CITY OF IRWINDALE - PUBLIC WORKS/ENGINEERING DEPARTMENT

5050 N. IRWINDALE AVE ● IRWINDALE, CA 91706 ● (626) 430-2259 CALL

Permit # __ __ __ __ __ __ - __ __

DH # __ __ - __ __ __ __

CONSTRUCTION/ENCROACHMENT PERMIT APPLICATION

COMPANY NAME: _____

COMPANY ADDRESS: _____

_____

APPLICANT NAME: _____

TELEPHONE No: _____

JOB SITE ADDRESS: _____

CONTRACTOR: _____

CONTRACTORS LICENSE No: _____

EMERGENCY TELEPHONE No: _____

EMAIL ADDRESS: _____

NUMBER OF WORKING DAYS: _____

I (we) hereby request permission to perform the work described below, and acknowledge that I (we) have read all Rules and Regulations and will abide by them.

DESCRIPTION OF WORK TO BE DONE (BRIEF AND COMPLETE DESCRIPTION INCLUDING ALL KNOWN MATERIALS AND DIMENSIONS):

_____

_____

PERMIT FEE: $ _____   INSPECTION FEE: $ _____   CHECK No: _____

INDEMNIFICATION

• The Applicant here after "Indemnitor," shall indemnify, protect, defend and hold harmless the City of Irwindale (City), its officers, officials, employees, agents and volunteers ("Indemnified Parties") from and against any and all damages to property or injuries to or death of any person or persons, and shall defend, indemnify, save and hold harmless the City, its officers, officials, employees, agents and volunteers from any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of limitation, all civil claims, workers' compensation claims, and all other claims resulting from or arising out of the acts, errors or omissions of Indemnitor, its officers, agents and/or employees, whether intentional or negligent, (collectively, "Claims") in the performance of this Agreement. In addition to bearing the full cost and expenses of defending the City, the Indemnitor shall indemnify, protect, defend and hold harmless the Indemnified Parties from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs resulting or related to any such Claims.

RULES AND REGULATIONS

1. Street excavation permits are issued in accordance with Charter 12.08 et. Seq. of the Irwindale Municipal Code.

2. All work shall be done in accordance to the Standard Specifications for Public Works Construction, latest edition.

3. Sewer permits are issued in accordance with Chapter 13.04 et. Seq. of the Irwindale Municipal Code.
   Contractor shall secure all other permits required by other Agencies.

4. Driveway and sidewalk permits are issued in accordance with Chapter12.04 of the Irwindale Municipal Code.

5. All service connection excavation, such as water, gas, and sewer, must be completed within **twenty-four hours**.
   All other excavations must be completed within six days unless otherwise specified herein.

6. Barricades, safety lights, and all other traffic control devices shall conform with traffic control plans approved
   by the City, and be maintained on all excavations, trenches, and obstructions at the Contractor's own expense.
   Traffic Control Plans shall conform with the California Manual on Uniform Traffic Control Devices, latest edition.

7. Any concrete removal shall be first saw-cut.

8. Trenches shall be backfilled per City standard SD-25.

9. **FORTY-EIGHT HOUR ADVANCE NOTICE IS REQUIRED PRIOR TO START OF CONSTRUCTION.**
   CONTRACTOR SHALL CALL (626) 430-2259 TO SCHEDULE A PRE-JOB MEETING AND ALL INSPECTION SERVICES.

10. All PCC pavement and sidewalks shall be removed and replaced from scoreline to scoreline.

11. Forms and subgrades must be inspected/approved by the City inspector **before** ordering or placing P.C. or asphalt concrete.

12. Sewers and other pipe lines must be inspected and approved **before** backfilled.

13. Contractor must notify Police Department and Fire Department at least 48 hours prior to any road closure and/or detour.

14. Temporary "NO PARKING" signs shall be posted 48 hours prior to the start of construction.

15. Contractor shall remove all USA markings after completion of work.

INSURANCE REQUIREMENTS

• General liability insurance. Permitee shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

• Automobile liability insurance. Permitee shall maintain automobile liability insurance, with a combined single limit each accident not less than $1,000,000.

• Endorsements: In addition to the certificate of insurance, the City of Irwindale requires an Additional Insured Endorsement page naming "The City of Irwindale, its elected officials, representatives, employees and agents" as additional insured. You must provide a copy of the actual endorsement. Listing the City as an additional insured on the COI is not sufficient.

• Policy must be issued by an admitted insurer licensed to transact business in the State of California and by an insurer assigned an A.M. Best Rating "Excellent" or better.

SIGNATURE OF APPLICANT: _____   DATE SIGNED: _____

APPROVED BY: _____   DATE: _____

ISSUED DATE: _____   EXPIRATION DATE: _____

VALID FOR 6 MONTHS FROM ISSUE DATE

ACCEPTED BY: _____   DATE: _____

*FOR PUBLIC WORKS STAFF USE

THIS APPLICATION BECOMES A PERMIT WHEN ISSUED AND ALL FEES ARE PAID

IMPORTANT NOTICE: Section 4216/4217 of the Government Code requires a DIG ALERT IDENTIFICATION NUMBER be issued before a "Permit to Excavate" will be valid. For your Dig Alert I.D. Number, call TOLL FREE 1-800-422-4133 two (2) working days before you dig.

ENCROACHMENT PERMIT WORK SCHEDULE

PROJECT NAME & LOCATION: _____

COMPANY NAME: _____ **TELEPHONE #:** _____

COMPLETE ADDRESS: _____ **CONTACT NAME:** _____

Sunday __/__/__	Monday __/__/__	Tuesday __/__/__	Wednesday __/__/__	Thursday __/__/__	Friday __/__/__	Saturday __/__/__
TIME:	TIME:	TIME:	TIME:	TIME:	TIME:	TIME:
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