 30, 2017, the City had the following investments and original maturities:

	Investment Maturities				
	Less 6 Months	6 Months to 1 Year	1 to 3 Years	3 to 5 Years	Fair Value
Investments:					
California Local Agency Investment Fund	$ 36,956,533	$ -	$ -	$ -	$ 36,956,533
Certificates of Deposit	720,466	1,681,718	7,212,037	3,836,469	13,450,690
Federal Agency Securities	-	-	19,748,594	19,740,150	39,488,744
Investments with fiscal agents:					
Money Market Mutual Fund	4,244,177	-	-	-	4,244,177
	$ 41,921,176	$ 1,681,718	$ 26,960,631	$ 23,576,619	$ 94,140,144

Fair Value Measurement and Application

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The City has the following recurring fair value measurements as of June 30, 2017:

Investment Type	Totals	Investments not Measured at Fair Value	Level 1	Level 2	Level 3
Certificates of deposit	$ 13,450,690	$ 13,450,690	$ -	$ -	$ -
Federal Government Agency	39,488,744	-	-	39,488,744	-
Local Agency Investment Fund (LAIF)	36,956,533	-	-	36,956,533	-
Investments with Fiscal Agent:					
Money Market Funds	4,244,177	-	-	4,244,177	-
Total Investments	$ 94,140,144	$ 13,450,690	$ -	$ 80,689,454	$ -

Note 4: Interfund Receivable, Payable and Transfer

The composition of interfund balances as of June 30, 2017, is as follows:

a. Due To/From Other Funds

Due To Other Funds	Due From Other Funds General Fund
Nonmajor governmental funds	$ 144,983
	$ 144,983

The above amounts resulted from temporary reclassifications made at June 30, 2017, to cover cash shortfalls.

b. Advances To/From Other Funds

On January 9, 2013, the City of Irwindale entered into an agreement with the Irwindale Housing Authority ("Authority") to purchase property known as the Olive Pit for a total of $4,134,000. As a result, a promissory note between the City and the Housing Authority was issued in the amount of $4,134,000 with principal payments due every April 9th over ten years in equal annual installments of $413,400. Interest is accrued at 3% of the annual payment, if the payment is not made. The outstanding balance as of June 30, 2017, was $3,788,114.

c. Interfund Transfers

	Transfers Out			
Transfers In	General Fund	Special Mining Tax	Nonmajor Governmental Funds	Total
General Fund	$ -	$ -	$ 1,678,000	$ 1,678,000
Special Mining Tax	-	-	2,500,000	2,500,000
Nonmajor Governmental Funds	560,350	653,369	-	1,213,719
Total	$ 560,350	$ 653,369	$ 4,178,000	$ 5,391,719

The Special Mining Tax fund transferred $653,369 to the Reclamation fund for annual mining contributions pursuant to a settlement agreement. The General Fund transferred $560,350 to the Irwindale Joint Powers Authority for the principal and interest payments for the IJPA Lease Revenue Refunding Bonds. The Reclamation Fund transferred royalty receipts in the amount of $1,678,000 to the General Fund as the Reclamation Fund was created for tracking such royalty receipts and $2,500,000 to the Special Mining Tax fund pursuant to the financial assurance agreement with United Rock.

Note 5: Capital Assets

Capital assets activity for the year ended June 30, 2017, was as follows:

	Beginning Balance	Adjustments	Beginning Balance	Additions	Deletions	Transfers	Ending Balance
Capital assets, not being depreciated:							
Land	$ 2,959,371	$ -	$ 2,959,371	$ -	$ -	$ -	$ 2,959,371
Construction-in-progress	4,735,522	(40,026)	4,695,496	962,641	-	(901,839)	4,756,298
Total Capital Assets, Not Being Depreciated	7,694,893	(40,026)	7,654,867	962,641	-	(901,839)	7,715,669
Capital assets, being depreciated:							
Buildings and improvements	5,364,502	(429,830)	4,934,672	-	-	-	4,934,672
Furniture, fixtures and equipment	4,373,611	-	4,373,611	461,392	(330,384)	-	4,504,619
Infrastructure	64,640,196	-	64,640,196	-	-	901,839	65,542,035
Total Capital Assets, Being Depreciated	74,378,309	(429,830)	73,948,479	461,392	(330,384)	901,839	74,981,326
Less accumulated depreciation:							
Buildings and improvements	3,339,897	(373,952)	2,965,945	126,755	-	-	3,092,700
Furniture, fixtures and equipment	3,513,869	-	3,513,869	291,282	(330,384)	-	3,474,767
Infrastructure	22,897,146	-	22,897,146	1,573,028	-	-	24,470,174
Total Accumulated Depreciation	29,750,912	(373,952)	29,376,960	1,991,065	(330,384)	-	31,037,641
Total Capital Assets, Being Depreciated, Net	44,627,397	(55,878)	44,571,519	(1,529,673)	-	901,839	43,943,685
Governmental Activities Capital Assets, Net	$ 52,322,290	$ (95,904)	$ 52,226,386	$ (567,032)	$ -	$ -	$ 51,659,354

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General government	$ 48,819
Public safety	239,033
Parks and recreation	200,477
Public works	1,502,736
Total Depreciation Expense	$ 1,991,065

Note 6: Long-Term Debt

The following is a schedule of changes in governmental activities long-term debt for fiscal year ended June 30, 2017.

	Outstanding July 1, 2016	Additions	Deletions	Outstanding June 30, 2017	Due Within One Year
Lease Revenue Bonds:					
2013 Lease Revenue Refunding Bonds	$ 2,500,000	$ -	$ 465,000	$ 2,035,000	$ 480,000
Accrued Employee Benefits	971,655	594,173	480,321	1,085,507	536,602
Claim Settlement	732,800	-	366,400	366,400	366,400
Total	$ 4,204,455	$ 594,173	$ 1,311,721	3,486,907	$ 1,383,002
			Unamortized Bond Premium	82,234	
				$ 3,569,141	

a. Lease Revenue Refunding Bonds

2013 Lease Revenue Refunding Bonds

On July 2, 2013, the City of Irwindale Joint Powers Authority issued $3,870,000 in Lease Revenue Refunding Bonds with interest rates ranging from 2.0% to 4.0%. Interest on the bonds is payable semi-annually on April 1 and October 1 of each year commencing October 1, 2014. Principal maturities begin July 2, 2014, and continue annually through April 1, 2021. The bonds were issued for the purpose of refunding the outstanding Certificates of Participation known and designated as the $8,820,000 City of Irwindale, California, Issue of 2001. As of June 30, 2017, the outstanding balance on the 2013 Lease Revenue Refunding Bonds is $2,035,000.

The annual requirements to amortize the outstanding indebtedness as of June 30, 2017, including interest, are as follows:

Year Ending June 30,	2013 Lease Revenue Refunding Bonds	
	Principal	Interest
2018	$ 480,000	$ 81,400
2019	495,000	62,200
2020	520,000	42,400
2021	540,000	21,600
Totals	$ 2,035,000	$ 207,600

b. Compensated Absences

The City's policies relating to compensated absences are described in Note 1 of the Notes to Financial Statements. The liability will be paid in future years by the General Fund.

c. Claim Settlement

The City settled to pay the City of Baldwin Park for a total of $732,800 related to the Olive Pit Mining project. The settlement was accrued for the fiscal year ended June 30, 2016. There will be two half payments to be paid by June 30, 2018. As of June 30, 2017, the outstanding balance is $366,400.

Note 6: Long-Term Debt (Continued)

d. Other Special Obligations

On November 30, 1998, the City of Irwindale Sewer Assessment District issued $975,000 in limited obligation improvement bonds carrying an interest rate of 6.25% pursuant to the provision of the Improvement Bond Act of 1915.

On July 13, 2010, the City of Irwindale Community Facilities District No. 1 issued $7,685,000 in Special Tax Refunding Bonds with interest rates varying from 3.00% to 5.00% to refund the District's outstanding 1998 Special Tax Refunding Bonds.

The issues described above are not reflected as liabilities on the statement of net position because they are special obligations payable solely from and secured by specific revenue source described in the resolutions and official statement of the issues. Neither the faith and credit nor the taxing power of the City, the Successor Agency, the State of California or any political subdivision thereof, is pledged for the payment of these bonds.

	Amount Outstanding at June 30, 2017
City of Irwindale Sewer Assessment District (Live Oak Avenue) Limited Obligation Improvement Bonds	$ 150,000
City of Irwindale Community Facilities District No. 1 2010 Special Tax Refunding Bonds	3,595,000

IV. OTHER DISCLOSURES

Note 7: City Employees Retirement Plan - Pension Plans

California Public Employees' Retirement Plan (PERS)

1. General Information about the Pension Plans

Plan Descriptions

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan) administered by the California Public Employees' Retirement System (CalPERS). The Plan consists of individual rate plans (benefits tiers) within a safety risk pool (police and fire) and a miscellaneous risk pool (all other). Plan assets may be used to pay benefits for any employer rate plan of safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under GASB Statement No. 68. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City sponsors six rate plans (three miscellaneous and three safety). Benefit provisions under the Plan are established by State statue and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Note 7: City Employees Retirement Plan - Pension Plans (Continued)

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

Below is a summary of the plan provisions and benefits in effect at June 30, 2017, for which the City of Irwindale has contracted:

Major Benefit Options	Miscellaneous *	Miscellaneous Tier II *	Miscellaneous PEPRA	Safety *	Safety Tier II *	Safety PEPRA
Hire Date	Prior to January 1, 2011	After January 1, 2011 and before January 1, 2013	On or after January 1, 2013	Prior to January 1, 2011	After January 1, 2011 and before January 1, 2013	On or after January 1, 2013
Benefit Provision						
Benefit Formula	2.0% @ 55	2.0% @ 55	2.0% @ 62	3.0% @ 50	3.0% @ 50	2.7% @ 57
Social Security	no	no	no	no	no	no
Full/Modified	full	full	full	full	full	full
Benefit vesting schedule	5 yrs service	5 yrs service	5 yrs service	5 yrs service	5 yrs service	5 yrs service
Benefit payments	monthly for life	monthly for life	monthly for life	monthly for life	monthly for life	monthly for life
Retirement age	minimum 50	minimum 50	minimum 50	minimum 50	minimum 50	minimum 50
Monthly benefits, as a % of eligible compensation	1.426% to 2.418%	1.426% to 2.418%	1.0% to 2.5	3%	3%	1.426% to 2.0%
Required employer contribution rates	9.558%	9.055%	6.930%	21.230%	20.123%	12.821%
Required employee contribution rates	6.886%	6.886%	6.500%	8.987%	8.987%	12.250%

* Closed to new entrants

Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The Plan's actuarially determined rate is based on the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2017, the contributions that were recognized as a reduction to the net pension liability were $541,695 and $813,764 for the Miscellaneous Plan and Safety Plan, respectively.

Note 7: City Employees Retirement Plan - Pension Plans (Continued)

2. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2017, the City of Irwindale reported net pension liabilities for its proportionate shares of the net pension liability of $8,216,929 and $9,315,683 for the Miscellaneous Plan and Safety Plan, respectively.

The City of Irwindale's net pension liability for the Plan is measured as its proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2016, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2015 rolled forward to June 30, 2016 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability for each Plan as of June 30, 2015 and 2016, was as follows:

Proportions as a percentage of the CalPERS risk pool:

Proportion - June 30, 2015	0.19252%
Proportion - June 30, 2016	0.20262%
Change - Increase (Decrease)	5.24621%

For the year ended June 30, 2017, the City of Irwindale recognized pension expense of $2,353,633. At June 30, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Miscellaneous		Safety	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	$ 610,791	$ -	$ 895,256	$ -
Changes in assumptions	-	(182,990)	-	(279,538)
Differences between expected and actual experiences	19,342	(4,432)	-	(64,113)
Net differences between projected and actual earnings on pension plan investments	952,404	-	1,373,359	-
Differences in proportionate share of contribution	-	(736,274)	-	(140,889)
Adjustment due to differences in proportions	230,156	(600,441)	242,348	(5,358)
Total	$ 1,812,693	$ (1,524,137)	$ 2,510,963	$ (489,898)

Amounts of $610,791 and $895,256 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30	Miscellaneous Deferred Outflows/ (Inflows) of Resources	Safety Deferred Outflows/ (Inflows) of Resources
2018	$ (553,359)	$ 29,687
2019	(395,093)	77,237
2020	379,533	661,360
2021	246,684	357,525
	$ (322,235)	$ 1,125,809

Note 7: City Employees Retirement Plan - Pension Plans (Continued)

Actuarial Assumptions

For the measurement period ended June 30, 2016 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2015, total pension liability.

The June 30, 2015 and the June 30, 2016, total pension liability was based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal Cost Method
Actuarial Assumptions	
Discount Rate	7.65%
Inflation	2.75%
Salary Increases	3.3% - 14.2% (1)
Investment Rate of Return	7.50% (2)
Mortality Rate Table (3)	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

(1) Depending on age, service and type of employment
(2) Net of Pension Plan Investment and Administrative Expenses; includes Inflation
(3) The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report on the CalPERS website.

All other actuarial assumptions used in the June 30, 2015, valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality and retirement rates. The Experience Study report can be obtained at CalPERS' website under Forms and Publications.

Change of Assumptions

There were no changes of assumptions for the June 30, 2016 measurement date.

Discount Rate

The discount rate used to measure the total pension liability was 7.65 percent for each plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.65 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.65 percent is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB 68 section.

Note 7: City Employees Retirement Plan - Pension Plans (Continued)

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. The 7.50 percent investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 7.65 percent. Using this lower discount rate has resulted in a slightly higher total pension liability and net pension liability. This difference was deemed immaterial to the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan. However, employers may determine the impact at the plan level for their own financial reporting purposes.

CalPERS is scheduled to review all actuarial assumptions as part of its regular Asset Liability Management review cycle that is scheduled to be completed in February 2018. Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB 67 and 68 calculations through at least the 2017-18 fiscal year. CalPERS will continue to check the materiality of the difference in calculation until such time as we have changed our methodology.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1 - 10 (1)	Real Return Years 11+ (2)
Global Equity	51.0%	5.25%	5.71%
Global Debt Securities	20.0	0.99	2.43
Inflation Assets	6.0	0.45	3.36
Private Equity	10.0	6.83	6.95
Real Estate	10.0	4.50	5.13
Infrastructure and Forestland	2.0	4.50	5.09
Liquidity	1.0	(0.55)	(1.05)

(1) An expected inflation of 2.5% used for this period
(2) An expected inflation of 3.0% used for this period

Note 7: City Employees Retirement Plan - Pension Plans (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability/ (asset) of the Plan, calculated using the discount rate for the Plan, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% point lower (6.65 percent) or 1% point higher (8.65 percent) than the current rate:

Plan's Net Pension Liability/(Assets)	Discount Rate - 1% (6.65%)	Current Discount Rate (7.65%)	Discount Rate +1% (8.65%)
Miscellaneous	$ 13,107,729	$ 8,216,929	$ 4,174,925
Safety	$ 14,025,355	$ 9,315,683	$ 5,449,525
Total	$ 27,133,084	$ 17,532,612	$ 9,624,450

Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports. See CalPERS website for additional information.

Note 8: Retirement Enhancement Plan

PARS - Public Agency Retirement System

The City of Irwindale established the PARS Retirement Enhancement Plan (PARS) for its miscellaneous employees to supplement PERS retirement benefits. PARS is a 401(a) tax-qualified single-employer benefit plan made up of California governmental agencies. To be eligible for benefits under this plan, employees must be a full-time or part-time employee, be at least 50 years of age, have completed at least three years of continuous employment with the City as of the last day of employment with the City if hired prior to January 1, 2007, or 10 years of continuous employment if hired on or after January 1, 2007. Employees must terminate employment with the City; concurrently retire under PERS; and have applied for benefits under this plan. PARS supplements the current 2% at 55 PERS benefits to provide a combined total retirement benefit equivalent to a 3% at 55 PERS benefits based on the total credited PERS years of service.

Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on July 1 following notice of a change in the rate. The total plan contributions are determined by an independent pension actuary using information furnished by the City and by PARS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. For the measurement period ended June 30, 2017 (the measurement date), the employer's contribution rate is 15.76% percent of annual payroll, and no contributions were made by the employees. Employer contribution rates may change if plan contracts are amended. It is the responsibility of the employer to make necessary accounting adjustments to reflect the impact due to any Employer Paid Member Contributions or situations where members are paying a portion of the employer contribution.

Note 8: Retirement Enhancement Plan (Continued)

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ended June 30, 2017 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2016 total pension liability. The June 30, 2016 and the June 30, 2017 total pension liabilities were based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions	
Discount Rate	7.50%
Inflation	2.75%
Salary Increases	Graded rates based on years of serive, 3.50% after 30 years of service.
Investment Rate of Return	7.25%
Cost of Living Adjustments	2.00%
Mortality	**Pre-Retirement:** CalPERS Miscellaneous Non-Industrial Rates
	Post-Retirement: CalPERS 1997-2011 Healthy Retiree Tables (sex-distinct) projected using Scale AA and base year of 2008
Maximum Benefits and Salary	Salary limits under 401(a)(17) apply
Beneficiaries	80% of participants are assumed to have an eligible spouse or domestic partner, with males to be three years older than females

Discount Rate

The plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return. The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are per actuarial investment consulting practice as of June 30, 2017.

Note 8: Retirement Enhancement Plan (Continued)

Asset Class	Index	Target Allocation	Long-Term Expected Arithmetic Real Rate of Return	Long-Term Expected Geometric Real Rate of Return
US Cash	BAML 3-Mon Tbill	3.41%	0.36%	0.35%
US Core Fixed Income	Barclays Aggregate	37.03%	2.17%	2.04%
US Equity Market	Russell 3000	42.60%	4.83%	3.57%
Foreign Developed Equity	MSCI EAFE NR	11.39%	5.76%	4.15%
Emerging Market Equities	MSCI EM NR	3.97%	8.06%	4.84%
US REITs	FTSE NAREIT Equity REIT	1.60	5.04%	3.27%
Assumed Inflation - Mean			2.32%	2.30%
Assumed Inflation - Standard Deviation			1.85%	1.85%
Portfolio Real Mean Return			3.93%	3.42%
Portfolio Nominal Mean Return			6.25%	5.80%
Portfolio Standard Deviation				9.92%
Long-Term Expected Rate of Return				**7.25%**

A blended discount rate is generally required to be used to measure the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position (fair market value of assets) is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the discount rate will often require that the actuary perform complex projects of future benefit payments and asset values. Alternative evaluations of projected solvency are allowed, if such evaluation can reliability be made.

Pension Plan Fiduciary Net Position

The following table shows the changes in net pension liability recognized over the measurement period:

Note 8: Retirement Enhancement Plan (Continued)

	Total Pension Liability (a)	Increase (Decrease) Plan Fiduciary Net Position (b)	Net Pension Liability/(Assets) (c)=(a)-(b)
Balance as of June 30, 2016	$ 9,513,180	$ 6,532,700	$ 2,980,480
Changes for the year:			
Service Cost	194,213	-	194,213
Interest on Total Pension Liability	673,221	-	673,221
Effect of Economic/Demographic Gains or Lo	(544,681)	-	(544,681)
Effect of Assumptions Changes or Inputs	192,042	-	192,042
Benefit Payments	(858,176)	(858,176)	-
Employer Contributions	-	248,061	(248,061)
Member Contributions	-	10,587	(10,587)
Net Investment Income	-	757,582	(757,582)
Administrative Expenses	-	(26,690)	26,690
Balance as of June 30, 2017	$ 9,169,799	$ 6,664,064	$ 2,505,735

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City of Irwindale, calculated using the discount rate of 7.25%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.25%) or 1 percentage point higher (8.25%) than the current rate:

	Discount Rate - 1% (6.25%)	Current Discount Rate (7.25%)	Discount Rate + 1% (8.25%)
Total Pension Liability	$ 10,017,383	$ 9,169,799	$ 8,431,207
Fiduciary Net Position	6,664,064	6,664,064	6,664,064
Net Pension Liability	$ 3,353,319	$ 2,505,735	$ 1,767,143

Recognition of Gains and Losses

Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

Note 8: Retirement Enhancement Plan (Continued)

The amortization period differs depending on the source of the gain or loss:

Difference between projected and actual earnings	5 year straight-line amortization
All other amounts	Straight-line amortization over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period

As of the start of the measurement period, July 1, 2016, the net pension liability was $2,980,480. For the measurement period ending June 30, 2017, the City of Irwindale incurred a pension expense of $204,356 for the Plan. As of the measurement date, June 30, 2017, the net pension liability is $2,505,735.

Note that no adjustments have been made for contributions subsequent to the measurement date. Adequate treatment of any contributions made after the measurement date is the responsibility of the employer.

As of June 30, 2017, the City of Irwindale has deferred outflows and deferred outflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ -	$ (420,890)
Changes of assumptions	148,396	-
Net difference between projected and actual earnings	226,841	-
Total	$ 375,237	$ (420,890)

Amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Year Ended June 30,	Deferred Outflows of Resources
2018	$ 35,774
2019	35,774
2020	(27,004)
2021	(90,197)
2022	-
Thereafter	-

Note 9: Other Post-Employment Employee Benefits

Plan Description

The City has established a qualified OPEB trust with the California Employers' Retiree Benefit Trust Fund (CERBT) to fund future benefits. The City provides medical insurance for its retired employees according to the Personnel Rules and Regulations. The authority to do so is included in the Memorandum of Understanding between the City and each of its employee groups and ultimately passed by Council action.

For employees hired before July 1, 2010, the plan provides lifetime benefits towards medical insurance for all employees who retire from the City on or after attaining the age of 50 with at least five years of service. For employees hired after July 1, 2010, retiree medical benefits will be implemented in accordance with the vesting resolution with CalPERS which mirrors the state plan for contribution levels; requiring 10 years of service for 50% contribution of state designated amount towards retiree medical premiums and 20 years of service for 100% contribution of state designated amount towards retiree medical premiums.

Funding Policy

The contribution requirements of plan members and the City are established and may be amended by the City, City Council and/or the employee association. Currently, contributions are not required from plan members. The contribution amount is based on the annual required contribution (ARC) of $973,762 for fiscal year ended June 30, 2017, an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis is projected to cover the annual normal cost and the amortization of unfunded actuarial liabilities (or funding excess) over a thirty year period.

The City pays current benefits on a pay-as-you-go basis and makes additional contribution to the California Employers' Retiree Benefit Trust Fund (CERBT) to fund future benefits. For fiscal year ended June 30, 2017, the City paid $877,377 for retiree benefits and contributed $123,163 to CERBT to fund future benefits.

Annual OPEB Cost and Net OPEB Asset

The City's annual other postemployment benefit (OPEB) cost is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. The following table shows the components of the City's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the City's net OPEB asset:

Annual required contribution (ARC)	$ 973,762
Interest on net OPEB obligation	(1,496)
Adjustment to ARC	2,355
Annual OPEB cost	974,621
Contribution made	1,000,540
Increase (decrease) in net OPEB asset	25,919
Net OPEB asset - July 1, 2016	33,240
Net OPEB asset - June 30, 2017	$ 59,159

Note 9: Other Post-Employment Employee Benefits (Continued)

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB asset for the 2016-2017 fiscal year and the two preceding years were as follows:

Fiscal Year End	Annual OPEB Cost	Actual Contribution (Net of Adjustments)	Percentage of Annual OPEB Cost Contributed	Net OPEB Asset (Liability)
6/30/2015	$ 1,104,306	$ 1,103,930	100.0%	$ 33,890
6/30/2016	974,412	973,762	99.9%	33,240
6/30/2017	974,621	1,000,540	102.7%	59,159

Funded Status and Funding Progress

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trends. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress below presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Schedule of Funding Progress for OPEB

Actuarial Valuation Date	Actuarial Value of Assets	Unfunded Actuarial Accrued Liability	Funded Ratio	Covered Payroll	Percent of Covered Payroll
6/30/2011	$ 1,670,513	$ 11,471,570	14.6%	$ 6,176,705	185.72%
6/30/2013	2,473,584	11,823,003	20.9%	5,550,316	213.01%
6/30/2015	3,488,039	12,186,773	28.6%	5,917,382	205.95%

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The actuarial valuation, dated May 13, 2016, used the Entry Age Normal actuarial cost method, a discount rate of 7% which is the long-term expected rate of return on the City's investment fund, an annual general inflation rate of 2.75%, an annual aggregate payroll increase of 2.75%, and a healthcare cost trend of 4.00%. The initial unfunded accrued actuarial liability (UAAL) is being amortized as a level percentage of projected payroll over a closed 30-year period and the residual UAAL is being amortized over an open 30-year period beginning with the 2011-2012 fiscal year. As of the actuarial valuation date, the City had 81 active participants and 75 recipients.

Note 10: Risk Management

a. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City of Irwindale is a member of the CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (Authority). The Authority is composed of 117 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

b. Self-Insurance Programs of the Authority

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

Liability

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to $30,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from $30,000 to $750,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from $750,000 to $50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2016-17 the Authority's pooled retention is $2 million per occurrence, with reinsurance to $20 million, and excess insurance to $50 million. The Authority's reinsurance contracts are subject to the following additional pooled retentions: (a) $2.5 million annual aggregate deductible in the $3 million in excess of $2 million layer, and (b) $3 million annual aggregate deductible in the $5 million in excess of $10 million layer. There is a third annual aggregate deductible in the amount of $2.5 million in the $5 million in excess of $5 million layer, however it is fully covered under a separate policy and therefore not retained by the Authority. The overall coverage limit for each member, including all layers of coverage, is $50 million per occurrence. Costs of covered claims for subsidence losses have a sub-limit of $30 million per occurrence.

Workers' Compensation

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to $50,000 for each

Note 10: Risk Management (Continued)

occurnace and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from $50,000 to $100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from $100,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2016-17 the Authority's pooled retention is $2 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to $2 million. Coverage from $2 million to $5 million is purchased as part of a reinsurance policy, and Employer's Liability losses from $5 million to $10 million are pooled among members.

c. Purchased Insurance

Pollution Legal Liability Insurance

The City of Irwindale participates in the pollution legal liability insurance program which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Irwindale. Coverage is on a claims-made basis. There is a $50,000 deductible. The Authority has an aggregate limit of $50 million for the 3-year period from July 1, 2014 through July 1, 2017. Each member of the Authority has a $10 million sub-limit during the 3-year policy term.

Property Insurance

The City of Irwindale participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of Irwindale property is currently insured according to a schedule of covered property submitted by the City of Irwindale to the Authority. City of Irwindale property currently has all-risk property insurance protection in the amount of $46,241,012. There is a $5,000 deductible per occurrence except for non-emergency vehicle insurance which has a $2,500 deductible.

Crime Insurance

The City of Irwindale purchases crime insurance coverage in the amount of $1,000,000 with a $2,500 deductible. The fidelity coverage is provided through the Authority.

d. Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2016-17.

The CJPIA has published its own financial report for the year ended June 30, 2017, which can be obtained from California Joint Powers Insurance Authority, 8081 Moody Street, La Palma, California, 90623.

Note 11: Net Position Restatement

There were restatements in the governmental activities for the City as noted below.

Government-wide	Governmental Activities
Net position as previously reported, June 30, 2016	$ 134,437,095
To decrease capital assets in governmental activities for building and improvements which was originally owned by the Successor Agency	(95,904)
Net position, as restated, July 1, 2017	$ 134,341,191

Note 12: Successor Agency Trust For Assets of Former Redevelopment Agency

The California Supreme Court upheld Assembly Bill 1X 26 ("the Bill") that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of Irwindale that previously had reported a redevelopment agency within the reporting entity of the City as a blended component unit.

The Bill provided that upon dissolution of a redevelopment agency, either the city or another unit of local government will agree to serve as the "successor agency" to hold the assets until they are distributed to other units of state and local government. On January 11, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of City resolution number 2012-08-2547. In accordance with the timeline set forth in the Bill (as modified by the California Supreme Court on December 29, 2011) all redevelopment agencies in the State of California were dissolved and ceased to operate as a legal entity as of February 1, 2012.

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

Successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of the former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

a. Cash and Investments

Cash and investments reported in the accompanying financial statements consisted of the following:

Cash and investments pooled with the City	$ 17,471,450
Cash and investments with fiscal agent	3,374,559
Total cash and investments	$ 20,846,009

Note 12: Successor Agency Trust For Assets of Former Redevelopment Agency (Continued)

b. Land Held for Resale

These requirements include: 1) completion of a long range property management plan (LRPMP) to be approved by the State Department of Finance and 2) remittance by the successor agency of all monies due in accordance with AB 1484. The Long-Range Property Management Plan was approved by the State of California Department of Finance on August 8, 2014. The Successor Agency currently has 12 properties that are held for resale in the value of $13,081,159. The Successor Agency is legally obligated to meet certain requirements before disposition of the former RDA properties.

c. Capital Assets

An analysis of capital assets as of June 30, 2017, follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Capital assets, not being depreciated:				
Land	$ 1,513,870	$ -	$ 1,513,870	$ -
Total Capital Assets	$ 1,513,870	$ -	$ 1,513,870	$ -

d. Long-Term Debt

Long-term liability activity for the year ended June 30, 2017, was as follows:

	Outstanding June 30, 2016	Additions	Deletions	Outstanding June 30, 2017	Due Within One Year
Tax Allocation Bonds:					
2005 Tax Allocation Housing Parity Bonds	$ 14,185,000	$ -	$ 955,000	$ 13,230,000	$ 1,010,000
2006 Tax Allocation Refunding Parity Bonds	28,755,000	-	2,105,000	26,650,000	2,215,000
2006 Subordinate Lien Tax Allocation Refunding Bonds	12,345,000	-	860,000	11,485,000	900,000
2014 Tax Allocation Refunding Parity Bonds	6,680,000	-	535,000	6,145,000	560,000
2014 Taxable Housing Tax Allocation Refunding Parity Bonds	2,485,000	-	220,000	2,265,000	220,000
Totals	$ 64,450,000	$ -	$ 4,675,000	59,775,000	$ 4,905,000
			Unamortized bond premium	1,558,658	
			Unamortized bond discount	(9,733)	
				$ 61,323,925	

Note 12: Successor Agency Trust For Assets of Former Redevelopment Agency (Continued)

Tax Allocation Bonds

A description of individual issues of bonds outstanding at June 30, 2017, follows:

2005 Taxable Housing Tax Allocation Parity Bonds

On August 2, 2005, the former redevelopment agency issued $17,445,000 of Taxable Housing Tax Allocation Parity Bonds to refinance the outstanding balance of the 1998 Tax Allocation Housing Refunding Bonds and to finance low and moderate income housing activities of the former redevelopment agency. The 2005 Taxable Housing Tax Allocation Parity Bonds were payable on a parity with certain obligations of the former redevelopment agency solely from certain Housing Set-Aside Revenues of the former redevelopment agency. The bonds consist of $5,225,000 serial bonds maturing from August 2006 through August 2017 bearing annual interest ranging from 4.32% to 5.25%, $5,900,000 term bonds due August 1, 2022, bearing annual interest at 5.4%, and $6,320,000 term bonds due August 1, 2026, bearing annual interest at 5.53%. Interest on the bonds is payable beginning February 1, 2006, and semi-annually thereafter on August 1 and February 1. The outstanding balance as of June 30, 2017, is $13,230,000.

The annual requirements to amortize the outstanding bond indebtedness, including interest, are as follows:

Year Ending June 30,	Principal	Interest
2018	$ 1,010,000	$ 694,609
2019	1,060,000	639,476
2020	1,115,000	580,751
2021	1,180,000	518,786
2022	1,240,000	453,446
2023-2027	7,625,000	1,133,217
Totals	$ 13,230,000	$ 4,020,285

2006 Tax Allocation Refunding Parity Bonds

In July 2006, the former redevelopment agency issued the City Industrial Development Project 2006 Tax Allocation Refunding Parity Bonds in the amount of $44,035,000 for the purpose of refunding, on a current basis, the Agency's 1996 Senior Lien Tax Allocation Bonds. The 2006 Tax Allocation Refunding Parity Bonds were payable on a parity with certain obligations of the former redevelopment agency solely from certain tax increment revenues allocated to the former redevelopment agency as further discussed in each official statement of the issue. The bonds consist of $18,465,000 serial bonds maturing from January 15, 2007 through July 15, 2017, bearing annual interest ranging from 4.25% to 5.25%, and term bonds ranging from $2,275,000 to $3,510,000 due July 15, 2018 through 2026, respectively, and bearing annual interest at 5.25% and 5.85%, respectively. Interest on the bonds is payable semi-annually on January 15 and July 15. The outstanding balance as of June 30, 2017 was $26,650,000.

Note 12: Successor Agency Trust For Assets of Former Redevelopment Agency (Continued)

The annual requirements to amortize the outstanding bond indebtedness as of June 30, 2017, including interest, are as follows:

Year Ending June 30,	2006 Tax Allocation Refunding Parity Bonds	
	Principal	Interest
2018	$ 2,215,000	$ 1,447,785
2019	2,335,000	1,329,923
2020	2,465,000	1,205,760
2021	2,590,000	1,074,773
2022	2,730,000	936,960
2023 - 2027	14,315,000	2,159,051
Totals	$ 26,650,000	$ 8,154,252

2006 Subordinate Lien Tax Allocation Refunding Bonds

In October 2006, the former redevelopment agency issued the City Industrial Development Project 2006 Subordinate Lien Tax Allocation Refunding Bonds in the amount of $18,505,000 for the purpose of refunding, on a current basis, the former redevelopment agency's 1996 Subordinate Lien Tax Allocation Bond. The 2006 Subordinate Lien Tax Allocation Refunding Bonds were payable on a subordinate basis to certain obligations of the former redevelopment agency solely from certain tax increment revenues allocated to the former redevelopment agency as further discussed in each official statement for the issue. The bonds consist of $18,505,000 serial bonds ranging from $565,000 to $1,475,000 maturing from December 1, 2007 through June 1, 2026, bearing annual interest ranging from 4.50% to 5.50%, due December 1, 2007 through 2026, respectively. Interest on the bonds is payable annually on December 1. The outstanding balance as of June 30, 2017, was $11,485,000.

The annual requirements to amortize the outstanding bond indebtedness, including interest, are as follows:

Year Ending June 30,	2006 Subordinate Lien Tax Allocation Refunding Bonds	
	Principal	Interest
2018	$ 900,000	$ 589,725
2019	950,000	543,475
2020	995,000	494,850
2021	1,045,000	443,850
2022	1,100,000	387,475
2023-2027	6,495,000	895,400
Totals	$ 11,485,000	$ 3,354,775

Note 12: Successor Agency Trust For Assets of Former Redevelopment Agency (Continued)

2014 Tax Allocation Refunding Parity Bonds

In April 2014, the Successor Agency issued the City Industrial Development Project 2014 Tax Allocation Refunding Parity Bonds in the amount of $7,910,000 for the purpose of refunding, on a current basis, the former redevelopment agency's previously issued $14,175,000 City Industrial Development Project 2002 Tax Allocation Senior Parity Bonds. The 2002 Tax Allocation Senior Parity Bonds were payable and secured solely from non-housing tax revenues. Interest on the bonds is payable semi-annually on January 15 and July 15, commencing July 15, 2014. The bonds carry various interest rates from 2.0% to 5.0%. Principal maturities begin July 15, 2014, and continue through 2025. The outstanding balance as of June 30, 2017, was $6,145,000.

The annual requirements to amortize the outstanding bond indebtedness, including interest, are as follows:

Year Ending June 30,	2014 Tax Allocation Refunding Parity Bonds	
	Principal	Interest
2018	$ 560,000	$ 261,350
2019	585,000	232,725
2020	615,000	202,725
2021	645,000	171,225
2022	680,000	138,100
2023-2026	3,060,000	218,050
Totals	$ 6,145,000	$ 1,224,175

2014 Taxable Housing Tax Allocation Refunding Parity Bonds

In April 2014, the Successor Agency issued the City Industrial Development Project 2014 Taxable Housing Tax Allocation Refunding Parity Bonds in the amount of $2,915,000 for the purpose of refunding, on a current basis, the former redevelopment agency's previously issued $17,445,000 City Industrial Development Project 2005 Taxable Housing Tax Allocation Parity Bonds. The 2002 Tax Allocation Senior Parity Bonds were payable and secured solely from housing tax revenues to be derived from the project area. Interest on the bonds is payable semi-annually on January 15 and July 15, commencing July 15, 2014. The bonds carry various interest rates from 2.0% to 5.0%. Principal maturities begin July 15, 2014, and continue through 2025. The outstanding balance as of June 30, 2017, was $2,265,000.

Note 12: Successor Agency Trust For Assets of Former Redevelopment Agency (Continued)

The annual requirements to amortize the outstanding bond indebtedness, including interest, are as follows:

Year Ending June 30,	2014 Tax Allocation Housing Tax Allocations Refunding Parity	
	Principal	Interest
2018	$ 220,000	$ 83,619
2019	230,000	78,544
2020	235,000	72,144
2021	240,000	64,419
2022	245,000	55,319
2023-2026	1,095,000	106,403
Totals	$ 2,265,000	$ 460,448

Pledged Revenue

The City pledged, as security for bonds issued, either directly or through the Financing Authority, a portion of tax increment revenue (including Low and Moderate Income Housing set-aside and pass through allocations) that it receives. The bonds issued were to provide financing for various capital projects, accomplish Low and Moderate Income Housing projects and to defease previously issued bonds. Assembly Bill 1X 26 provided that upon dissolution of the Redevelopment Agency, property taxes allocated to redevelopment agencies no longer are deemed tax increment but rather property tax revenues and will be allocated first to successor agencies to make payments on the indebtedness incurred by the dissolved redevelopment agency. Total principal and interest remaining on the debt is $76,988,935 with annual debt service requirements as indicated above. For the current year, the total property tax revenue recognized by the Successor Agency for the payment of indebtedness incurred by the dissolved redevelopment agency $6,313,666 and the debt service obligation on the bonds was $7,987,661.

e. Insurance

The Successor Agency is covered under the City of Irwindale's insurance policies. Therefore, the limitation and self-insured retentions applicable to the City also apply to the Successor Agency. Additional information as to coverage and self-insured retentions can be found in Note 10.

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REQUIRED SUPPLEMENTARY INFORMATION

CITY OF IRWINDALE

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
COST-SHARING MULTIPLE-EMPLOYER DEFINED BENEFIT PENSION PLAN
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2017	2016	2015
Proportion of the Net Pension Liability	0.20262%	0.19252%	0.18826%
Proportionate Share of the Net Pension Liability	$ 17,532,612	$ 13,214,444	$ 11,714,519
Covered Payroll	$ 6,272,268	$ 5,527,962	$ 5,712,185
Proportionate Share of the Net Pension Liability as Percentage of Covered Payroll	279.53%	239.05%	205.08%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	74.06%	79.89%	81.15%

Notes to Schedule:

Benefit Changes: No changes in benefits.

Changes of Assumptions: No changes in assumptions.

(1) Historical information is required only for measurement for which GASB Statement No. 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only three years are shown.

CITY OF IRWINDALE

SCHEDULE OF PLAN CONTRIBUTIONS
COST-SHARING MULTIPLE-EMPLOYER DEFINED BENEFIT PENSION PLAN
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2017	2016	2015
Actuarially Determined Contribution	$ 1,506,047	$ 1,355,459	$ 1,123,645
Contribution in Relation to the Actuarially Determined Contribution	(1,506,047)	(1,355,459)	(1,123,645)
Contribution Deficiency (Excess)	$ -	$ -	$ -
Covered Payroll	$ 6,622,697	$ 6,272,268	$ 5,527,962
Contributions as a Percentage of Covered Payroll	22.74%	21.61%	20.33%

(1) Historical information is required only for measurement for which GASB Statement No. 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only three years are shown.

Note to Schedule:

Valuation Date:	June 30, 2014
Methods and assumptions used to determine contribution rates:	
Actuarial Cost Method	Entry age normal
Amortization method	Level Percent of Payroll, closed 20 years
Assets valuation method	Market value
Inflation	2.75%
Salary Increases	3.30% - 14.20% depending on age, service and type of employment
Investment rate of return	7.5% net of pension plan investment and administrative expense, including inflation
Retirement age	55 years
Mortality	RP-2000 Heath Annuitant Mortality Table

CITY OF IRWINDALE

SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
RETIREMENT ENHANCEMENT PLAN
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

MEASUREMENT PERIOD	**2017**	**2016**	**2015**
TOTAL PENSION LIABILITY			
Service Cost	$ 194,213	$ 224,310	$ 217,777
Interest on Total Pension Liability	673,221	684,249	660,087
Effect of Plan Changes			
Effect of Economic/Demographics Gains or Losses	(544,681)	-	-
Effect of Assumptions Changes or Inputs	192,042	-	-
Benefit Payments	(858,176)	(578,327)	(546,713)
Net Change in Total Pension Liability	**(343,381)**	**330,232**	**331,151**
Total Pension Liability - Beginning	**9,513,180**	**9,182,948**	**8,851,797**
Total Pension Liability - Ending (a)	**$ 9,169,799**	**$ 9,513,180**	**$ 9,182,948**
PLAN FIDUCIARY NET POSITION			
Benefit Payments	$ (858,176)	$ (578,327)	$ (546,713)
Employer Contributions	248,061	524,910	469,394
Member Contributions	10,587	30,941	32,711
Net Investment Income	757,582	(60,544)	172,592
Administrative Expenses	(26,690)	(13,193)	(14,360)
Net Change in Fiduciary Net Position	**131,364**	**(96,213)**	**113,624**
Plan Fiduciary Net Position - Beginning	**6,532,700**	**6,628,913**	**6,515,289**
Plan Fiduciary Net Position - Ending (b)	**$ 6,664,064**	**$ 6,532,700**	**$ 6,628,913**
Plan Net Pension Liability/(Assets) - Ending (a) - (b)	**$ 2,505,735**	**$ 2,980,480**	**$ 2,554,035**
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	**72.67%**	**68.67%**	**72.19%**
Covered Payroll	**$ 2,951,229**	**$ 2,865,271**	**$ 3,300,942**
Plan Net Pension Liability/(Asset) as a Percentage of Covered Payroll	**84.90%**	**104.02%**	**77.37%**

(1) Historical information is required only for measurement for which GASB Statement No. 68 is applicable. Fiscal Year 2015 was the first year of implementation, additional years will be added as they become available in the future.

(2) Net of administrative expenses.

Notes to Schedule:

Benefit Changes: There were no significant changes.

Changes of Assumptions: The discount rate changed from 7.5 percent to 7.25 percent.

CITY OF IRWINDALE

SCHEDULE OF PLAN CONTRIBUTIONS
RETIREMENT ENHANCEMENT PLAN
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2017	2016	2015
Actuarially Determined Contribution	$ 428,931	$ 484,020	$ 469,394
Contribution in Relation to the Actuarially Determined Contribution	(248,061)	(524,910)	(469,394)
Contribution Deficiency (Excess)	$ 180,870	$ (40,890)	$ -
Actual Contributions as a Percentage of Actuarial Determined Contributions	57.83%	108.45%	100.00%
Covered Payroll	$ 2,951,229	$ 2,865,271	$ 3,300,942
Contributions as a Percentage of Covered Payroll	8.41%	18.32%	14.22%

(1) Historical information is required only for measurement for which GASB Statement No. 68 is applicable. Fiscal Year 2015 was the first year of implementation, additional years will be added as they become available in the future.

Note to Schedule:

Valuation Date:	June 30, 2016
Methods and assumptions used to determine contribution rates:	
Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed
Remaining amortization period	15 years
Assets valuation method	None
Inflation	2.75%
Covered Payroll	Varies by entry age and service
Investment rate of return	7.25%
Retirement age	Retirement rates of 3.5% to 28.3% per year for ages 50-74 and 100% at ages 75 and up
Mortality	Consistent with non-industrial rates used to value the Miscellaneous CalPERS Pension Plans

CITY OF IRWINDALE

SCHEDULE OF INVESTMENT RETURNS
RETIREMENT ENHANCEMENT PLAN
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2017	2016	2015
Annual Money-Weighted Rate of Return, Net of Investment Expense	12.33%	-0.92%	2.66%

(1) Historical information is required only for measurement for which GASB Statement No. 68 is applicable. Fiscal Year 2015 was the first year of implementation, additional years will be added as they become available in the future.

Budgetary Data

General Budget Policies

The City Council approves each year's budget submitted by the City Manager prior to the beginning of the new fiscal year. Public meetings are conducted prior to its adoption by the Council. The budget is prepared by fund, function and activity, and includes information on the past year, current year estimates and requested appropriations for the next fiscal year. Supplemental appropriations, where required during the period, are also approved by the Council. The City Manager is authorized to transfer budgeted appropriations within the control accounts provided no change is made to the total amount for any one fund. Actual expenditures may not exceed budgeted appropriations at the fund level. At fiscal year-end all operating budget appropriations lapse. During the year, several supplementary appropriations were necessary.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the General, Special Revenue and similar governmental funds.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Accordingly, actual revenues and expenditures can be compared with related budgeted amounts without any significant reconciling items.

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$30,818,638	$30,818,638	$30,818,638	$ -
Resources (Inflows):				
Taxes	14,668,700	14,558,700	15,017,387	458,687
Licenses and permits	636,000	936,000	940,219	4,219
Intergovernmental	11,800	133,704	79,742	(53,962)
Charges for services	960,200	1,460,200	1,509,960	49,760
Use of money and property	567,500	567,500	456,780	(110,720)
Fines and forfeitures	317,000	317,000	290,453	(26,547)
Contributions	4,000	4,000	41,079	37,079
Miscellaneous	1,861,700	986,950	1,336,644	349,694
Transfers in	1,630,400	1,630,400	1,678,000	47,600
Special item - gain on sale of land held for resale	-	7,009,200	6,998,680	(10,520)
Amounts Available for Appropriations	**51,475,938**	**58,422,292**	**59,167,582**	**745,290**
Charges to Appropriations (Outflow):				
General government	7,038,557	7,546,957	6,870,142	676,815
Public safety	6,094,234	6,045,936	5,801,135	244,801
Parks and recreation	2,264,539	2,160,803	1,709,881	450,922
Public works	4,331,910	4,497,741	3,644,753	852,988
Capital outlay	664,490	2,099,878	738,636	1,361,242
Debt service:				
Interest and fiscal charges	438,210	438,210	39,958	398,252
Transfers out	560,350	560,350	560,350	-
Total Charges to Appropriations	**21,392,290**	**23,349,875**	**19,364,855**	**3,985,020**
Budgetary Fund Balance, June 30	**$30,083,648**	**$35,072,417**	**$39,802,727**	**$ 4,730,310**

See Notes to Required Supplementary Information

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
HOUSING AUTHORITY
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	**Final**	**Amounts**	**(Negative)**
Budgetary Fund Balance, July 1	$ 30,169,981	$ 30,169,981	$ 30,169,981	$ -
Resources (Inflows):				
Use of money and property	15,500	15,500	75,300	59,800
Amounts Available for Appropriations	**30,185,481**	**30,185,481**	**30,245,281**	**59,800**
Charges to Appropriations (Outflow):				
General government	3,434,409	9,362,421	956,559	8,405,862
Special item - loss on sale of land held for resale	-	-	2,425,844	(2,425,844)
Total Charges to Appropriations	**3,434,409**	**9,362,421**	**3,382,403**	**5,980,018**
Budgetary Fund Balance, June 30	**$ 26,751,072**	**$ 20,823,060**	**$ 26,862,878**	**$ 6,039,818**

See Notes to Required Supplementary Information

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
SPECIAL MINING TAX
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$19,474,610	$ 19,474,610	$19,474,610	$ -
Resources (Inflows):				
Taxes	3,200,000	3,200,000	3,454,670	254,670
Intergovernmental	-	-	4,897	4,897
Use of money and property	75,000	75,000	41,393	(33,607)
Miscellaneous	-	4,000,000	4,522,121	522,121
Transfers in	-	2,500,000	2,500,000	-
Amounts Available for Appropriations	**22,749,610**	**29,249,610**	**29,997,691**	**748,081**
Charges to Appropriations (Outflow):				
General government	-	6,045,000	6,010,988	34,012
Public works	1,983,027	1,950,877	1,646,365	304,512
Capital outlay	3,056,275	6,893,817	710,999	6,182,818
Transfers out	760,978	760,978	653,369	107,609
Total Charges to Appropriations	**5,800,280**	**15,650,672**	**9,021,721**	**6,628,951**
Budgetary Fund Balance, June 30	**$16,949,330**	**$ 13,598,938**	**$20,975,970**	**$ 7,377,032**

See Notes to Required Supplementary Information

Nonmajor Governmental Funds

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for a particular purpose. Nonmajor special revenue funds for the City of Irwindale are as follows:

Reclamation – This fund accounts for deposits received from quarry operators, for the purpose of securing the proper reclamation of mining sites in the City.

AB 939 – This fund accounts for revenue received as a result of AB939, adopted by the state in 1989, requiring cities to develop source reduction and recycling programs. Funds for administering these programs are generated through waste collection fees and forwarded to the cities.

Asset Forfeiture – This fund accounts for proportionate funds received from the United States Department as a result of coordinated drug enforcement efforts. The funds then provide for expenditures in relation to targeting, investigating and prosecuting individuals engaged in drug-trafficking activities, and to seize all assets derived there from.

State Gas Tax – This fund accounts for revenues apportioned to the City by the State, pursuant to the Streets and Highways Code of the State of California, which provide for street maintenance and improvements.

Air Quality Improvement – This fund accounts for the City's share of revenue received under AB 2766 to be used to reduce air pollution from motor vehicles pursuant to the California Clean Air Act of 1988.

Proposition A – This fund accounts for the City's share of the half cent sales tax levied in Los Angeles County effective July 1982, which provides for local transit related expenditures.

Proposition C – This fund accounts for the City's share of the half cent sales tax levied in Los Angeles County effective November 1990, which provides for local transit related expenditures.

Measure R – This fund accounts for the City's share of the half cent sales tax approved by Los Angeles County voters, effective July 1, 2009. Measure R funds are distributed on a per capita basis, and are to be used specifically for transportation purposes.

TDA Article 3 – This fund accounts for funds allocated annually by LA County for the planning and construction of bicycle and pedestrian facilities closely monitored by Metro.

Federal Grants – This fund accounts for a grant received by the U.S. Department of Justice, Community Oriented Policing Services Office. This grant provides for the purchase of technological equipment for law enforcement purposes.

State Grants – This fund accounts for a grant received by the State of California Metro Division. This grant provides for the construction of accessible public transportation.

Citizen's Options for Public Safety (COPS) – This fund accounts for the City's portion of funds distributed to local agencies, pursuant to the AB 2339 COPS grant, which provide for law enforcement related expenditures.

Asset Forfeiture – State – This fund accounts for proportionate funds received from the California Department of Justice as a result of coordinated drug enforcement efforts. The funds then provide for expenditures in relation to targeting, investigating and prosecuting individuals engaged in drug-trafficking activities, and to seize all assets derived there from.

Irwindale Joint Powers Authority – This fund accounts for debt service payments issued by the City of Irwindale.

CITY OF IRWINDALE

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017

	Special Revenue Funds			
	Reclamation	**AB939**	**Asset Forfeiture**	**State Gas Tax**
Assets:				
Pooled cash and investments	$ 8,589,140	$ 623,050	$ 100,616	$ 136,640
Receivables:				
Accounts	177,653	40,621	-	-
Accrued interest	14,082	813	162	176
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	-
Total Assets	**$ 8,780,875**	**$ 664,484**	**$ 100,778**	**$ 136,816**
Liabilities, Deferred inflows of Resources, Liabilities and Fund Balances:				
Liabilities:				
Accounts payable	$ 18,764	$ 1,433	$ 8,152	$ -
Accrued liabilities	-	4,181	-	-
Due to other funds	-	-	-	-
Total Liabilities	**18,764**	**5,614**	**8,152**	**-**
Deferred Inflows of Resources:				
Unavailable revenues	-	-	-	-
Total Deferred Inflows of Resources	**-**	**-**	**-**	**-**
Fund Balances:				
Restricted for:				
Public safety - police activities	-	-	92,626	-
Public works	8,762,111	658,870	-	136,816
Debt service	-	-	-	-
Unassigned	-	-	-	-
Total Fund Balances	**8,762,111**	**658,870**	**92,626**	**136,816**
Total Liabilities, Deferred Inflows of Resources and Fund Balances	**$ 8,780,875**	**$ 664,484**	**$ 100,778**	**$ 136,816**

CITY OF IRWINDALE

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017 **(CONTINUED)**

	Special Revenue Funds			
	Air Quality Improvement	**Proposition A**	**Proposition C**	**Measure R**
Assets:				
Pooled cash and investments	$ -	$ 47,677	$ 770	$ 40,013
Receivables:				
Accounts	460	-	-	-
Accrued interest	-	62	17	67
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	-
Total Assets	**$ 460**	**$ 47,739**	**$ 787**	**$ 40,080**
Liabilities, Deferred inflows of Resources, Liabilities and Fund Balances:				
Liabilities:				
Accounts payable	$ -	$ 1,400	$ -	$ -
Accrued liabilities	-	-	-	-
Due to other funds	337	-	-	-
Total Liabilities	**337**	**1,400**	**-**	**-**
Deferred Inflows of Resources:				
Unavailable revenues	-	-	-	-
Total Deferred Inflows of Resources	**-**	**-**	**-**	**-**
Fund Balances:				
Restricted for:				
Public safety - police activities	-	-	-	-
Public works	123	46,339	787	40,080
Debt service	-	-	-	-
Unassigned	-	-	-	-
Total Fund Balances	**123**	**46,339**	**787**	**40,080**
Total Liabilities, Deferred Inflows of Resources and Fund Balances	**$ 460**	**$ 47,739**	**$ 787**	**$ 40,080**

CITY OF IRWINDALE

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017

	Special Revenue Funds			
	TDA Article 3	**Federal Grants**	**State Grants**	**COPS**
Assets:				
Pooled cash and investments	$ -	$ -	$ -	$ 209,376
Receivables:				
Accounts	15,000	46,218	129,138	-
Accrued interest	-	-	-	247
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	-
Total Assets	**$ 15,000**	**$ 46,218**	**$ 129,138**	**$ 209,623**
Liabilities, Deferred inflows of Resources, Liabilities and Fund Balances:				
Liabilities:				
Accounts payable	$ -	$ -	$ 45,710	$ 187
Accrued liabilities	-	-	-	-
Due to other funds	15,000	46,218	83,428	-
Total Liabilities	**15,000**	**46,218**	**129,138**	**187**
Deferred Inflows of Resources:				
Unavailable revenues	5,000	46,218	129,138	-
Total Deferred Inflows of Resources	**5,000**	**46,218**	**129,138**	**-**
Fund Balances:				
Restricted for:				
Public safety - police activities	-	-	-	209,436
Public works	-	-	-	-
Debt service	-	-	-	-
Unassigned	(5,000)	(46,218)	(129,138)	-
Total Fund Balances	**(5,000)**	**(46,218)**	**(129,138)**	**209,436**
Total Liabilities, Deferred Inflows of Resources and Fund Balances	**$ 15,000**	**$ 46,218**	**$ 129,138**	**$ 209,623**

CITY OF IRWINDALE

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2017

	Special Revenue Funds		
	Asset Forfeiture - State	Irwindale Joint Powers Authority	Total Governmental Funds
Assets:			
Pooled cash and investments	$ 30,215	$ -	$ 9,777,497
Receivables:			
Accounts	-	-	409,090
Accrued interest	43	-	15,669
Restricted assets:			
Cash and investments with fiscal agents	-	404	404
Total Assets	**$ 30,258**	**$ 404**	**$ 10,202,660**
Liabilities, Deferred inflows of Resources, Liabilities and Fund Balances:			
Liabilities:			
Accounts payable	$ -	$ -	$ 75,646
Accrued liabilities	-	-	4,181
Due to other funds	-	-	144,983
Total Liabilities	**-**	**-**	**224,810**
Deferred Inflows of Resources:			
Unavailable revenues	-	-	180,356
Total Deferred Inflows of Resources	**-**	**-**	**180,356**
Fund Balances:			
Restricted for:			
Public safety - police activities	30,258	-	332,320
Public works	-	-	9,645,126
Debt service	-	404	404
Unassigned	-	-	(180,356)
Total Fund Balances	**30,258**	**404**	**9,797,494**
Total Liabilities, Deferred Inflows of Resources and Fund Balances	**$ 30,258**	**$ 404**	**$ 10,202,660**

CITY OF IRWINDALE

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2017

	Special Revenue Funds			
	Reclamation	**AB939**	**Asset Forfeiture**	**State Gas Tax**
Revenues:				
Taxes	$ -	$ 263,286	$ -	$ -
Intergovernmental	-	-	8,338	32,375
Use of money and property	22,729	1,312	262	285
Miscellaneous	2,807,754	-	-	-
Total Revenues	**2,830,483**	**264,598**	**8,600**	**32,660**
Expenditures:				
Current:				
General government	-	-	-	2,357
Public safety	-	-	18,824	-
Parks and recreation	-	-	-	-
Public works	680,549	151,231	-	-
Capital outlay	10,851	-	36,452	4,200
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Total Expenditures	**691,400**	**151,231**	**55,276**	**6,557**
Excess (Deficiency) of Revenues Over (Under) Expenditures	2,139,083	113,367	(46,676)	26,103
Other Financing Sources (Uses):				
Transfers in	653,369	-	-	-
Transfers out	(4,178,000)	-	-	-
Total Other Financing Sources (Uses)	**(3,524,631)**	**-**	**-**	**-**
Net Change in Fund Balances	(1,385,548)	113,367	(46,676)	26,103
Fund Balances, Beginning of Year	10,147,659	545,503	139,302	110,713
Fund Balances, End of Year	**$ 8,762,111**	**$ 658,870**	**$ 92,626**	**$ 136,816**

CITY OF IRWINDALE

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2017 **(CONTINUED)**

	Special Revenue Funds			
	Air Quality Improvement	**Proposition A**	**Proposition C**	**Measure R**
Revenues:				
Taxes	$ -	$ -	$ -	$ -
Intergovernmental	1,807	26,878	22,334	16,725
Use of money and property	-	101	28	108
Miscellaneous	-	-	-	-
Total Revenues	**1,807**	**26,979**	**22,362**	**16,833**
Expenditures:				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Parks and recreation	-	-	-	-
Public works	-	16,800	-	-
Capital outlay	3,523	-	41,000	16,500
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Total Expenditures	**3,523**	**16,800**	**41,000**	**16,500**
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,716)	10,179	(18,638)	333
Other Financing Sources (Uses):				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total Other Financing Sources (Uses)	**-**	**-**	**-**	**-**
Net Change in Fund Balances	(1,716)	10,179	(18,638)	333
Fund Balances, Beginning of Year	1,839	36,160	19,425	39,747
Fund Balances, End of Year	**$ 123**	**$ 46,339**	**$ 787**	**$ 40,080**

CITY OF IRWINDALE

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2017 **(CONTINUED)**

	Special Revenue Funds			
	TDA Article 3	Federal Grants	State Grants	COPS
Revenues:				
Taxes	$ -	$ -	$ -	$ -
Intergovernmental	10,000	4,558	8,621	129,324
Use of money and property	-	-	-	399
Miscellaneous	-	-	-	-
Total Revenues	**10,000**	**4,558**	**8,621**	**129,723**
Expenditures:				
Current:				
General government	-	-	-	-
Public safety	-	-	-	70,950
Parks and recreation	-	46,218	-	-
Public works	-	-	137,759	-
Capital outlay	15,000	-	-	1,359
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Total Expenditures	**15,000**	**46,218**	**137,759**	**72,309**
Excess (Deficiency) of Revenues Over (Under) Expenditures	(5,000)	(41,660)	(129,138)	57,414
Other Financing Sources (Uses):				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total Other Financing Sources (Uses)	**-**	**-**	**-**	**-**
Net Change in Fund Balances	(5,000)	(41,660)	(129,138)	57,414
Fund Balances, Beginning of Year	-	(4,558)	-	152,022
Fund Balances, End of Year	**$ (5,000)**	**$ (46,218)**	**$ (129,138)**	**$ 209,436**

CITY OF IRWINDALE

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2017

	Special Revenue Funds		Total
	Asset Forfeiture - State	Irwindale Joint Powers Authority	Nonmajor Governmental Funds
Revenues:			
Taxes	$ -	$ -	$ 263,286
Intergovernmental	-	-	260,960
Use of money and property	70	709	26,003
Miscellaneous	-	-	2,807,754
Total Revenues	**70**	**709**	**3,358,003**
Expenditures:			
Current:			
General government	-	-	2,357
Public safety	-	-	89,774
Parks and recreation	-	-	46,218
Public works	-	-	986,339
Capital outlay	-	-	128,885
Debt service:			
Principal retirement	-	465,000	465,000
Interest and fiscal charges	-	95,350	95,350
Total Expenditures	**-**	**560,350**	**1,813,923**
Excess (Deficiency) of Revenues Over (Under) Expenditures	70	(559,641)	1,544,080
Other Financing Sources (Uses):			
Transfers in	-	560,350	1,213,719
Transfers out	-	-	(4,178,000)
Total Other Financing Sources (Uses)	**-**	**560,350**	**(2,964,281)**
Net Change in Fund Balances	70	709	(1,420,201)
Fund Balances, Beginning of Year	30,188	(305)	11,217,695
Fund Balances, End of Year	**$ 30,258**	**$ 404**	**$ 9,797,494**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
RECLAMATION
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	**Final**	**Amounts**	**(Negative)**
Budgetary Fund Balance, July 1	$10,147,659	$10,147,659	$10,147,659	$ -
Resources (Inflows):				
Use of money and property	50,000	50,000	22,729	(27,271)
Miscellaneous	2,500,000	2,500,000	2,807,754	307,754
Transfers in	760,980	760,980	653,369	(107,611)
Amounts Available for Appropriations	**13,458,639**	**13,458,639**	**13,631,511**	**172,872**
Charges to Appropriations (Outflow):				
Public works	747,871	786,271	680,549	105,722
Capital outlay	-	400,000	10,851	389,149
Transfers out	1,630,390	4,130,390	4,178,000	(47,610)
Total Charges to Appropriations	**2,378,261**	**5,316,661**	**4,869,400**	**447,261**
Budgetary Fund Balance, June 30	**$11,080,378**	**$ 8,141,978**	**$ 8,762,111**	**$ 620,133**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
AB939
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 545,503	$ 545,503	$ 545,503	$ -
Resources (Inflows):				
Taxes	190,000	190,000	263,286	73,286
Use of money and property	400	400	1,312	912
Amounts Available for Appropriations	**735,903**	**735,903**	**810,101**	**74,198**
Charges to Appropriations (Outflow):				
Public works	199,159	199,778	151,231	48,547
Total Charges to Appropriations	**199,159**	**199,778**	**151,231**	**48,547**
Budgetary Fund Balance, June 30	**$ 536,744**	**$ 536,125**	**$ 658,870**	**$ 122,745**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
ASSET FORFEITURE
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 139,302	$ 139,302	$ 139,302	$ -
Resources (Inflows):				
Intergovernmental	-	15,570	8,338	(7,232)
Use of money and property	-	2,507	262	(2,245)
Amounts Available for Appropriations	**139,302**	**157,379**	**147,902**	**(9,477)**
Charges to Appropriations (Outflow):				
Public safety	-	96,064	18,824	77,240
Capital outlay	-	44,497	36,452	8,045
Total Charges to Appropriations	**-**	**140,561**	**55,276**	**85,285**
Budgetary Fund Balance, June 30	**$ 139,302**	**$ 16,818**	**$ 92,626**	**$ 75,808**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
STATE GAS TAX
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 110,713	$ 110,713	$ 110,713	$ -
Resources (Inflows):				
Intergovernmental	48,802	48,802	32,375	(16,427)
Use of money and property	50	50	285	235
Amounts Available for Appropriations	**159,565**	**159,565**	**143,373**	**(16,192)**
Charges to Appropriations (Outflow):				
General government	2,000	2,000	2,357	(357)
Capital outlay	48,800	140,152	4,200	135,952
Total Charges to Appropriations	**50,800**	**142,152**	**6,557**	**135,595**
Budgetary Fund Balance, June 30	**$ 108,765**	**$ 17,413**	**$ 136,816**	**$ 119,403**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
AIR QUALITY IMPROVEMENT
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 1,839	$ 1,839	$ 1,839	$ -
Resources (Inflows):				
Intergovernmental	1,700	1,700	1,807	107
Amounts Available for Appropriations	**3,539**	**3,539**	**3,646**	**107**
Charges to Appropriations (Outflow):				
Capital outlay	3,523	3,523	3,523	-
Total Charges to Appropriations	**3,523**	**3,523**	**3,523**	**-**
Budgetary Fund Balance, June 30	**$ 16**	**$ 16**	**$ 123**	**$ 107**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
PROPOSITION A
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 36,160	$ 36,160	$ 36,160	$ -
Resources (Inflows):				
Intergovernmental	26,989	26,989	26,878	(111)
Use of money and property	-	-	101	101
Amounts Available for Appropriations	**63,149**	**63,149**	**63,139**	**(10)**
Charges to Appropriations (Outflow):				
Public works	26,989	26,989	16,800	10,189
Total Charges to Appropriations	**26,989**	**26,989**	**16,800**	**10,189**
Budgetary Fund Balance, June 30	**$ 36,160**	**$ 36,160**	**$ 46,339**	**$ 10,179**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
PROPOSITION C
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 19,425	$ 19,425	$ 19,425	$ -
Resources (Inflows):				
Intergovernmental	22,386	22,386	22,334	(52)
Use of money and property	-	-	28	28
Amounts Available for Appropriations	**41,811**	**41,811**	**41,787**	**(24)**
Charges to Appropriations (Outflow):				
Capital outlay	41,431	41,431	41,000	431
Total Charges to Appropriations	**41,431**	**41,431**	**41,000**	**431**
Budgetary Fund Balance, June 30	**$ 380**	**$ 380**	**$ 787**	**$ 407**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
MEASURE R
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 39,747	$ 39,747	$ 39,747	$ -
Resources (Inflows):				
Intergovernmental	16,789	16,789	16,725	(64)
Use of money and property	-	-	108	108
Amounts Available for Appropriations	**56,536**	**56,536**	**56,580**	**44**
Charges to Appropriations (Outflow):				
Capital outlay	39,671	56,140	16,500	39,640
Total Charges to Appropriations	**39,671**	**56,140**	**16,500**	**39,640**
Budgetary Fund Balance, June 30	**$ 16,865**	**$ 396**	**$ 40,080**	**$ 39,684**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
TDA ARTICLE 3
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ -	$ -	$ -	$ -
Resources (Inflows):				
Intergovernmental	15,000	15,000	10,000	(5,000)
Amounts Available for Appropriation	**15,000**	**15,000**	**10,000**	**(5,000)**
Charges to Appropriation (Outflow):				
Capital outlay	15,000	15,000	15,000	-
Total Charges to Appropriations	**15,000**	**15,000**	**15,000**	**-**
Budgetary Fund Balance, June 30	**$ -**	**$ -**	**$ (5,000)**	**$ (5,000)**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
STATE GRANTS
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	**Final**	**Amounts**	**(Negative)**
Budgetary Fund Balance, July 1	$ -	$ -	$ -	$ -
Resources (Inflows):				
Intergovernmental	-	460,000	8,621	(451,379)
Amounts Available for Appropriation	**-**	**460,000**	**8,621**	**(451,379)**
Charges to Appropriation (Outflow):				
Public works	-	460,000	137,759	322,241
Total Charges to Appropriations	**-**	**460,000**	**137,759**	**322,241**
Budgetary Fund Balance, June 30	**$ -**	**$ -**	**$ (129,138)**	**$ (129,138)**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
COPS
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 152,022	$ 152,022	$ 152,022	$ -
Resources (Inflows):				
Intergovernmental	-	129,324	129,324	-
Use of money and property	-	2,379	399	(1,980)
Amounts Available for Appropriations	**152,022**	**283,725**	**281,745**	**(1,980)**
Charges to Appropriations (Outflow):				
Public safety	-	136,894	70,950	65,944
Capital outlay	-	144,453	1,359	143,094
Total Charges to Appropriations	**-**	**281,347**	**72,309**	**209,038**
Budgetary Fund Balance, June 30	**$ 152,022**	**$ 2,378**	**$ 209,436**	**$ 207,058**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
ASSET FORFEITURE - STATE
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 30,188	$ 30,188	$ 30,188	$ -
Resources (Inflows):				
Use of money and property	-	371	70	(301)
Amounts Available for Appropriations	**30,188**	**30,559**	**30,258**	**(301)**
Charges to Appropriations (Outflow):				
Public safety	-	29,981	-	29,981
Total Charges to Appropriations	**-**	**29,981**	**-**	**29,981**
Budgetary Fund Balance, June 30	**$ 30,188**	**$ 578**	**$ 30,258**	**$ 29,680**

CITY OF IRWINDALE

BUDGETARY COMPARISON SCHEDULE
IRWINDALE JOINT POWERS AUTHORITY
YEAR ENDED JUNE 30, 2017

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ (305)	$ (305)	$ (305)	$ -
Resources (Inflows):				
Use of money and property	-	-	709	709
Transfers in	560,350	560,350	560,350	-
Amounts Available for Appropriations	**560,045**	**560,045**	**560,754**	**709**
Charges to Appropriations (Outflow):				
Debt service:				
Principal retirement	465,000	465,000	465,000	-
Interest and fiscal charges	95,350	95,350	95,350	-
Total Charges to Appropriations	**560,350**	**560,350**	**560,350**	**-**
Budgetary Fund Balance, June 30	**$ (305)**	**$ (305)**	**$ 404**	**$ 709**

Agency Funds

Agency funds are used to account for funds held for the benefit of parties outside the government. The resources in these agency funds are not used to support any City programs. Agency funds for the City of Irwindale are as follows:

Agency Fund – This fund accounts for deposits relative to specific programs or projects, received from external parties under the terms of established agreements.

Community Facilities District (CFD#1) – This fund accounts for the payment of debt service for bonds which were used for community facility improvements.

Live Oak Sewer Assessment District – This fund accounts for the payment of debt service for bonds which were used for sewer improvements on Live Oak Avenue.

Street Light Assessment District – This fund accounts for special assessments levied by the City for the operation and maintenance of street lights in the Irwindale Business Center.

Sewer Maintenance Assessment District – This fund accounts for special assessments levied for sewer system maintenance at the Irwindale Business Center.

CITY OF IRWINDALE

COMBINING STATEMENT OF NET POSITION
ALL AGENCY FUNDS
JUNE 30, 2017

	Agency	CFD #1	Live Oak Assessment District	Street Lighting District
Assets:				
Pooled cash and investments	$ 90,064	$ 1,068,329	$ 64,193	$ 34,170
Receivables:				
Accounts	-	-	-	-
Taxes	-	9,765	428	417
Accrued interest	-	1,027	37	52
Cash and investments with fiscal agents	-	771,683	97,963	-
Total Assets	**$ 90,064**	**$ 1,850,804**	**$ 162,621**	**$ 34,639**
Liabilities:				
Accounts payable	$ 2,100	$ 10	$ -	$ 123
Deposits payable	87,964	1,850,794	162,621	34,516
Due to City of Irwindale	-	-	-	-
Total Liabilities	**$ 90,064**	**$ 1,850,804**	**$ 162,621**	**$ 34,639**

CITY OF IRWINDALE

COMBINING STATEMENT OF NET POSITION
ALL AGENCY FUNDS
JUNE 30, 2017

	Sewer Maintenance District	Totals
Assets:		
Pooled cash and investments	$ 96,956	$ 1,353,712
Receivables:		
Accounts	129,208	129,208
Taxes	4,069	14,679
Accrued interest	155	1,271
Cash and investments with fiscal agents	-	869,646
Total Assets	**$ 230,388**	**$ 2,368,516**
Liabilities:		
Accounts payable	$ 4,525	$ 6,758
Deposits payable	-	2,135,895
Due to City of Irwindale	225,863	225,863
Total Liabilities	**$ 230,388**	**$ 2,368,516**

CITY OF IRWINDALE

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
ALL AGENCY FUNDS
YEAR ENDED JUNE 30, 2017

	Balance 7/1/2016	Additions	Deductions	Balance 6/30/2017
Agency				
Assets:				
Pooled cash and investments	$ 42,323	$ 108,213	$ 60,472	$ 90,064
Prepaid costs	790	790	1,580	-
Total Assets	**$ 43,113**	**$ 109,003**	**$ 62,052**	**$ 90,064**
Liabilities:				
Accounts payable	$ 6,397	$ 55,762	$ 60,059	$ 2,100
Deposits payable	36,716	54,736	3,488	87,964
Total Liabilities	**$ 43,113**	**$ 110,498**	**$ 63,547**	**$ 90,064**
CFD #1				
Assets:				
Pooled cash and investments	$ 964,884	$ 1,128,353	$ 1,024,908	$ 1,068,329
Taxes	1,427	9,765	1,427	9,765
Accrued interest	982	1,027	982	1,027
Restricted assets:				
Cash and investments with fiscal agents	769,181	2,986	484	771,683
Total Assets	**$ 1,736,474**	**$ 1,142,131**	**$ 1,027,801**	**$ 1,850,804**
Liabilities:				
Accounts payable	$ 1,877	$ 10,748	$ 12,615	$ 10
Deposits payable	1,734,597	1,142,130	1,025,933	1,850,794
Total Liabilities	**$ 1,736,474**	**$ 1,152,878**	**$ 1,038,548**	**$ 1,850,804**
Live Oak Assessment District				
Assets:				
Pooled cash and investments	$ 72,987	$ 87,640	$ 96,434	$ 64,193
Receivables:				
Taxes	-	428	-	428
Accrued interest	48	37	48	37
Restricted assets:				
Cash and investments with fiscal agents	97,583	380	-	97,963
Total Assets	**$ 170,618**	**$ 88,485**	**$ 96,482**	**$ 162,621**
Liabilities:				
Accounts payable	$ 942	$ 7,223	$ 8,165	$ -
Deposits payable	169,676	95,455	88,400	162,621
Total Liabilities	**$ 170,618**	**$ 102,678**	**$ 96,565**	**$ 162,621**

CITY OF IRWINDALE

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
ALL AGENCY FUNDS
YEAR ENDED JUNE 30, 2017

	Balance 7/1/2016	Additions	Deductions	Balance 6/30/2017
Street Lighting District				
Assets:				
Pooled cash and investments	$ 33,413	$ 13,681	$ 12,924	$ 34,170
Receivables:				
Taxes	-	417	-	417
Accrued interest	53	52	53	52
Total Assets	**$ 33,466**	**$ 14,150**	**$ 12,977**	**$ 34,639**
Liabilities:				
Accounts payable	$ 129	$ 1,786	$ 1,792	$ 123
Deposits payable	33,337	14,045	12,866	34,516
Total Liabilities	**$ 33,466**	**$ 15,831**	**$ 14,658**	**$ 34,639**
Sewer Maintenance District				
Assets:				
Pooled cash and investments	$ 86,870	$ 126,124	$ 116,038	$ 96,956
Receivables:				
Accounts	215,945	-	86,737	129,208
Taxes	-	4,069	-	4,069
Accrued interest	202	155	202	155
Total Assets	**$ 303,017**	**$ 130,348**	**$ 202,977**	**$ 230,388**
Liabilities:				
Accounts payable	$ 1,866	$ 20,912	$ 18,253	$ 4,525
Due to City of Irwindale	301,151	863	76,151	225,863
Total Liabilities	**$ 303,017**	**$ 21,775**	**$ 94,404**	**$ 230,388**
Totals - All Agency Funds				
Assets:				
Pooled cash and investments	$ 1,200,477	$ 1,464,011	$ 1,310,776	$ 1,353,712
Receivables:				
Accounts	215,945	-	86,737	129,208
Taxes	1,427	14,679	1,427	14,679
Accrued interest	1,285	1,271	1,285	1,271
Prepaid costs	790	790	1,580	-
Restricted assets:				
Cash and investments with fiscal agents	866,764	3,366	484	869,646
Total Assets	**$ 2,286,688**	**$ 1,484,117**	**$ 1,402,289**	**$ 2,368,516**
Liabilities:				
Accounts payable	$ 11,211	$ 96,431	$ 100,884	$ 6,758
Deposits payable	1,974,326	1,299,311	111,809	2,135,895
Due to City of Irwindale	301,151	863	76,151	225,863
Total Liabilities	**$ 2,286,688**	**$ 1,396,605**	**$ 288,844**	**$ 2,368,516**

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Statistical Section

The Statistical Section of the City of Irwindale's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the city's overall financial health.

Financial Trends

These schedules contain trend information to help the reader understand how the City of Irwindale's financial position has changed over time.

Table 1: Net Position by Component – Last Ten Fiscal Years
Table 2: Changes in Net Position – Last Ten Fiscal Years
Table 3: Fund Balances of Governmental Funds – Last Ten Fiscal Years
Table 4: Changes in Fund Balances of Governmental Funds – Last Ten Fiscal Years

Revenue Capacity

These schedules contain information to help the reader assess the factors affecting the City of Irwindale's ability to generate revenues.

Table 5: Governmental Activities Tax Revenues By Source – Last Ten Fiscal Years
Table 6: Mining Tax Revenues – Last Ten Fiscal Years
Table 7: Mining Tax Rates – Last Ten Fiscal Years
Table 8: Principal Mining Taxpayers – Current Year and Nine Years Ago
Table 9: Assessed Value and Estimated Actual Value of Taxable Property – Last Ten Fiscal Years
Table 10: Direct and Overlapping Property Tax Rates – Last Ten Fiscal Years
Table 11: Principal Property Taxpayers – Current Year and Nine Years Ago
Table 12: Property Tax Levies and Collections – Last Ten Fiscal Years
Table 13: Taxable Sales by Category – Last Ten Fiscal Years
Table 14: Top 25 Sales Tax Producers – Current Year and Nine Years Ago

Debt Capacity

These schedules present information to help the reader assess City of Irwindale's levels of outstanding debt and the City's ability to issue additional debt in the future.

Table 15: Ratios of Outstanding Debt by Type – Last Ten Fiscal Years
Table 16: Bonded Debt Pledged Revenue Coverage – Last Ten Fiscal Years
Table 17: Direct and Overlapping Debt – As of June 30, 2017
Table 18: Legal Debt Margin Information – Last Ten Fiscal Years

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment in which the City of Irwindale operates, and to help make comparisons over time and among other governments.

Table 19: Demographic and Economic Statistics – Last Ten Fiscal Years
Table 20: Principal Employers – Current Year and Eight Years Ago

Operating Information

These schedules contain information about the City of Irwindale's operations and resources to help the reader understand how the City's financial information relates to the services and activities it provides.

Table 21: Full-Time and Part-Time City Employees by Function – Last Ten Fiscal Years
Table 22: Operating Indicators by Function – Last Ten Fiscal Years
Table 23: Capital Asset Statistics by Function – Last Ten Fiscal Years

Sources: *Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for each relevant year.*

Table 1
City of Irwindale
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year Ended June 30,									
	2008	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**
Governmental activities										
Net Investment in capital assets	$ 47,560,687	$ 58,229,206	$ 60,704,534	$ 52,415,011	$ 54,163,083	$ 49,061,789	$ 49,624,207	$ 50,299,501	$ 49,794,671	$ 49,601,338
Restricted	118,259,967	113,653,485	112,221,761	115,639,163	84,591,464	89,708,274	59,274,997	50,523,767	60,867,149	57,816,698
Unrestricted	(40,036,895)	(38,478,703)	(44,527,151)	(41,762,064)	37,421,055	33,485,053	33,115,512	30,064,576	23,747,719	31,214,451
Total governmental activities net position	$ 125,783,759	$ 133,403,988	$ 128,399,144	$ 126,292,110	$ 176,175,602	$ 172,255,116	$ 142,014,716	$ 130,887,844	$ 134,409,539	$ 138,632,487

Table 2
City of Irwindale
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year Ended June 30,									
	2008	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**
Expenses										
Governmental activities:										
General government	$ 11,547,438	$ 13,412,919	$ 19,854,727	$ 15,295,872	$ 11,618,188	$ 7,675,365	$ 7,460,530	$ 7,629,859	$ 8,761,277	$ 13,737,232
Public safety	8,063,566	8,074,775	7,137,519	5,713,485	5,947,245	5,797,927	5,666,135	5,718,022	5,837,909	6,360,040
Public works	5,623,566	5,580,673	5,977,716	6,308,680	5,743,162	1,835,292	6,804,537	7,152,933	6,268,933	8,457,410
Parks and recreation	2,519,073	2,225,792	1,872,053	1,851,457	1,846,848	5,392,703	1,859,710	1,853,463	1,879,106	2,775,633
Interest on long-term debt	5,755,469	5,676,260	5,702,436	5,427,530	2,657,051	297,961	376,489	142,709	145,043	127,274
Total primary government expenses	$ 33,509,112	$ 34,970,419	$ 40,544,451	$ 34,597,024	$ 27,812,494	$ 20,999,248	$ 22,167,401	$ 22,496,986	$ 22,892,268	$ 31,457,589
Program Revenues										
Governmental activities:										
Charges for services:										
General government	$ 65,162	$ -	$ -	$ -	$ 502	$ 442	$ 12	$ -	$ 400	$ -
Public safety	568,437	567,589	528,525	529,939	497,442	409,754	301,789	241,960	219,112	427,686
Public works	1,210,761	688,504	1,097,721	1,562,668	523,323	499,829	1,104,906	1,004,298	780,947	1,627,920
Parks and recreation	125,620	96,079	112,600	121,570	117,481	116,836	102,531	113,399	121,177	132,209
Operating grants and contributions	608,949	1,052,056	1,323,556	1,469,968	887,048	615,256	1,504,715	800,651	1,010,005	836,673
Capital grants and contributions	400,000		586,548	41,852	34,169	227,058	75,051	196,263	290,685	4,897
Total primary government revenues	$ 2,978,929	$ 2,404,228	$ 3,648,950	$ 3,725,997	$ 2,059,965	$ 1,869,175	$ 3,089,004	$ 2,356,571	$ 2,422,326	$ 3,029,385
Net Revenues (Expense)										
Total primary government net expense	$ (30,530,183)	$ (32,566,191)	$ (36,895,501)	$ (30,871,027)	$ (25,752,529)	$ (19,130,073)	$ (19,078,397)	$ (20,140,415)	$ (20,469,942)	$ (28,428,204)
General Revenues and Other Changes in Net Position										
Governmental activities:										
Taxes										
Property	$ 15,751,809	$ 18,718,793	$ 21,048,420	$ 18,421,025	$ 9,022,938	$ 3,621,003	$ 1,296,288	$ 1,994,517	$ 2,166,117	$ 1,925,140
Mining/processing	5,710,900	3,641,541	3,641,752	4,256,883	4,457,993	5,001,084	5,726,528	6,446,449	6,717,324	6,291,651
Sales	5,270,560	4,541,326	3,919,905	4,207,592	3,394,807	3,757,466	4,246,191	3,882,558	3,691,820	3,937,691
Utility Users	3,938,351	3,789,366	3,171,532	3,593,910	3,134,265	3,289,837	3,658,588	4,018,841	3,755,043	3,601,434
Franchise	916,917	982,119	943,735	910,274	1,114,846	1,068,712	1,210,925	1,332,218	1,330,527	1,348,162
Business licenses	1,300,093	1,088,467	674,410	971,720	1,118,699	1,084,552	1,047,405	983,323	1,151,728	1,234,886
Other	504,001	466,760	435,179	441,742	310,334	267,682	331,731	376,131	345,301	426,282
Motor vehicle in lieu	107,343	113,485	122,041	121,549	111,598	113,675	121,712	124,842	127,443	129,810
Use of money and property	5,729,773	4,277,620	2,773,276	1,847,903	2,725,901	1,330,941	623,267	1,013,123	1,155,492	600,339
Gain on sale of assets	11,795,420	205,437	-	4,844,874	-	514,453	-	-	718,150	-
Other	1,728,496	2,090,634	1,175,407	1,122,602	411,368	1,135,156	728,407	275,362	2,809,931	8,651,269
Special item - gain (loss) on sale of land held for resale	-	-	-	-	-	-	-	-	-	4,572,836
Extraordinary gain/(loss) on dissolution of redevelopment agency *	-	-	-	-	50,571,909	(5,974,974)	(30,153,045)	5,785,449	-	-
Total primary government	52,753,663	39,915,548	37,905,657	40,740,074	76,374,658	15,209,587	(11,162,003)	26,232,813	23,968,876	32,719,500
Change in Net Position										
Total primary government	$ 22,223,480	$ 7,349,357	$ 1,010,156	$ 9,869,047	$ 50,622,129	$ (3,920,486)	$ (30,240,400)	$ 6,092,398	$ 3,498,934	$ 4,291,296

* Per State Assembly Bill AB 1X26, redevelopment agencies in California were dissolved as of February 1, 2012. After this dissolution date, the assets and financial activities of the former Irwindale Community Redevelopment Agency are reported as a fiduciary fund in the financial statements of the City of Irwindale which serves as the Successor Agency to the Irwindale Community Redevelopment Agency.

Table 3
City of Irwindale
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2008	2009	2010	2011*	2012	2013	2014	2015	2016	2017
General fund										
Reserved	$ 8,251,506	$ 6,772,885	$ 6,855,694	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Unreserved	21,296,916	22,507,298	20,520,102	-	-	-	-	-	-	-
General fund										
Nonspendable	-	-	-	$ 42,441,980	$ 30,191,045	$ 34,346,793	$ 4,188,578	$ 11,013,366	$ 12,142,153	$ 9,181,943
Restricted	-	-	-	-	-	2,464,622	-	-	-	-
Assigned	-	-	-	24,279,691	25,176,638	17,677,821	17,057,727	14,897,110	18,676,485	30,620,784
Total general fund	29,548,422	29,280,183	27,375,796	66,721,671	55,367,683	54,489,236	21,246,305	25,910,476	30,818,638	39,802,727
All other governmental funds										
Reserved	64,370,186	57,441,039	66,445,575	-	-	-	-	-	-	-
Unreserved, reported in:										
Special revenue funds	28,339,516	20,917,965	21,374,947	-	-	-	-	-	-	-
Debt service funds	6,296,728	4,534,733	1,422,725	-	-	-	-	-	-	-
Capital projects funds	21,212,138	32,665,403	24,363,088	-	-	-	-	-	-	-
Nonspendable	-	-	-	24,227,822	29,122,352	17,162,644	14,590,361	13,401,152	-	-
Restricted:										
Continuing Operations	-	-	-	25,084,449	3,400,709	16,151,287	18,095,879	19,226,187	-	-
Public safety	-	-	-	272,231	347,622	439,857	785,583	498,511	321,512	332,320
Public works	-	-	-	20,671,666	21,567,736	23,336,819	24,887,273	27,031,968	-	-
Capital projects funds	-	-	-	-	-	-	-	-	30,375,656	30,621,096
Housing activities	-	-	-	-	-	-	-	-	30,169,981	26,862,878
Debt service	-	-	-	7,742,159	-	-	915,900	915,964	-	404
Unassigned	-	-	-	(47,862)	-	-	-	(4,805)	(4,863)	(180,356)
Total all other governmental funds	$120,218,568	$115,559,140	$113,606,335	$ 77,950,465	$ 54,438,419	$ 57,090,607	$ 59,274,996	$ 61,068,977	$ 60,862,286	$ 57,636,342

* *The City of Irwindale implemented GASB 54 in fiscal year ended June 30, 2011*

Table 4
City of Irwindale
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis accounting)

	Fiscal Year Ended June 30,									
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Revenues:										
Taxes	$ 33,472,527	$ 33,185,335	$ 33,904,686	$ 32,787,793	$ 22,994,591	$ 17,717,330	$ 17,209,830	$ 19,479,493	$ 19,304,177	$ 18,735,343
Licenses and permits	673,240	354,936	412,419	989,453	283,398	247,039	530,137	576,658	554,101	940,219
Intergovernmental	560,723	1,216,649	1,013,107	634,658	854,348	1,088,969	870,432	815,984	685,971	345,599
Charges for services	806,291	585,241	923,939	842,152	470,000	447,475	753,446	570,149	526,145	1,509,960
Use of money and property	5,734,077	4,275,780	2,775,116	382,572	2,725,901	1,330,941	623,267	1,013,123	1,155,492	599,476
Fines and forfeitures	419,100	410,988	396,870	1,847,903	385,350	332,347	225,655	212,850	193,467	290,453
Contributions	-	-	950	4,547	2,000	8,600	10,730	208,041	556,028	41,079
Miscellaneous	2,822,137	3,859,481	3,025,803	3,057,217	1,714,792	1,143,637	734,104	278,003	2,812,240	8,666,519
Total revenues	$ 44,488,095	$ 43,888,410	$ 42,452,890	$ 40,546,295	$ 29,430,380	$ 22,316,338	$ 20,957,601	$ 23,154,301	$ 25,787,621	$ 31,128,648
Expenditures:										
General government	$ 11,403,642	$ 13,353,100	$ 19,852,391	$ 15,281,394	$ 11,009,364	$ 6,891,893	$ 7,368,913	$ 7,459,738	$ 7,999,231	$ 13,840,046
Public safety	7,811,497	8,792,926	6,915,434	5,449,255	5,792,040	5,569,075	5,472,221	5,552,325	5,702,613	5,890,909
Parks and recreation	4,371,390	2,131,443	1,652,324	5,136,018	1,662,490	1,653,370	1,661,622	1,661,770	1,781,960	1,756,099
Public works	2,410,170	4,319,916	5,011,158	1,651,410	4,407,686	4,159,516	4,345,647	4,793,164	4,741,024	6,277,457
Capital outlay	5,763,547	11,755,692	3,668,526	1,735,299	1,449,905	927,084	1,772,245	2,429,246	987,916	1,578,520
Debt Service:										
Principal	3,407,473	3,563,274	3,779,425	3,989,657	3,739,902	445,159	4,835,000	440,000	455,000	465,000
Interest and fiscal charges	5,471,191	5,399,785	5,430,824	5,162,080	4,246,611	235,979	409,021	145,356	136,556	135,308
Total expenditures	$ 40,638,910	$ 49,316,136	$ 46,310,082	$ 38,405,113	$ 32,307,998	$ 19,882,076	$ 25,864,669	$ 22,481,599	$ 21,804,300	$ 29,943,339
Excess of revenues over (under) expenditures	$ 3,849,185	$ (5,427,726)	$ (3,857,192)	$ 2,141,182	$ (2,877,618)	$ 2,434,262	$ (4,907,068)	$ 672,702	$ 3,983,321	$ 1,185,309
Other financing sources (uses):										
Transfers in	4,634,545	11,683,810	4,160,591	45,678,056	10,041,173	642,717	3,963,307	1,200,515	3,909,009	5,391,719
Transfers out	(4,634,545)	(11,683,810)	(4,160,591)	(45,678,056)	(10,041,173)	(642,717)	(3,963,307)	(1,200,515)	(3,909,009)	(5,391,719)
Capital leases	-	23,750	-	-	-	-	-	-	-	-
Gain (loss) on sale of property	11,795,420	205,437	-	4,844,874	-	514,453	-	-	718,150	-
Bonds issued	-	-	-	-	-	-	3,870,000	-	-	-
Bond premium	-	-	-	-	-	-	131,572	-	-	-
Discount on bonds issued	-	-	-	-	-	-	-	-	-	-
Payment to refunding escrow	-	-	-	-	-	-	-	-	-	-
Contributions to Successor Agency	-	-	-	-	(545,416)	-	-	-	-	-
Total other financing sources (uses)	11,795,420	229,187	-	4,844,874	(545,416)	514,453	4,001,572	-	718,150	-
Special item - gain (loss) on sale of land held for resale	-	-	-	-	-	-	-	-	-	4,572,836
Extraordinary Gain/(Loss) *	-	-	-	-	(31,443,000)	(1,174,974)	(30,153,045)	5,785,449	-	-
Net change in fund balances before restatements	$ 15,644,605	$ (5,198,539)	$ (3,857,192)	$ 6,986,056	$ (34,866,034)	$ 1,773,741	$ (31,058,541)	$ 6,458,151	$ 4,701,471	$ 5,758,145
Restatement of fund balances	-	270,872	-	(3,296,051)	-	-	-	-	-	-
Net change in fund balances, after restatement	$ 15,644,605	$ (4,927,667)	$ (3,857,192)	$ 3,690,005	$ (34,866,034)	$ 1,773,741	$ (31,058,541)	$ 6,458,151	$ 4,701,471	$ 5,758,145
Debt service as a percentage of noncapital expenditures **	25.46%	23.86%	21.60%	24.96%	25.88%	3.59%	21.77%	2.92%	2.84%	2.12%

* Per State Assembly Bill AB 1X26, redevelopment agencies in California were dissolved as of February 1, 2012. The assets and financial activities of the former Irwindale Community Redevelopment Agency are now reported as a fiduciary fund in the financial statements of the City of Irwindale which serves as the Successor Agency to the Irwindale Community Redevelopment Agency, which has resulted in these Extraordinary Gains/(Loss) amounts.

** The amount of capital outlay used to calculate the ratio of total debt service expenditures to noncapital expenditures is based on the capital outlay amount in the government-wide statement, Reconciliation of the Statement of Revenues, Expenditures, and Changes to Fund Balances of Governmental Funds to the Statement of Activities

Table 5
City of Irwindale
Governmental Activities Tax Revenues By Source
Last Ten Fiscal Years
(accrual basis of accounting)

Fiscal Year Ended June 30		Property Tax	Mining Tax	Sales Tax	Utility Users Tax	Other Tax	Total Taxes
2008		15,751,809	5,710,900	5,270,560	3,938,351	2,721,011	33,392,631
2009		18,718,793	3,641,541	4,541,326	3,789,366	2,537,346	33,228,372
2010		21,048,420	3,641,752	3,919,905	3,171,532	2,053,324	33,834,933
2011		18,421,025	4,256,883	4,207,592	3,593,910	2,323,736	32,803,146
2012	*	9,022,938	4,457,993	3,394,807	3,134,265	2,543,879	22,553,882
2013	*	3,621,003	5,001,084	3,757,466	3,289,837	2,420,946	18,090,336
2014		1,296,288	5,726,528	4,246,191	3,658,588	2,590,061	17,517,656
2015		1,994,517	6,446,449	3,882,558	4,018,841	2,691,672	19,034,037
2016		2,166,117	6,717,324	3,691,820	3,755,043	2,827,556	19,157,860
2017		1,926,393	6,291,651	3,937,691	3,601,434	3,009,330	18,766,499

* Per State Assembly Bill AB 1X26, redevelopment agencies in California were dissolved as of February 1, 2012. After this dissolution date, the assets and financial activities of the former Irwindale Community Redevelopment Agency are reported as a fiduciary fund in the financial statements of the City of Irwindale which serves as the Successor Agency to the Irwindale Community Redevelopment Agency. Fiscal Year 2012 reflects a partial year of where tax increment revenues were not received due to the redevelopment agency dissolution. Fiscal Year 2013 reflects the first full year of without tax increment revenues. This amount includes property taxes, as well as taxes received by the County as residual revenue from the Successor Agency.

Table 6
City of Irwindale
Mining Tax Revenues
Last Ten Fiscal Years
(accrual basis of accounting)

Fiscal Year Ended June 30	Excavation Tax	Processing Tax	Special Mining Excavation Tax	Special Mining Processing Tax	Total Mining Taxes
2008	1,727,645	844,034	2,111,085	1,028,136	5,710,900
2009	1,101,495	603,209	1,202,692	734,145	3,641,541
2010	1,062,363	577,066	1,297,980	704,343	3,641,752
2011	1,250,181	665,572	1,527,355	813,775	4,256,883
2012	1,327,094	679,849	1,621,328	829,722	4,457,993
2013	1,491,796	759,545	1,822,951	926,792	5,001,084
2014	1,698,843	879,048	2,076,325	1,072,312	5,726,528
2015	1,917,157	984,895	2,343,051	1,201,346	6,446,449
2016	1,982,039	1,042,060	2,422,446	1,270,779	6,717,324
2017	1,857,818	979,163	2,260,579	1,194,091	6,291,651

Source: City of Irwindale Finance Department

Table 7
City of Irwindale
Mining Tax Rates
Last Ten Fiscal Years

Fiscal Year Ended June 30	Excavation Tax Rate (per ton)	Processing Tax Rate (per ton)	Special Mining Excavation Tax Rate (per ton)	Special Mining Processing Tax Rate (per ton)
2008	0.2430	0.1215	0.2969	0.1483
2009	0.2430	0.1215	0.2969	0.1483
2010	0.2476	0.1238	0.3025	0.1511
2011	0.2558	0.1279	0.3125	0.1561
2012	0.2596	0.1298	0.3172	0.1584
2013	0.2619	0.1310	0.3201	0.1598
2014	0.2656	0.1328	0.3246	0.1620
2015	0.2669	0.1335	0.3262	0.1628
2016	0.2770	0.1362	0.3327	0.1661
2017	0.2795	0.1399	0.3417	0.1706

Source: City of Irwindale Finance Department

Table 8
City of Irwindale
Principal Mining Taxpayers
Current Year and Nine Years Ago
June 30, 2017

	2017			2008		
Mining Operator	**Mining Taxes**	**Rank**	**Percentage of Total Mining Tax Revenue**	**Mining Taxes**	**Rank**	**Percentage of Total Mining Tax Revenue**
Vulcan Durbin/Reliance	3,190,352	1	50.6%	2,983,415	1	51.7%
Hanson Aggregates	2,170,246	2	34.4%	1,385,952	2	24.0%
United Rock	732,326	3	11.6%	1,061,490	3	18.4%
All American Asphalt	75,724	4	1.2%	63,214	5	1.1%
Holliday Rock	67,150	5	1.1%	13,662	6	0.2%
Peck Road Gravel Pit	66,183	6	1.1%	263,871	4	4.6%
Totals	6,301,981		100.00%	5,771,605		100.00%

Source: City of Irwindale Finance Department

Table 9
City of Irwindale
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Category	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Residential	41,736,795	45,838,375	44,637,217	45,110,136	46,217,368	47,150,265	48,487,088	51,209,692	53,803,730	55,306,155
Commercial	152,387,665	167,402,041	173,943,816	171,734,153	156,088,581	154,295,529	165,743,037	174,522,114	179,619,293	182,176,675
Industrial	1,055,736,725	1,149,521,380	1,295,789,426	1,305,649,188	1,251,478,474	1,256,350,532	1,383,353,215	1,428,571,157	1,454,273,793	1,480,939,609
Government Owned	455,859	464,975	474,273	473,148	476,710	486,243	496,011	498,217	508,170	515,919
Institutional	144,947	147,845	150,801	150,442	151,574	154,604	157,695	158,410	161,574	164,037
Miscellaneous	5,219,860	5,606,829	7,741,017	7,585,554	7,445,786	7,399,309	7,354,853	7,804,466	7,806,464	7,795,215
Recreational	10,647,636	10,860,587	11,077,797	11,051,541	11,134,758	11,357,451	11,584,598	11,637,190	22,969,948	23,320,239
Vacant	49,233,056	45,661,181	45,408,486	44,713,577	44,946,595	61,389,175	53,746,555	63,402,720	69,052,434	78,577,829
SBE Nonunitary	8,279,624	8,279,624	8,279,624	8,555,358	8,555,358	8,555,358	7,427,946	7,427,946	7,071,026	7,071,526
Cross Reference	100,279,578	96,708,569	110,739,581	88,675,287	98,587,226	104,765,839	101,727,504	87,844,101	86,806,996	88,007,252
Unsecured	338,680,012	366,248,086	362,612,436	319,707,493	326,709,346	335,799,957	350,202,859	352,575,992	351,397,594	352,596,600
Exempt	(46,352,157)	(56,270,216)	(49,768,577)	(49,906,700)	(44,332,373)	(43,322,431)	(43,339,793)	(43,339,793)	(44,205,503)	(43,526,869)
TOTALS	1,762,801,757	1,896,739,492	2,060,854,474	2,003,405,877	1,951,791,776	1,987,704,262	2,130,281,361	2,185,652,005	2,233,471,022	2,276,471,056
Total Direct Rate	1.00000%	1.00000%	1.00000%	1.00000%	1.00000%	1.00000%	1.00000%	1.00000%	1.00000%	1.00000%

Source: HdL Coren & Cone Reports

Notes: In 1978 the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only reassessed as a result of new construction activity or at the time it is sold to a new owner. At that point, the property is reassessed based upon the added value of the construction or at the purchase price (market value) or economic value of the property sold. The assessed valuation data shown above represents the only data currently available with respect to actual market value of taxable property and is subject to the limitations described above.

Table 10
City of Irwindale
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years

Fiscal Year Ended	Direct Rate	Overlapping Rates				Total Direct & Overlapping Rates
	General Levy	Los Angeles County	School Districts	Community College	Water District	
2008	1.00000	0.00000	0.55590	0.04731	0.00450	1.60771
2009	1.00000	0.00000	0.58847	0.07093	0.00430	1.66370
2010	1.00000	0.00000	0.69200	0.07682	0.00430	1.77312
2011	1.00000	0.00000	0.72930	0.08591	0.00370	1.81891
2012	1.00000	0.00000	0.80303	0.08507	0.00370	1.89180
2013	1.00000	0.00000	0.79357	0.08298	0.00350	1.88005
2014	1.00000	0.00000	0.78442	0.07141	0.00350	1.85933
2015	1.00000	0.00000	0.81082	0.07277	0.00350	1.88709
2016	1.00000	0.00000	0.89519	0.06507	0.00350	1.96376
2017	1.00000	0.00000	0.84665	0.07614	0.00350	1.92629

Source: HdL Coren & Cone Reports

Notes: In 1978, California voters passed Proposition 13 which sets the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of the various intergovernmental overlapping debt.

Table 11
City of Irwindale
Principal Property Taxpayers
Current Year and Nine Years Ago

	2017			2008		
Property Owner	**Taxable Assessed Value**	**Rank**	**Percentage of Total Taxable Assessed Value**	**Taxable Assessed Value**	**Rank**	**Percentage of Total Taxable Assessed Value**
Millercoors Inc./Miller Brewing Company	$ 399,449,061	1	17.84%	$ 271,206,122	1	15.69%
Crow Family Holdings Industrial	105,898,583	2	4.73%	90,300,148	2	5.22%
Huy Fong Irwindale LLC	76,216,962	3	3.40%			
Metropolitan Life Insurance Company	56,269,891	4	2.51%	59,352,826	3	3.43%
BPP Pacific Indl Reit LA Reg	45,250,262	5	2.02%			
Davis Wire Corporation	40,824,962	6	1.82%	33,016,936	10	1.91%
ICON Owner Pool 1 LA Business Parks	37,357,136	7	1.67%			
Vulcan Materials	36,179,075	8	1.62%			
Unitek Corporation	36,174,935	9	1.62%			
Hanson Aggregates West Inc.	33,989,577	10	1.52%	52,163,455	4	3.02%
Reality Associates Fund				40,061,486	5	2.32%
Nellson Nutraceutical Inc				38,633,876	6	2.24%
Ready Pac Produce Inc.				37,681,142	7	2.18%
Consolidated Rock Products				36,139,513	8	2.09%
California Community New Corp				33,037,791	9	1.91%
Totals	$ 867,610,444		38.75%	$ 691,593,295		40.01%

Source: HdL Coren & Cone Reports

Table 12
City of Irwindale
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended June 30	City Tax Levy	Collected within the Fiscal Year of the Levy		Collected In Subsequent Years	Total Collections	
		Amount Collected	Percentage of Levy		Amount	Percentage of Levy
2008	198,193	189,057	95.4%	426	189,483	95.6%
2009	200,091	195,067	97.5%	382	195,449	97.7%
2010	200,610	197,760	98.6%	296	198,056	98.7%
2011	203,934	202,982	99.5%	291	203,273	99.7%
2012	201,838	200,222	99.2%	280	200,501	99.3%
2013	203,082	202,147	99.5%	274	202,421	99.7%
2014	203,572	202,460	99.5%	302	202,762	99.6%
2015	203,580	200,674	98.6%	1,269	201,943	99.2%
2016	203,800	202,034	99.1%	N/A	202,034	99.1%
2017	207,200	204,997	98.9%	N/A	204,997	98.9%

NA - Information not available.

Source: HdL Coren & Cone, City of Irwindale Finance Dept, and County of Los Angeles Office of Auditor-Controller

Table 13
City of Irwindale
Taxable Sales by Category
Last Ten Fiscal Years

(in thousands of dollars)

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Apparel Stores	355	590	444	379	365	363	664	580	599	483
Food Stores	720	408	316	324	376	345	353	458	715	591
Eating and Drinking Places	18,121	17,895	16,932	17,244	17,682	17,783	18,006	18,860	20,889	21,624
Building Materials	28,229	20,625	15,884	11,918	12,426	11,692	10,995	9,844	11,268	12,775
Auto Dealers and Supplies	10,940	11,705	19,005	5,758	3,134	3,224	3,285	3,294	3,606	6,311
Service Stations	30,447	38,575	28,366	35,185	44,254	50,541	51,843	51,248	45,400	38,906
Other Retail Stores	35,325	33,197	27,017	25,562	32,566	20,349	15,128	15,440	14,266	13,493
All Other Outlets	395,799	369,402	292,595	304,942	267,267	270,907	279,913	301,534	303,365	284,013
Total	$ 519,936	$ 492,397	$ 400,559	$ 401,312	$ 378,070	$ 375,204	$ 380,187	$ 401,258	$ 400,108	$ 378,196

* 2017 data not available.

Source: State of California Board of Equalization and the HdL Companies

Note: Due to confidentiality requirements, the names of the ten largest revenue payers are not disclosed.
The categories presented are intended to provide alternative information regarding the sources of the City's revenue.
HdL Companies reports run on an adjusted basis which means that they incorporate needed adjustments each year. Totals can also change as business types are more in line to their actual business activity.

Table 14
City of Irwindale
Top 25 Sales Tax Producers
Current Year and Nine Years Ago

2017		2008	
Business Name	**Business Category**	**Business Name**	**Business Category**
ACH Supply	Contractors	Ahern Rentals	Repair Shop/Equip. Rentals
Airgas USA	Drugs/Chemicals	Arco	Service Stations
Applied Industrial Tech	Heavy Industrial	Arco AM PM	Service Stations
Arco AM PM	Service Stations	Arco AM PM	Service Stations
Arco AM PM	Service Stations	Banks Power	Automotive Supply Stores
Arco AM PM	Service Stations	Chaparral Concrete	Contractors
Bartley Optical Sales	Medical/Biotech	Decore Ative Specialties	Contractors
Chaparral Concrete	Contractors	Hanson Aggregates West	Contractors
Chem Arrow	Drugs/Chemicals	Iherb	Fulfillment Centers
Crowley Company	Heavy Industrial	JE DeWitt	Petroleum Prod/Equipment
Decore Ative Specialties	Contractors	L & L Building Material	Lumber/Building Materials
Food Makers Bakery Equipment	Food Service Equip./Supplies	Matheson Tri Gas	Drugs/Chemicals
Hanson Aggregates West	Contractors	Miller Brewing West	Food Service Equip./Supplies
Holliday Rock Co	Contractors	Miller Brewing	Food Service Equip./Supplies
Krones	Heavy Industrial	Montgomery Hardware	Contractors
L & L Building Material	Building & Materials	National Ready Mixed Concrete	Contractors
Miller Brewing Company	Food Service Equip./Supplies	Pepsi Cola Bottling Group	Food Service Equip./Supplies
National Ready Mixed Concrete	Contractors	Scholastic Book Fairs	Stationery/Book Stores
Rivergrade Shell Station	Service Stations	Spragues Rock & Sand	Contractors
Sigler	Contractors	Standard Concrete Products	Contractors
Spragues Rock & Sand	Contractors	United Rock Products	Contractors
United Rock Products	Contractors	Unitek	Drugs/Chemicals
Unitek	Drugs/Chemicals	Volvo Materials	Heavy Industrial
Vulcan Materials	Contractors	Vulcan Materials	Contractors
Western Emulsions	Contractors	W W Grainger	Electrical Equipment
Percent of Fiscal Year Total Paid by Top 25 Accounts	63.74%		67.92%

Source: HdL Coren & Cone Reports

Firms Listed Alphabetically (April through March data for each year)

Table 15
City of Irwindale
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year		Lease Revenue Bonds (1)	Capital Leases	Total Debt Primary Government	Total Debt As A Percentage ot Taxable Assessed Value	Per Capita Personal Income	Ratio of Outstanding Debt
2008		6,390,000	-	6,390,000	0.36%	15,581	NM
2009		6,015,000	20,476	6,035,476	0.32%	15,675	NM
2010		5,625,000	16,051	5,641,051	0.27%	15,380	NM
2011		5,220,000	11,394	5,231,394	0.26%	15,758	NM
2012		4,800,000	6,492	4,806,492	0.25%	19,040	NM
2013		4,360,000	1,333	4,361,333	0.22%	20,093	NM
2014	(2)	3,526,572	-	3,526,572	0.17%	19,212	NM
2015		3,070,126	-	3,070,126	0.14%	18,934	NM
2016		2,598,680	-	2,598,680	0.12%	19,594	NM
2017		2,176,452	-	2,176,452	0.10%	18,219	NM

Source: City of Irwindale Note 6 to Financial Statements and Statistical Table 19

NM: Not Meaningful - As reflected in Table 19, the city's population is extraordinarily small; the majority of the City consists of Commercial and Industrial businesses. Therefore the Ratio of Outstanding Debt produces a result which is not meaningful or of value for analysis.

(1) Amounts presented included related premiums, discounts, and adjustments.

(2) On July 2, 2013, the City refinanced it's 2001 Certificate of Participation Bonds. As of fiscal year ended June 30, 2014, the City's outstanding debt reflects the 2013 Lease Revenue Bonds.

Table 16
City of Irwindale
Bonded Debt Pledged Revenue Coverage
Successor Agency Tax Allocation Bonds
Last Ten Fiscal Years

Fiscal Year	Tax Increment/ Allocation	Debt Service Principal and Interest	Coverage	
2008	14,992,197	8,741,386	1.72	
2009	17,889,505	8,779,474	2.04	
2010	20,547,838	8,844,877	2.32	
2011	17,759,769	8,888,625	2.00	
2012	8,668,428	8,877,673	0.98	(1)
2013	8,613,441	8,211,378	1.05	(2)(3)
2014	5,182,005	8,205,079	0.63	
2015	6,400,062	8,059,710	0.79	
2016	8,036,419	7,995,186	1.01	
2017	6,313,666	7,987,661	0.79	

Source: City of Irwindale

Note: Details regarding the Successor Agency's outstanding debt can be found in Note 12d to the Financial Statements.

(1) Per State Assembly Bill AB 1X26, redevelopment agencies in California were dissolved as of February 1, 2012. After this dissolution date, taxes were no longer allocated to redevelopment agencies as Tax Increment. Fiscal Year 2012 lists Tax Increment received for the partial year only.

(2) As of February 1, 2012, the City now serves as Successor Agency to the former redevelopment agency, and funds for payment of debt obligations are allocated through a Recognized Obligation Payment Schedule (ROPS) process. The State must approve the ROPS prior to the County distributing property tax allocations. Fiscal Year 2012-13 reflects property tax allocated to the Successor Agency through the ROPS process for payment of its debt obligations.

(3) As of FY 2012-13 and all fiscal years going forward, represents the Redevelopment Property Tax Trust Fund (RPTTF) distribution received as part of the Recognized Obligation Payment Schedule (ROPS) process. These revenues are approved by the State, and distributed by the County to pay for the Successor Agency financial obligations. However, the Successor Agency must first use any fund balance reserves and other

Table 17
City of Irwindale
Direct and Overlapping Debt
As of June 30, 2017

	Percentage Applicable to City of Irwindale	(1)	Amount Applicable to City of Irwindale	
2016-17 Assessed Valuation (after deducting Incremental Value)			$ 178,729,375	
Direct Debt:				
2013 Lease Revenue Refunding Bond	100%		2,176,452	(2)
			$ 2,176,452	
Overlapping Debt:				
Metropolitan Water District	0.017%		$ 6,005	
El Monte School District	2.150%		3,528,706	
El Monte Union High School District	1.121%		855,452	
Citrus Community College District	5.349%		4,909,843	
Mt San Antonio Community College District	0.970%		3,354,821	
Rio Hondo Community College District	0.425%		617,866	
Azusa Unified School District	15.988%		14,614,787	
Baldwin Park Unified School District	6.240%		6,077,987	
Covina Valley Unified School District	5.928%		11,237,115	
Duarte Unified School District	9.987%		7,157,599	
Monrovia Unified School District	0.731%		437,389	
West Covina Unified School District	0.010%		2,280	
Total Overlapping Debt			$ 52,799,850	
Total Direct and Overlapping Tax and Assessment Debt:			$ 54,834,847	

Ratio to Assessed Valuation:	
Direct Debt %	1.22%
Overlapping Debt %	29.54%
Total Gross Debt %	30.68%

(1) Percentage of overlapping agency's assessed valuation located within boundaries of the city.
(2) Amount presented includes related premiums, discounts, and adjustments.

Source: Hdl Coren & Cone Reports

Table 18
City of Irwindale
Legal Debt Margin Information
Last Ten Fiscal Years

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Assessed valuation	$ 1,762,801,757	$ 1,896,739,492	$ 2,060,854,474	$ 2,003,405,877	$ 1,951,791,776	$ 1,987,704,262	$ 2,130,281,361	$ 2,185,652,005	$ 2,233,471,022	$ 2,276,471,056
Conversion percentage	25%	25%	25%	25%	25%	25%	25%	25%	25%	25%
Adjusted assessed valuation	440,700,439	474,184,873	515,213,619	500,851,469	487,947,944	496,926,066	532,570,340	546,413,001	558,367,756	569,117,764
Debt limit percentage	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%
Debt limit	66,105,066	71,127,731	77,282,043	75,127,720	73,192,192	74,538,910	79,885,551	81,961,950	83,755,163	85,367,665
Less debt applicable to the limit	-	-	-	-	-	-	-	-	-	-
Legal debt margin	$ 66,105,066	$ 71,127,731	$ 77,282,043	$ 75,127,720	$ 73,192,192	$ 74,538,910	$ 79,885,551	$ 81,961,950	$ 83,755,163	$ 85,367,665
Total net debt applicable to the limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown above reflect a conversion of assessed valuation data for each fiscal year from the current full valuation perspective to the 25% level that was in effect a the time that the legal debt margin was enacted by the State of California for local governments located within the State.

Source: City of Irwindale, Statistical Table 9 and Notes to Financial Statements.

Table 19
City of Irwindale
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population	Personal Income	Per Capita Personal Income	Unemployment Rate
2007	1,640	25,552	15,581	5.2%
2008	1,711	26,819	15,675	7.7%
2009	1,720	26,453	15,380	12.0%
2010	1,717	27,056	15,758	13.1%
2011	1,416	26,961	19,040	12.7%
2012	1,454	29,215	20,093	9.7%
2013	1,466	28,165	19,212	7.9%
2014	1,467	27,776	18,934	10.8%
2015	1,415	27,727	19,594	8.8%
2016	1,423	25,926	18,219	6.9%

* 2017 data not available.

Source: HdL Coren & Cone Reports

Table 20
City of Irwindale
Principal Employers
Current Year and Eight Years Ago

	2017			2009		
Employer	**Employees**	**Rank**	**Percentage of Total City Employment**	**Employees**	**Rank**	**Percentage of Total City Employment**
Ready-Pac Produce Inc.	1,608 *	1	5.9%	1,300	2	5.2%
Southern California Edison	1,477 *	2	6.4%	2,200	1	8.8%
Decore-Ative Specialties Inc.	600	3	2.4%	365	8	1.5%
Biosense Webster	550	4	2.2%			
Miller Coors	525	5	2.1%	550	4	2.2%
Select Staffing	428	6	1.7%			
Haynes Building Services, LLC	405	7	1.6%			
Utility Tree Service	400	8	1.6%			
Mariposa Horticultural Enterprise	350	9	1.4%	360	9	1.4%
Best Overnite Express	300	10	0.012			
Charter Communications				650	3	2.6%
Nelson Nutraceutical				500	5	2.0%
Bloomfield/Lovin Oven				500	6	2.0%
California Community News				400	7	1.6%
Superior Communication				331	10	1.3%
Total	6,643		26.6%	5,856		23.4%
Estimated City Employment	25,000			25,000		

Note: Data for ten years ago is not available; earliest data available is for 2009.

Source: HdL Business License System, Survey conducted by City.

Total Estimated City Employment provided by Community Development Department.

* Includes contract employees

Table 21
City of Irwindale
Full-time and Part-time City Employees by Function
Last Ten Fiscal Years

	Fiscal Year Ended June 30,									
Function	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**
General government	19.00	18.00	16.00	16.00	15.00	15.00	14.00	14.00	15.50	15.50
Police	47.00	47.00	45.00	45.00	45.00	46.00	47.00	47.00	47.50	47.50
Community Dvlp & Code Enforcement	6.00	7.00	7.00	7.00	6.00	6.00	6.00	6.00	7.50	6.50
Public Works	23.00	23.00	20.00	20.00	14.50	18.50	19.50	20.00	22.50	22.50
Library	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	7.00	7.00
Recreation	17.00	17.00	16.00	16.00	15.00	15.00	15.00	15.00	16.00	16.00
Senior Center	5.00	5.50	5.50	5.50	5.00	5.00	5.00	5.00	5.00	5.00
Total	121.50	122.00	114.00	114.00	105.00	110.00	111.00	111.50	121.00	120.00

Source: City of Irwindale, Finance Department, budget document

Note: Reflects the number of positions authorized per the City's annual Compensation Resolution.

Table 22
City of Irwindale
Operating Indicators by Function
Last Ten Fiscal Years

Function/Program	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Police:										
Increase in traffic enforcement citations	2,801	3,857	3,102	4,587	3497	2,875	1,942	1259	1170	5570
DUI arrests	214	178	203	185	216	143	33	47	40	16
Unlicensed drivers arrested or cited	551	519	442	491	495	376	207	233	132	357
Vandalism Arrests	16	20	9	14	12	13	10	6	2	6
Stolen Vehicles	107	76	43	17	39	39	40	24	22	21
Robberies	11	10	9	2	3	5	3	7	5	2
Burglaries	102	90	72	33	54	46	41	34	70	45
Calls for service	25,453	23,895	21,437	25,537	27,374	22,547	22,696	20,412	23,901	21,353
Recreation:										
Number of facility rentals	227	212	344	173	206	238	266	365	555	298
Number of recreation classes/programs	124	124	89	69	102	58	79	80	93	94
Number of special events	25	26	24	31	45	44	41	42	38	46
Number of field trips	40	44	35	43	52	51	45	43	45	49
Aquatic participants	15,782	14,355	9,447	9,215	8,931	6,016	9,846	9,253	12,227	14,075
Senior Center:										
Number of facility rentals	167	184	158	125	124	171	180	143	129	130
Number of classes/programs	61	78	73	73	85	85	85	85	699	1,793
Number of special events/activities	19	27	39	39	39	39	39	39	38	239
Number of field trips	17	20	20	26	26	26	26	26	24	28
Number of meals served-Nutrition program/breakfast	13,180	10,581	10,189	7,856	7,975	9,520	8,588	8,090	7,644	8,075
Library										
Adult & children programs	14	37	19	6	65	102	70	160	82	93
Adult & children storytimes	128	75	65	58	21	30	22	22	18	27
Library items added	2,597	1,624	2,802	1,826	3,525	3,180	2,201	2,590	2,146	2,460
Learning Center tutoring hours	342	322	328	307	310	312	306	308	308	320
Public Works										
Street resurfacing (miles)	1.03	4.95	0.95	0.71	1.164	0	1.224	0	0	5.13
Sidewalk repair/replacement (sq.ft.)	-	20,447	-	20,002	0	2,617	18,865	10,000	2,238	0
Encroachment Permits	-	-	80	89	69	96	92	105	96	139
Field Inspections	5 daily	5 daily	5 daily	4/week	4/week	4/week	4/week	4/week	4/week	4/week
Transportation Permits	-	-	-	-	-	-	347	354	370	452
Building & Safety										
Permits issued	455	345	363	368	308	346	332	327	361	431
Film Permits Issued	10	8	13	5	14	10	21	11	9	17
Business Licenses issued	1,431	1,358	1,165	1,135	1,015	1,520	1,254	1,108	1,302	1,416
Finance										
Account Payable checks issued	4,745	4,017	4,653	3,544	3,625	2,922	3,146	3,078	2,833	3,098
Payroll checks issued	3,962	4,095	3,825	3,701	3,372	606	3,094	3,370	3,330	3,415
Journal Vouchers	2,306	2,390	2,322	2,430	2,471	2,223	2,173	2,281	2,361	2,425
Purchase orders processed	1,081	944	366	259	179	126	198	197	159	205
Cash & Investments at year-end (in millions)	97.0	96.3	85.0	76.6	80.0	76.1	74.4	72.1	75.4	89.9
Administration										
Constituent requests for information processed	NA	88	87	76	43	73	67	37	51	49
Agenda Reports Submitted to Council	428	350	313	295	334	341	305	285	319	233
City Council Meeting Agendas Compiled	35	28	38	29	33	23	36	24	24	23
Resolutions (City Council)	84	77	86	61	49	53	48	67	63	70
Resolutions (ICRA)	13	14	15	12	2	-	-	-	-	-
Resolutions (SA)	-	-	-	-	5	5	6	5	9	8
Resolutions (Housing Authority)	4	11	3	5	3	5	7	3	6	5
Resolutions (Reclamation Authority)	2	2	1	1	1	1	1	3	3	1
Ordinances	10	8	10	11	10	11	7	14	9	13
Contracts	NA	53	119	128	68	37	58	44	98	111
City Council Requests Resolved	7	7	22	20	60	85	115	80	95	105
Weekly Reports to City Council	49	49	50	49	48	47	45	45	42	45
Number of recruitment applications processed	387	126	124	184	104	282	126	191	79	178

Source: City of Irwindale, various city departments

Table 23
City of Irwindale
Capital Asset Statistics by Function
Last Ten Fiscal Years

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Function										
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Substations	0	0	0	0	0	0	0	0	0	0
Patrol units	19	19	19	10	14	14	11	11	13	12
Motorcycles	3	3	3	3	2	2	2	2	3	1
Trailer	1	1	1	1	1	1	1	1	1	1
Undercover Vehicle	0	0	1	7	6	6	7	7	7	6
Command Vehicle	0	0	1	1	3	3	2	2	1	1
Public Works										
Streets/Highway (miles)	27.73	27.73	27.73	27.73	27.73	27.73	27.73	27.73	27.73	27.73
Streetlights	861	861	861	861	861	861	861	861	870	870
Traffic signals	40	41	41	41	41	41	42	42	43	43
Bridges	15	15	15	15	15	15	15	15	15	15
Culture and recreation										
Recreation										
Parks	3	3	3	3	3	3	3	3	3	3
Playground areas	4	4	4	4	4	4	4	4	4	4
Tennis courts	1	1	1	1	1	1	1	1	1	1
Softball & baseball diamonds	1	1	1	1	1	1	1	1	1	1
Basketball full courts	2	2	2	2	2	2	2	2	2	2
Basketball half courts	1	1	1	1	1	1	1	1	1	1
Skate Parks	1	1	1	1	1	1	1	1	1	1
Swimming pools	1	1	1	1	1	1	1	1	1	1
Recreation Centers	1	1	1	1	1	1	1	1	1	1
Senior Center										
Community Centers	1	1	1	1	1	1	1	1	1	1
Senior Centers	1	1	1	1	1	1	1	1	1	1
Missions	1	1	1	1	1	1	1	1	1	1
Library										
Library buildings	1	1	1	1	1	1	1	1	1	1

Source: City of Irwindale, various departments

COUNCIL AGENDA
ITEM 3A

JAN 1 0 2018

☒City Council
☐Successor Agency
☐Housing Authority
☐Reclamation Authority
☐Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: January 10, 2018

To: Honorable Mayor and Members of the City Council

From: John Davidson, City Manager

Issue: Approval of Proposed Use of Community Development Block Grant (CDBG) Allocation of Fiscal Year (FY) 2018-2019 and incorporating FY 2016-2017 and FY 2017-2018 allocations.

City Manager's Recommendation:

That the City Council conduct the public hearing to receive public comments on the Project No. 601784-16 PCC Sidewalk and Access Ramps at Various Locations, and approve the CDBG allocations from FY 2018-2019 to be combined with the FY 2016-2017 and FY 2017-18 allocations. This will allow for a larger sidewalk and access ramp project to be completed in FY 2018-19. Following conclusion of the public hearing, the City Council should adopt the attached Resolution No. 2018-02-2996, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE PROPOSED USE OF THE CITY'S FISCAL YEAR 2018-2019 LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION," reading by title only and waving further reading thereof:

Background and Analysis:

The CDBG Program is funded directly by the federal government's Department of Housing and Urban Development (HUD), whose objectives include the development of suitable living environments. The amount of the CDBG grant to each participating city is based upon population. Consequently, the City of Irwindale's annual CDBG allocation is considerably low and can only be used for very small projects. For FY 2018-2019, the City's CDBG grant allocation will be approximately $9,300. The CDBG allocation is $9,439 for FY 2016-17, and $9,452 for FY 2017-18. Using the combined funds will allow for a larger sidewalk and access ramp project to be completed in FY 2018-19.

Public Works has indicated there are sidewalks in the City that need improvement to comply with the American Disabilities Act (ADA). The repair and improvement of sidewalks and access ramps will provide adequate access to disabled persons, including those dependent upon wheelchair transportation consistent with the American Disabilities

Act. The award of the access ramp project is subject to bidding and California Environmental Quality Act (CEQA) compliance.

Fiscal Impact:

The use of available CDBG funds for this type of project will avoid the need to use General Fund monies for necessary public improvements to comply with ADA requirements.

Review:

Fiscal Impact: _____ (Initial of CFO)

Legal Impact: _____ (Initial of Legal Counsel)

Prepared By/Contact: Eva Carreon, Director of Finance / City Treasurer
Phone: (626) 430-2221

_____
John Davidson, City Manager

Attachment:
Resolution No. 2018-02-2996

RESOLUTION NO. 2018-02-2996

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE PROPOSED USE OF THE CITY'S FISCAL YEAR 2018-2019 LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION

WHEREAS, the City of Irwindale's CDBG allocation from the County of Los Angeles for Fiscal Year 2018-2019 is estimated to be $9,300 ("CDBG Allocation"); and

WHEREAS, the City of Irwindale will be combining CDBG FY 2016-2017 allocation of $9,439 and FY 2017-2018 allocation of $9,452 (total of 3 FY allocations $31,180) and unexpended funds;

WHEREAS, no more than 15% of the City's CDBG Allocation may be used for public services; and

WHEREAS, the City desires to optimally apply the limited-use grant monies with minimal corresponding administrative burdens; and

WHEREAS, the City must comply with federal requirements including procurement standards and submittal of quarterly reports in order to qualify for and receive the CDBG Allocation; and

WHEREAS, the City's CDBG Allocation is eligible to pay for the cost of access ramps and sidewalk improvement for handicapped persons; and

WHEREAS, there is a need to provide access ramps and repair sidewalks in the community in accordance with American Disabilities Act ("ADA") in order to improve mobility of disabled persons including those dependent upon wheelchair transportation; and

WHEREAS, the proposed project would benefit handicapped persons and thereby meet one of the national objectives for the use of CDBG allocation; and

WHEREAS, the City of Irwindale has held a duly noticed public hearing on the proposed disposition of the City's Allocation.

NOW, THEREFORE, The City Council of the City of Irwindale, California, resolves, determines and orders as follows:

1. The City Council hereby approves the proposed use of the City of Irwindale Fiscal Year 2018-2019 CDBG allocation of $9,300; Fiscal Year 2016-2017 allocation of $9,439; Fiscal Year 2017-2018 allocation of $9,452; and unexpended funds

from the Los Angeles County Community Block Grant Program to fund the cost of access ramps and sidewalk repair to improve the mobility of disabled persons.

2. The City Council hereby authorizes the City Manager and the Director of Finance to take all actions and execute all documents necessary to secure the CDBG allocation from the County and apply the allocation to the described project as provided for herein

3. This resolution shall be effective upon adoption.

PASSED, APPROVED AND ADOPTED this 10th day of January 2018.

_____
Mark A. Breceda, Mayor

ATTEST:

_____
Laura Nieto
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2018-02-2996 was duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 10th day of January 2018, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

_____
Laura Nieto
Chief Deputy City Clerk

SUCCESSOR AGENCY AGENDA
ITEM 1A1

IRWINDALE CITY COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

JAN 1 0 2018

DECEMBER 13, 2017
WEDNESDAY
5:30 P.M.

The Irwindale **SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Larry G. Burrola, Manuel R. Garcia, H. Manuel Ortiz, Mayor Pro Tem Albert F. Ambriz; Mayor Mark A. Breceda

Also present: John Davidson, City Manager; Fred Galante, City Attorney; Theresa Olivares, Assistant City Manager; Ty Henshaw, Chief of Police; William Tam, Development Services Director/ City Engineer; Eva Carreon, Director of Finance; Mary Hull, Human Resources Manager, and Armando Hegdahl, Deputy City Clerk

RECESS TO CLOSED SESSION

At 5:30 p.m., the Successor Agency recessed to Closed Session to discuss the following:

Conference with Legal Counsel – Initiation of Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9

Number of cases: One

ACTION: Update provided; a motion was made by Mayor Pro Tem Ambriz, seconded by Mayor Breceda, and approved unanimously, wherein the City Council/Successor Agency voted to initiate legal action, if necessary, against the owner of the property at 4800 Rivergrade Road to correct the recorded easement of the billboard and cellular towers owned by the Successor Agency.

RECONVENE IN OPEN SESSION

At 7:18 p.m., the Successor Agency convened in Open Session.

SPONTANEOUS COMMUNICATIONS

There were no speakers.

CONSENT CALENDAR

MOTION

A motion was made by Councilmember Burrola, seconded by Mayor Breceda, to approve the Consent Calendar; reading resolutions and ordinances by title only and waiving further reading thereof. The motion was unanimously approved.

ITEM NO. 1A1
MINUTES

MINUTES

The following minutes were approved:

1) Regular meeting held November 8, 2017

ITEM NO. 1B
WARRANTS

WARRANTS

The warrants were approved.

END OF CONSENT CALENDAR

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:19 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

SUCCESSOR AGENCY AGENDA
ITEM 1B

JAN 1 0 2018

Accounts Payable

Checks by Date - Summary by Check Number

City of Irwindale as Successor Agency to the Irwindale Community Redevelopment Agency

Check No	Vendor No	Vendor Name	Check Date	Check Amount
64327	ALESHIRE	Aleshire & Wynder, LLP	12/14/2017	5,337.81
64328	USBANK03	US Bank Trust N.A.	12/14/2017	3,630.00
			Report Total (2 checks):	8,967.81

HOUSING AGENDA
ITEM 1A1

JAN 10 2018

IRWINDALE CITY COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

DECEMBER 13, 2017
WEDNESDAY
7:19 P.M.

The Irwindale **HOUSING AUTHORITY** met in regular session at the above time and place.

ROLL CALL:

Present: Authority Members Larry G. Burrola, Manuel R. Garcia, H. Manuel Ortiz; Vice Chair Albert F. Ambriz; Chair Mark A. Breceda

Also present: John Davidson, Executive Director; Fred Galante, Authority Attorney; Theresa Olivares, Assistant Executive Director; Ty Henshaw, Chief of Police; William Tam, Development Services Director/ City Engineer; Eva Carreon, Director of Finance; Mary Hull, Human Resources Manager, and Armando Hegdahl, Assistant Authority Secretary

SPONTANEOUS COMMUNICATIONS

There were no speakers.

CONSENT CALENDAR

MOTION

A motion was made by Authority Member Burrola, seconded by Authority Member Ortiz, to approve the Consent Calendar; reading resolutions and ordinances by title only and waiving further reading thereof, with the exception of Item No. 1C, which was removed for separate consideration. The motion was unanimously approved.

ITEM NO. 1A1
MINUTES

MINUTES

The following minutes were approved:

1) Regular meeting held November 8, 2017

ITEM NO. 1B
IRWINDALE HOUSING AUTHORITY ANNUAL REPORT FOR FY 2016-2017

IRWINDALE HOUSING AUTHORITY ANNUAL REPORT FOR FY 2016-2017 AND SB341 ANNUAL REPORT FOR FY 2016-2017

1) The FY 2016-2017 Irwindale Housing Authority Annual Report was received and filed; 2) the SB 341 Annual Report for Fiscal Year 2016-2017 ("Report") and the posting of the Report and supporting documentation on the City's website were approved, subject to approval as to form by Authority Counsel.

END OF CONSENT CALENDAR

ITEM NO. 1C
CONSIDERATION OF RESOLUTION EXTENDING THE PERIOD FOR DEVELOPMENT OF PROPERTY

CONSIDERATION OF RESOLUTION NO. HA 2017-04-064 EXTENDING THE PERIOD FOR DEVELOPMENT OF PROPERTY TRANSFERRED FROM THE FORMER IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

TRANSFERRED FROM THE FORMER IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

AUTHORITY MEMBER ORTIZ

Responding to a question by Authority Member Ortiz, Authority Attorney Galante advised that the Housing Authority has previously issued a notice of termination of the Disposition and Development Agreement with Panattoni for the development of the property on Arrow Highway; however, Panattoni has disputed the termination. On this report, staff wishes to note that the Housing Authority believes that the agreement has been terminated.

Authority Member Ortiz expressed concern over the verbiage contained in the report, to which Authority Attorney Galante indicated that the Housing Authority can add a qualifier to the proposed resolution to note that the intent is to work with a different developer for the property.

RESOLUTION NO. HA 2017-04-064 ADOPTED

Resolution No. HA 2017-04-064, entitled:

"A RESOLUTION OF THE IRWINDALE HOUSING AUTHORITY EXTENDING THE PERIOD FOR DEVELOPMENT OF PROPERTY TRANSFERRED FROM THE FORMER IRWINDALE COMMUNITY REDEVELOPMENT AGENCY PURSUANT TO HEALTH AND SAFETY CODE SECTION 34176.1(e)," was passed, approved, and adopted as amended to include the verbiage suggested by Authority Attorney Galante, on the motion of Authority Member Ortiz, seconded by Chair Breceda, and unanimously approved.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:27 p.m.

Laura M. Nieto, MMC
Chief Assistant Authority Secretary