

Administrative Hearing Deposit Hardship Waiver

City of Irwindale • Community Development Department

5050 Irwindale Avenue • Irwindale, California 91706 • (626) 430-2208

Request for Hardship Waiver

Pursuant to IMC Section 1.16.100(A)(2), “A person seeking an administrative hearing may request a hardship waiver of the fine deposit by filing with the city clerk a completed hardship waiver form, which form must be signed under penalty, with the request for hearing form. The person requesting the waiver bears the burden of establishing that such person does not have the financial ability to make the deposit. All such proof shall be submitted with the hardship waiver form. The hardship waiver request will be decided by the city manager, or his designee, within three (3) business days from the date the request is received, and such decision shall be final. The applicant may be notified by telephone, facsimile, or in person of the decision on the hardship waiver request. The filing of a request for hardship waiver does not extend the time to file for an administrative hearing or the payment of the fine. If the request for hardship waiver is denied, the administrative hearing will not be scheduled unless the fine deposit is paid within five (5) business days following the determination on the request for a hardship waiver.”

I AM REQUESTING A HARDSHIP WAIVER OF THE FINE DEPOSIT FOR THE ADMINISTRATIVE CITATION ISSUED TO ME:

Name of person that received the citation: _____

The undersigned, under penalty to any applicable law, attests to the fact that they are the person requesting the waiver.

Signature: _____

Date: _____