

City of Irwindale
Community Development Department

Filing Fee Schedule

Adopted by City Council Resolution No. 2021-125-3247 of December 8, 2021

<u>OCCUPANCY PERMIT</u>	
Fee	\$200.00
<u>PLAN CHECK</u>	
Tenant Improvement/Addition... ..	\$100.00
Entitlement/Specific Plan Check 1 st Review... ..	\$250.00
Entitlement/Specific Plan Check Additional Reviews	\$125.00
<u>REVIEW</u>	
Development Review Team 1 st Meeting	No Fee
Development Review Team 2 nd Meeting... ..	\$250.00
Development Review Team 3 rd Meeting... ..	\$250.00
Preliminary Review	\$500.00
<u>ZONING VERIFICATION LETTER</u>	
Fee.....	\$200.00 (per address or unit)
<u>RESEARCH & ANALYSIS</u>	
Fee	Hourly Rate Varies
<u>SIGN PERMITS</u>	
For Banners	\$40.00
For Wall Signs	\$50.00
For Monument Signs... ..	\$100.00
Plan Sign Program	\$53 per ¼ hour
<u>BUSINESS LICENSE PROCESSING FEES</u>	
New/1 st Time Applications – In City Business	\$30.00
New/1 st Time Applications – Out of City But Requiring Special Permit Reviews	\$30.00
Expedited Fee... ..	\$30.00
<u>BUSINESS LICENSE PENALTIES</u>	
Delinquency Penalty Fee	10% 1 st Month + 5% Each Additional Month
Enforcement Fee... ..	\$200.00
Appeal	\$200.00
<u>SPECIAL EVENT PERMIT</u>	
Standard Fee (30 Days or More Prior)	\$150.00
Late Fee (10-29 Days Prior)	\$203.00

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FILM PERMIT

Student – With Student ID	No Fee
Application Fee – Residents... ..	\$150.00
Application Fee – Non-Residents... ..	\$400.00
Inspection/Monitoring Fee (As Needed).	Actual Cost of Staff Time
Administrative/Scheduling Fee... ..	20% Cost of Staff Time
Late Fee... ..	\$750.00
Late/Expedited Fee	\$1,500.00

STILL PHOTOGRAPHY

Commercial Use, Private Property	\$70.00
Private Use, Public Property	No Fee
Late Fee... ..	\$750.00

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<u>CONDITIONAL USE PERMIT & CUP MODIFICATIONS</u>	
Application (1) (2) (3)	\$2,000.00
Appeal (2).	\$400.00
Determination (2)	\$300.00
<u>SITE PLAN & DESIGN REVIEW</u>	
Administrative Approval (1)	\$1,000.00
Discretionary Approval (1) (2) (3).	\$2,000.00
<u>VARIANCE</u>	
Single Family Home (1) (2) (3)	\$300.00
Non-Residential (Standard) (1) (2) (3)	\$2,000.00
Appeal (2)	\$400.00
<u>ZONING ORDINANCE AMENDMENT</u>	
Application (1) (2) (3)	\$2,000.00 + Attorney Deposit
Appeal (2)	\$400.00 + Attorney Deposit
<u>ZONE CHANGE</u>	
Application (1) (2) (3)	\$2,000.00
Appeal (2).	\$400.00
<u>GENERAL PLAN AMENDMENT</u>	
Application (1) (2) (3)	\$1,000.00
<u>LAND SUBDIVISIONS</u>	
Lot Line Adjustment (4)	\$200.00
Tentative Parcel Map (1) (2) (3) (4)	\$2,000.00 + \$60.00 per lot
Tentative Tract Map (1) (2) (3) (4)	\$2,000.00 + \$60.00 per lot
Vesting Tentative Map (1) (2) (3) (4)	\$2,000.00 + \$60.00 per lot
Reversion to Acreage (1) (2) (3) (4)	\$200.00
Appeal (2)...	\$400.00
<u>DEVELOPMENT AGREEMENT</u>	
Application + (1) (2) (3).	\$2,000.00
City Attorney Deposit	\$10,000.00
All Costs (Consultants, Notices, etc.)	All Costs + Admin. Fee

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Note:

(1) Applications subject to environmental assessment fees. Fees are processed once per application package as indicated below:

ENVIRONMENTAL DOCUMENTS

Environmental Assessment Questionnaire...	\$250.00
Negative Declaration	\$500.00
Mitigated Neg. Dec....	\$1,500.00 + Deposit Study + 100% Consultant Cost + Admin. Fee
Env. Impact Report ...	\$1,000.00 + Deposit Study + 100% Consultant Cost + Admin. Fee
CA Dept. of Fish and Wildlife CEQA Filing Fees...	See Attached Document

Note:

(2) Applications subject to notification fees. Fees are processed once per application package as indicated below:

NOTIFICATION FEES

Newspaper Ad (One Hearing Required).	\$550.00
Newspaper Ad (Two Hearings Required).....	\$1,000.00
Public Notice Mailing/Posting (One Hearing Required).	\$60.00 + Admin. Fee
Public Notice Mailing/Posting (Two Hearings Required)	\$120.00 + Admin. Fee

Note:

(3) Please submit a separate, undated check made payable to the “LACC” for the fee indicated below, which is a filing fee for the Notice of Determination to be posted for 30 days after the approving body has approved an environmental clearance:

NOTICE OF DETERMINATION FEE (Payable to LACC)

Fee...	\$75.00
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Note:

(4) Applications subject to engineering fees:

ENGINEERING FEES

Fee	\$9,000 Deposit + all costs for Engineering Review + Admin. Fee
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Note:

*28% Administrative Fee is for review and oversight of projects and contracts.

Total Fees: _____

CEQA Environmental Document Filing Fees

CDFW imposes and collects a filing fee to defray the costs of managing and protecting California's vast fish and wildlife resources, including, but not limited to, consulting with other public agencies, reviewing environmental documents, recommending mitigation measures, and developing monitoring programs.

CEQA Document	Fees Effective January 1, 2023	Fees Effective January 1, 2024
Negative Declaration (ND)	\$2,764.00	\$2,916.25
Mitigated Negative Declaration (MND)	\$2,764.00	\$2,916.25
Environmental Impact Report (EIR)	\$3,839.25	\$4,051.25
Environmental Document pursuant to a Certified Regulatory Program (CRP)*	\$1,305.25	\$1,377.25
County Clerk Processing Fee**	\$75.00	\$75.00

* CRPs include certain state agency regulatory programs as defined in section 21080.5 of the Public Resources Code (opens in new tab) (opens in new tab) and section 15251 of the CEQA Guidelines (opens in new tab) (opens in new tab). Since July 1, 2013, environmental document filing fees no longer apply to the filing of Notices of Decision or Determination for Forest Practice Rules and Timber Harvest Plans (Pub. Resources Code, § 4629.6 (opens in new tab) (opens in new tab), added by Stats. 2012, ch. 289, § 3).

** Additional county fees may apply. Please check with your county clerk's office for details.

Annual Fee Adjustments

CDFW is required to adjust the environmental document filing fees annually (Fish & G. Code, § 713 (opens in new tab)). The annual fee adjustments are based on changes in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services, as published by the U.S. Department of Commerce. The adjusted environmental document filing fee amounts are posted on CDFW's website prior to November 1 of the year before they become effective January 1.

Exemptions and No Effect Determinations

Environmental document filing fees will be waived if a project will have no effect on fish and wildlife (Fish & Game Code §711.4, subd. (c)(2)(A) (opens in new tab)). Projects that are statutorily or categorically exempt from CEQA are also not subject to the environmental document filing fee and do not require a no effect determination (NED) (Cal. Code Regs., tit. 14, §§ 15260-15333; Fish & Game Code §711.4, subd. (d)(1)). CDFW is solely responsible for determining whether a project will qualify for a NED and if the environmental document filing fee will be waived.

Forms

[2024 Environmental Document Filing Fee Cash Receipt \(PDF Form\) - Effective January 1, 2024](#)

Payment

The project proponent is responsible for payment of the environmental document filing fee (Fish & G. Code, §711.4 (opens in new tab)). Environmental document filing fees are due at the time a notice of determination is filed with the county clerk's office (local lead agency) or with the State Clearinghouse (opens in new tab) (state lead agency).

Fees for Certified Regulatory Program notices are due to CDFW directly and before the respective notice of decision is filed with the California Natural Resource Agency.

For more information on environmental document filing fees and no effect determinations, please refer to California Code of Regulations, title 14, section 753.5